



Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES

Trinity College Dublin

Orientation 2024-25





06 September 2024

Dear Graduate Student,

On behalf of the Head of School, Prof. Gillian Wylie and all the staff here in Dublin and Belfast, it is a pleasure to welcome you to the School and to wish you a successful year of study and research in Trinity College Dublin.

Our School explores religious studies, international conflict and peace studies, theology, ethics and biblical studies as independent but often related disciplinary fields and our undergraduate and postgraduate courses and our research students interrogate encounters between cultures and religions from antiquity to the present day. Our students and staff investigate the intellectual and institutional resources developed in historical and current interactions and conflicts and apply them to the challenges and the opportunities societies face in an age of globalisation.

During your orientation event you will receive some basic information about how the School works and you will meet some of the key people involved in teaching and administration. Most importantly, you will have an opportunity to introduce yourselves to one another, and to get a brief insight into what kinds of skills, experiences and previous studies have shaped the student community of 2024– 25. If you need any additional assistance, please do not hesitate to contact staff who will assist in any way possible.

As a staff, our hope is that you will find the coming year to be fruitful – intellectually and socially – and that you will be both stretched and inspired by your time in the School. We look forward to getting to know you and to working with you in the weeks and months ahead.

With kind regards and best wishes.

A handwritten signature in black ink, appearing to read 'Etain Tannam'.

Prof. Etain Tannam *Director of Postgraduate Teaching and Learning*



SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES

POSTGRADUATE ORIENTATION – FRIDAY 6TH SEPTEMBER 2024

TRINITY CENTRAL & IRISH SCHOOL OF ECUMENICS – LOYOLA INSTITUTE BUILDING (ISE-LI BUILDING)

AGENDA

10.30 – 11.00 Tea/Coffee and Welcome (Venue: Room G6 ISE-LI Building)

11.00 – 11.10am: Welcome Prof. Gillian Wylie, Head of School

11.10 – 11.30am Introductory Session: (Venue: G0.16)

- Prof. Etain Tannam, Director of Teaching and Learning, Postgraduate
- Prof. David Mitchell, Head of Discipline, Peace Studies
- Prof. Cathriona Russell, Head of Discipline, Religious Studies

11.30 – 12.10 am College Presentations:

- 11.30 – 11.40 Student Counselling, Chuck Rashleigh
- 11.40 – 11:50 Postgraduate Advisory Service, Nonie Gaynor
- 11.50 - 12.00 Student Union, Eoghan Gilroy
- 12.00 – 12.05 IT Services (Video Presentation)
- 12.05 – 12:10 Admin Postgrad information (General Information as per Orientation Pack)

12.10 – 1.00 pm Academic Orientation Breakout Sessions: Postgraduate Taught and Postgraduate Research (Venue: ISE-LI building)

- Prof. Carlo Aldrovandi – Course Coordinator International Peace Studies (G16)
- Prof. Andrew Pierce – Course Coordinator Contextual Theologies and Interfaith Relations (G15)
- Prof. Michael Kirwan – Course Coordinator Christian Theology (G6)
- Prof Katie Heffelfinger - CITI - Church of Ireland Theological Institute (G7)
- Prof. Etain Tannam - Director of Teaching and Learning, Postgraduate – Higher Degree Research Students (Reading Room)

1.00 – 1.30pm Tea/Coffee (Venue: Room G6 ISE-LI Building)

