



## **INTER-OFFICE MEMORANDUM**

**FROM:** Senior Dean  
**TO:** All members of the Capitation Committee  
**DATE:** 21 May 2024  
**RE:** **Capitation Committee Meeting – 24 May 2024 at 12.00pm sharp  
DRAFT AGENDA**

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There will be a meeting of the Capitation Committee on Thursday 23<sup>rd</sup> May at 12pm sharp in the Elizabethan Room, House 6.

The Agenda for the meeting will be as follows:

1. Minutes of the Last Meetings of 27<sup>th</sup> March 2024 and 2<sup>nd</sup> April 2024
2. Matters Arising
3. Financial Matters
  - Capitation Allocation for 2023/24
  - Trinity Ball 2021/22 Distribution
  - Proposed Allocation & Distribution of Funds for 2024/25
  - Student Space Levy
  - GSU Funds Reallocated
4. Any Other Business

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Professor Eoin O'Sullivan  
Senior Dean