

## Appendix 18: Student Post Placement Administrative Checklist



**Trinity College Dublin**  
Coláiste na Tríonóide, Baile Átha Cliath  
The University of Dublin

### Student Post Placement Administrative Checklist

Task	Completed	Comments
Request copy of assessment form from Practice Educator		
Update CPD portfolio as necessary – ensure to include placement supervision records, learning contract, copy of assessment form, placement related reflections etc.		
Dispose of any confidential patient relating information on the final date of placement		
Submit online student feedback forms.		