Academic Year Calendar 2024/25

Academic Calendar Week	Week beginning	2024/25 Academic Year Calendar		Term / Semester
		UG continuing years / PG all years	UG new first years	
1	26-Aug-24	Reassessment * (Semesters 1 & 2 of 2023/24)		←Michaelmas Term begins/Semester 1 begins
2	02-Sep-24	Orientation (Postgraduate, Visiting & Erasmus); Marking/Results		
3	09-Sep-24	Teaching and Learning		←Michaelmas teaching term begins
4	16-Sep-24	Teaching and Learning	Orientation (JF UG)	
5	23-Sep-24	Teaching and Learning	Teaching and Learning	
6	30-Sep-24	Teaching and Learning	Teaching and Learning	
7	07-Oct-24	Teaching and Learning	Teaching and Learning	
8	14-Oct-24	Teaching and Learning	Teaching and Learning	
9	21-Oct-24	Study/Review	Study/Review	
10	28-Oct-24	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
11	04-Nov-24	Teaching and Learning	Teaching and Learning	
12	11-Nov-24	Teaching and Learning	Teaching and Learning	
13	18-Nov-24	Teaching and Learning	Teaching and Learning	
14	25-Nov-24	Teaching and Learning	Teaching and Learning	
15	02-Dec-24	Revision ⁺¹	Revision ⁺¹	
16	09-Dec-24	Assessment ⁺¹	Assessment ⁺¹ ~	←Michaelmas term ends Sunday 15 December 2024/Semester 1 ends
17	16-Dec-24	Christmas Period - College closed 24 December 2024 to 1 January 2025 inclusive	Christmas Period - College closed 24 December 2024 to 1 January 2025 inclusive	
18	23-Dec-24			
19	30-Dec-24			
20	06-Jan-25	Foundation Scholarship Examinations ^		
21	13-Jan-25	Marking/Results	Marking/Results	←Hilary Term begins/Semester 2 begins
22	20-Jan-25	Teaching and Learning	Teaching and Learning	←Hilary teaching term begins
23	27-Jan-25	Teaching and Learning	Teaching and Learning	
24	03-Feb-25	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
25	10-Feb-25	Teaching and Learning	Teaching and Learning	
26	17-Feb-25	Teaching and Learning	Teaching and Learning	
27	24-Feb-25	Teaching and Learning	Teaching and Learning	
28	03-Mar-25	Study/Review	Study/Review	
29	10-Mar-25	Teaching and Learning	Teaching and Learning	
30	17-Mar-25	Teaching and Learning (Monday, Public Holiday)	Teaching and Learning (Monday, Public Holiday)	
31	24-Mar-25	Teaching and Learning	Teaching and Learning	
32	31-Mar-25	Teaching and Learning	Teaching and Learning	
33	07-Apr-25	Teaching and Learning	Teaching and Learning	
34	14-Apr-25	Revision (Friday, Good Friday)	Revision (Friday, Good Friday)	←Hilary Term ends Sunday 20 April 2025
35	21-Apr-25	Assessment ⁺² (Monday, Easter Monday)	Assessment ⁺² (Monday, Easter Monday)	←Trinity Term begins
36	28-Apr-25	Trinity Week (Monday, Trinity Monday) ⁺²	Trinity Week (Monday, Trinity Monday) ⁺²	
37	05-May-25	Marking/Results (Monday, Public Holiday)	Marking/Results (Monday, Public Holiday)	
38	12-May-25	Marking/Results	Marking/Results	
39	19-May-25	Marking/Results	Marking/Results	
40	26-May-25	Research	Research	←Trinity Term ends Sunday 1 June 2025/Semester 2 ends
41	02-Jun-25	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
42	09-Jun-25	Research	Research	
43	16-Jun-25	Research	Research	
44	23-Jun-25	Research	Research	
45	30-Jun-25	Research	Research	
46	07-Jul-25	Research	Research	
47	14-Jul-25	Research	Research	
48	21-Jul-25	Research	Research	
49	28-Jul-25	Research	Research	
50	04-Aug-25	Research (Monday, Public Holiday)	Research (Monday, Public Holiday)	
51	11-Aug-25	Research	Research	
52	18-Aug-25	Research +	Research +	

* Note: additional/contingency days may be required outside of the formal assessment/reassessment weeks.

~ Note: it may be necessary to hold a small number of JF examinations/assessments outside of semester 1.

^ Note: it may be necessary to hold some examinations/assessments in the preceding week.

⁺¹ Note: semester 1 Assessment session: 09-Dec-24 to 14-Dec-24 inclusive (contingency dates during week beginning 02-Dec-24 TBC)

⁺² Note: semester 2 Assessment session: 22-Apr-25 to 02-May-25 inclusive (includes Council approved contingency dates: 29-Apr-25 to 02-May-25)

+ Note: the academic year structure is due to be reviewed during 2024/25 - any changes will be notified should Council approve any change.

International Peace Studies: Key Dates 2024-25

First Semester (teaching dates): 9th September to 2nd December

6 September	Orientation, 11am-1pm (Room G16)
9 September	Start of Teaching Term
24 September	Internship Module Meeting, 4:30pm (Room G16)
25 September	Welcome reception, 5pm (Room TBC)
17-18 October	Belfast Field Trip
21-25 October	Reading Week: no lectures/classes
18 November	IPS Re-orientation, 1pm (Room G16)
27 November	End of Semester Celebration, 5pm (Room TBC)
29 November	Teaching ends

Second Semester (teaching dates) 20th January – 12th April

20 January	Start of Teaching Term
3-7 March	Reading Week: no lectures/classes
21 March	Belfast-Dublin Fieldtrip
11 April	IPS Programme Final Evaluation, 1pm (Room G16)
12 April	Teaching ends
May (TBC)	UN Geneva Field Trip

IPS Coursework & Essay Deadlines

Module	Deadline	Marks Distribution
PPC	29 November 2024	3 January 2025
All Options, Semester 1	17 January 2025	14 February 2025
Research Methods Proposal	4 April 2025	5 May 2025
All Options, Semester 2	2 May 2025	6 June 2025
Dissertation	15 August 2025	24 November 2025
Internship Report	29 August 2025	26 September 2025

*Students will be notified of changes to any of these dates or of additional events via their TCD email address

M.PHIL. INTERNATIONAL PEACE STUDIES - TIMETABLE 2024-25 (30-8-23)								
Day	Time	Length	Module	Mod	Lecturer	Site	Room	
MICHAELMAS TERM								
Mon	10:00	01:30	EM7202	THE POLITICS OF PEACE AND CONFLICT	MITCHELL, DR. DAVID, FERNANDO, DR JUDE LAL, WYLIE, DR. GILLIAN, TANNAM, DR ETAIN, ALDROVANDI, DR. CARLO	ISE-LI	G16	
Tue	12:00	02:00	EM7553	INTERNATIONAL ORGANISATIONS AND CONFLICT RESOLUTION: THE EU AND UN	TANNAM, DR ETAIN	ISE-LI	G0.6	
Wed	15:00	02:00	EM7554	FUNDAMENTALISM & RADICALIZATION	ALDROVANDI, DR. CARLO	ISE-LI	G0.7	
Thu	11:00	02:00	EM7495	HUMAN RIGHTS: CHALLENGES AND PROSPECTS IN THE 21ST CENTURY	HOGAN, PROF. LINDA	ISE-LI	G16	
Thu	14:00	02:00	EM7552	RELIGION IN INTERNATIONAL RELATIONS	ALDROVANDI, DR. CARLO	ISE-LI	G0.7	
Fri	13:00	01:00	EM7437	NGOs IN THEORY AND PRACTICE: INTERNSHIP MODULE	TANNAM, DR ETAIN	ISE-LI	G16	
Fri	14:00	02:00	EM7436	GENDER, WAR AND PEACE	WYLIE, DR. GILLIAN	ISE-LI	G0.7	
HILARY TERM								
Mon	11:00	02:00	EM7488	FORCED DISPLACEMENT, CONFLICT AND PEACEBUILDING	WYLIE, DR. GILLIAN, BROWNE, DR. BRENDAN CIARAN, ERICKSON, DR. JACOB	ISE-LI	G0.7	
Wed	11:00	02:00	EM7551	RECONCILIATION IN IRELAND? RELIGION, POLITICS AND PEACE	TANNAM, DR ETAIN	ISE-LI	G0.6	
Wed	15:00	02:00	EM7494	CONFLICT RESOLUTION & NEGOTIATION ACROSS WORLDVIEWS	ALDROVANDI, DR. CARLO	ISE-LI	G0.6	
Fri	13:00	01:00	EM7437	NGOs IN THEORY AND PRACTICE: INTERNSHIP MODULE	TANNAM, DR ETAIN	ISE-LI	G16	
INTENSIVE								
Mon	09:00	06:00	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6	
Tue	10:00	06:00	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6	
Wed	10:00	06:00	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6	
Thu	10:00	06:00	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6	
Fri	09:00	06:00	EM7431	ARMED CONFLICT, PEACEBUILDING AND DEVELOPMENT	KIM, DR. DONG JIN	ISE-LI	G0.6	

Key Dates for Contextual Theologies and Interfaith Relations 2024-25

First Semester (teaching dates): 9th September to 2nd December

29-30 Aug & 2-3 Sept	Religions, Politics and Ethics in a Pluralist World (intensive)
6 September	Orientation, 11am-1pm (Room G16)
9 September	Start of Teaching Term
24 September	Internship Module Meeting, 4:30pm (Room G16)
25 September	Welcome reception, 5pm (Room TBC)
17-18 October	Belfast Field Trip
21-25 October	Reading Week: no lectures/classes
TBC November	CTIR Re-orientation, 1pm (Room G7)
27 November	End of Semester Celebration, 5pm (Room TBC)
29 November	Teaching ends

Second Semester (teaching dates) 20th January – 12th April

20 January	Start of Teaching Term
TBC February	Guided Visit to Places of Worship in Dublin
3-7 March	Reading Week: no lectures/classes
21 March	Belfast-Dublin Fieldtrip (TBC)
10 April	CTIR Programme Evaluation and Final Round-Up, 1pm, G 7
12 April	Teaching ends
(TBC) May	UN Geneva Field Trip
(TBC) July	Interreligious Immersion Programme, Sarajevo

CTIR Coursework & Essay Deadlines

Module	Deadline	Marks Distribution
Religions, Politics and Ethics in Pluralist World	10 December 2024	3 January 2025
All Options, Semester 1	17 January 2025	14 February 2025
Research Methods Proposal	4 April 2025	5 May 2025
All Options, Semester 2	2 May 2025	6 June 2025
Dissertation	15 August 2025	24 November 2025
Internship Report	29 August 2025	26 September 2025

***Students will be notified of changes to any of these dates or of additional events via their TCD email address**

M.PHIL. CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS - TIMETABLE 2024-25 (30-8-23)							
Day	Time	Length	Module	Mod	Lecturer	Site	Room
MICHAELMAS TERM							
Mon	11:00	02:00	EM7480	REIMAGINING ECUMENICAL THEOLOGY: DIALOGUE AND DIFFERENCE	PIERCE, DR ANDREW	ISE-LI	1.18
Tue	11:00	02:00	EM7485	ISSUES IN BUDDHIST-CHRISTIAN DIALOGUE	OGRADY, DR. JOHN, CHAUHAN, DR. SEEMA	ISE-LI	1.18
Tue	14:00	02:00	EM7479	RESEARCH METHODS IN CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS	PIERCE, DR ANDREW	ISE-LI	1.18
Thu	11:00	02:00	EM7495	HUMAN RIGHTS: CHALLENGES AND PROSPECTS IN THE 21ST CENTURY	HOGAN, PROF. LINDA	ISE-LI	G16
Thu	14:00	02:00	EM7482	MUSLIM GOD, CHRISTIAN GOD: ISLAM AND MUSLIM-CHRISTIAN COMPARATIVE THEOLOGY	HADROMI-ALLOUCHE, DR. ZOHAR, FERNANDO, DR JUDE LAL	ISE-LI	1.18
HILARY TERM							
Mon	11:00	02:00	EM7484	JUDAISM AND JEWISH-CHRISTIAN RELATIONS	PIERCE, DR ANDREW	ISE-LI	1.18
Mon	14:00	02:00	EM7478	LIBERATIONIST AND INTERRELIGIOUS THEOLOGIES	FERNANDO, DR JUDE LAL	ISE-LI	1.18
Tue	10:00	02:00	EM7489	NATURE, GRACE AND PLACE: THEOLOGY, MAPS AND TERRITORIES	PIERCE, DR ANDREW	ISE-LI	1.18
INTENSIVE							
Mon	10:00	05:00	EM7477	RELIGIONS, POLITICS AND ETHICS IN A PLURALIST WORLD	FERNANDO, DR JUDE LAL	ISE-LI	G0.7
Tue	10:00	05:00	EM7477	RELIGIONS, POLITICS AND ETHICS IN A PLURALIST WORLD	FERNANDO, DR JUDE LAL	ISE-LI	G0.7
Tue	14:00	02:00	EM7479	RESEARCH METHODS IN CONTEXTUAL THEOLOGIES AND INTERFAITH RELATIONS	PIERCE, DR ANDREW	ISE-LI	G0.7
Wed	10:00	05:00	EM7477	RELIGIONS, POLITICS AND ETHICS IN A PLURALIST WORLD	FERNANDO, DR JUDE LAL	ISE-LI	G0.7
Thu	10:00	05:00	EM7477	RELIGIONS, POLITICS AND ETHICS IN A PLURALIST WORLD	FERNANDO, DR JUDE LAL	ISE-LI	G0.7
Thu	11:00	02:00	EM7495	HUMAN RIGHTS: CHALLENGES AND PROSPECTS IN THE 21ST CENTURY	HOGAN, MISS LINDA ANN	ISE-LI	G16



MPhil in Christian Theology Key Dates 2023-24

First Semester (teaching dates): 9th September to 2nd December

6 September	Orientation, 11am-1pm (Room G16)
9 September	Welcome/ CT Orientation, Start of Teaching Term
25 September	Welcome reception, 5pm (Room TBC)
21-25 October	Reading Week: no lectures/classes
27 November	End of Semester Celebration, 5pm (Room TBC)
29 November	Teaching ends

Second Semester (teaching dates) 20th January – 12th April

20 January	Start of Teaching Term
3-7 March	Reading Week: no lectures/classes
12 April	Teaching ends

*Students will be notified of changes to any of these dates or of additional events via their TCD email address

CT Coursework & Essay Deadlines

Module	Deadline
First assignment (LY7007 Readings in Classical Theological Texts)	Friday 8 November 2024
Second assignment (LY7007 Readings in Classical Theological Texts)	Friday 10 January 2025
Module assignment (LY7009 Jesus of Nazareth)	Friday 24 January 2025
Module assignment (LY7010 Political Theology)	Friday 31 January 2025
Deadline for second semester assignments	Friday, 2 May 2025
Dissertation	Friday 15 August 2025

*Further events, as well as notification of any changes, will be announced to students via Blackboard and TCD e-mail address.

*Essay and Dissertation Deadlines (due by 5pm). Any assignment details not noted above, will be posted on the relevant module assignment dates via Blackboard (VLE (Virtual Learning Environment)).

M.Phil. Christian Theology – Timetable

Please note that the above may be subject to change and you will be advised, as necessary. Lectures take place in the School of Religion, Theology, and Peace Studies and room allocation will be advised.

M.Phil. in Christian Theology students can also avail of the optional module EM7489 'Nature, Grace, and Place: Theology, Maps and Territories' given by M.Phil. Contextual Theologies and Interfaith Relations (SEM 2). Timetable details are available on page 10 of this document or via the ['Current Student'](#) page on the website.

M.PHIL. CHRISTIAN THEOLOGY - TIMETABLE 2024-25							
Day	Time	Length	Module	Mod	Lecturer	Site	Room
MICHAELMAS TERM							
Mon	17:45	01:00	LY7007	READINGS IN CLASSICAL THEOLOGICAL TEXTS	GRANT, DR EUAN	ISE-LI	G0.7
Mon	19:00	01:00	LY7009	JESUS OF NAZARETH: SON, CHRIST, WORD	KIRWAN, DR. MICHAEL JOSEPH	ISE-LI	G0.7
Thu	17:45	01:00	LY7010	POLITICAL THEOLOGY	KIRWAN, DR. MICHAEL JOSEPH	ISE-LI	G0.6
HILARY TERM							
Mon	18:00	01:00	LY7002	THE FIRST WORDS: THEOLOGY/IES OF THE BIBLE	MORRISON, DR. NEIL	ISE-LI	G0.7
Mon	19:00	01:00	LY7001	VIOLENCE AND GRACE IN THE HUMAN NARRATIVE	RYAN, DR. FAINCHE	ISE-LI	G0.7
Thu	17:45	01:00	LY7003	MINISTRY AND CHURCH IN A CHALLENGING ERA	RYAN, DR. FAINCHE	ISE-LI	G16



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

MEMORANDUM TO STUDENTS

JAMES Haire Memorial Prizes

2024-25

In 2002, the Irish School of Ecumenics Trust established the James Haire Memorial Prizes, in memory of the late Revd. Professor James Haire, former Principal of Union Theological College, Belfast.

Seven prizes are awarded annually, two in each of the Contextual Theologies and Interfaith Relations, International Peace Studies and Conflict Resolution and Reconciliation courses. Each prize will be worth €100. In each MPhil programme one prize will be offered for the highest mark in a dissertation, and one for the highest essay marks. In each case the prize for the dissertation will be awarded first, and the winner of that prize may not be considered for award of the essay prize.

Awards will be made by the appropriate Court of Examiners, whose decision will be final.



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

General Information – Orientation 2024-25:

Please note:

Access to the building:

ISE-LI building: Access will be swipe-card via your Student ID Card only and will be restricted to normal office hours. Currently a standard 9.00 a.m. – 5.00 p.m. working day i.e., Monday - Friday is planned. The School will remain open on Monday, Wednesday and Thursday evenings until 9.30 p.m. to accommodate the delivery of the School's Dublin based evening Postgraduate programmes/Evening course. Any changes to the closing times will be notified by e-mail.

Please note students are not permitted to remain in the building outside normal office hours unless attending a lecture, seminar or event which has been scheduled by a staff member or with individual permission from their programme coordinator/lecturer

Use of School Spaces: Meeting Room (G0.15): This room is always kept locked. Pre-booking is mandatory in case students wish to use it for small group meetings. Please contact the relevant administrative officer at srpostgrad@tcd.ie to book this room. **Reading Room:** Students can avail the School Reading Room which is located on the first floor. Please note that the Reading Room is a 'QUIET SPACE' for reading and studying. There are no pre-booked tables and use of same is on a 'first come, first served' basis. Only students from the RTPS programmes can use this room (Postgraduate Taught/Research Students and BA Religion, Single / Joint Hons). **School Classrooms:** These must only be used for classes and pre-booked events. Students are not allowed to use the classrooms to study / for meetings, unless previously authorised by the School Manager, Course Coordinator, or the Directors of Teaching and Learning.

Food and Beverages: Please note that food and drink are not permitted in any of the lecture rooms / seminar rooms/Postgraduate Reading Room. The use of mobile phones is also strictly prohibited.

Safety: In the interests of safety, please take time to familiarise yourself with the fire drill procedure provided in your orientation pack. Fire assembly points are clearly marked in the grounds surrounding the building.

E-mail: Please note that the email address allocated by TCD will be used for all School / College related email communications.

Wi-Fi: Wireless internet facilities are available throughout the building: IT Services provides a wide range of computer courses free of charge – to cater for all levels of expertise, from beginners up. We would encourage you to take advantage of the courses relevant to your needs. (If you have any queries/problems please contact the ITService Desk)

Notices for students: Please note that all important announcements will be provided via your TCD email account. Please also refer to the School website for regular updates.

Change of address or personal details: Please ensure that you immediately update your MyTcd.ie portal with any change of address, telephone number etc., and ensure that all information on the TCD system is up-to-date. You should also advise administrative staff (srpostgrad@tcd.ie) with details of any changes to your contact details.

Staff Offices: Students are not permitted access to any Academic / Professional staff offices / print room etc., without the permission of a member of staff. (Please note Professional staff office hours above)

Smoking: There is a no smoking policy throughout the building and please note that the Trinity campus is a [Tobacco Free Zones](#).

Personal Items: Should not be left unattended as the School cannot be held responsible for any damage to private property. Please note that there is a 'lost and found' box in the UG/PG administration Office.

Holidays / Bank Holidays: Students will be advised of relevant dates during the year. Please also refer to the Academic Year Structure 2024-25 contained in your Orientation pack.

Student Supports: Societies, Clubs, Sports Facilities, Chaplaincy, Counselling are some of the services available to students at TCD. Full details are available on the TCD [website](#).

Handbooks: Handbooks are available on the Current Student page on the School of Religion, Theology, and Peace Studies website on the following [link](#) and should be consulted regularly. Please refer to the TCD [Calendar](#), available online for details of all regulations and for information concerning course provision.

FIRE / BUILDING EVACUATION PROCEDURE

SCHOOL OF RELIGION, THEOLOGY, AND PEACE STUDIES DUBLIN – ISE (IRISH SCHOOL OF ECUMENICS) – LI (LOYOLA INSTITUTE) BUILDING

The School Safety Officer is responsible for ensuring that the fire risk assessment is undertaken and implemented.

If an individual should discover a fire, they should:

- **RAISE THE ALARM** – by breaking the nearest break glass unit or call point.
- **LEAVE the building** using the nearest exit route, closing doors behind you.
- **NOTIFY SECURITY CENTRE on Ext. 1999.**
- **REPORT to the Assembly Point D – At the small triangular lawn east end of rugby ground** and remain with the group. Those assembled may be advised of the need to move to an alternative Assembly Point location.

ON HEARING THE ALARM:

- **LEAVE the building** using the nearest exit route, closing doors behind you.
- **Do not use the lift.**
- **REPORT to the Assembly Point D – At the triangular lawn east end of rugby ground** and remain with the group. Those assembled may be advised of the need to move to an alternative Assembly Point location.
- The staff member in charge of each area will check the building to ensure that everyone has left.
- **Individuals should not return to the building for any reason until they are authorized to do so.**
- **Individuals should stay clear of Emergency Services – Ambulances, Fire brigade etc.**

PLEASE REMEMBER:

- All staff and students are requested to familiarize themselves with the location of the main Exit Doors, the fire alarm break glass units located throughout the building; the Assembly Point D - At the small triangular lawn east end of rugby ground.
- Individuals should make sure that the area they are vacating is safe i.e., close doors behind you. However, they should not under any circumstance, take any personal risks.
- Individuals should not rush or panic, as this can result in injury to oneself or others.
- **Individuals should not return to the building for any reason until they are authorized to do so.**
- Keep Exit routes clear, at all times.
- Each area should be kept in good order; tidy and clutter free. Any electrical faults should be reported to the School Administrator, who in turn will contact Ext. 1828.
- Individuals should stay clear of Emergency Services – Ambulances, Fire brigade etc.,

FIRE ALARMS

The ISE-LI building is provided with an automatic fire-alarm system, which is regularly tested by the College Estates and Facilities Office. The fire alarm can be manually triggered from any of the several break-glass alarm boxes (BGAB), which are placed in strategic areas within all buildings. In the event of a fire, the fire-alarm system should be activated immediately and the building evacuated. Persons in charge of lecture theatres should assist with the evacuation of their areas. The fire alarm is a continuous ringing bell.

Many thanks. Martin Humphries (School Manager) and Helen McMahon, Fire Wardens – 6th September 2024