

	QM ESRL 05	Review No. 00
	This document applies from: 01 January 2021	
	Title: ESRL Terms and Conditions	
	Originated By: Clara Siqueira	Date: 01 December 2020

This document sets out the terms and conditions of the analysis of the samples specifically referred to in it. The Earth Surface Research Laboratory (ESRL) warrants that the terms and conditions as stated are accurate in so far as they relate to the samples as received in the ESRL.

- Instrument and staff time are allocated as a priority in the order of: Tellus; Geological Survey Ireland (GSI); formal research applicants; and other external users. “Tellus” refers only to those primary samples used in the GSI Tellus geochemical survey.
- All non-Tellus analysis will be notified to the Scientific Advisory Committee (SAC), in the case of research activities, or the ESRL Director.
- Access for researchers is subject to scientific review and approval of the proposed work by the SAC.
- All non-Tellus activities utilising the ESRL will be recorded (excluding results of analysis and or/any confidential information) and reported to the Management Committee.
- Analyses is free for GSI funded research projects, for all unfunded projects for researchers based on the Island of Ireland and for unfunded pilot or short projects (<24hrs) where pilot data is being collected for a grant including the ESRL as a collaborator. All other external users shall pay for use of the ESRL. The ESRL operates a strict credit policy according to the rules set down by the Trinity College Dublin. In effect this is 30 days credit from the date of service. Failure to comply with these terms may result in the withdrawal of credit facilities. Where appropriate a Purchase Order number should be supplied with samples.
- All third parties who use the ESRL will acknowledge GSI and TCD in their publications and presentations which derive from using the ESRL and or are supported by GSI funded staff. Acknowledgments should include “... supported by the Geological Survey Ireland-funded ‘Earth Surface Research Laboratory’ in Trinity College Dublin.”
- The ESRL does not retain samples for storage once a report has been issued unless by prior arrangement with the ESRL. Where possible samples are returned to the client upon completion of work.
- Samples sent to the ESRL must be accompanied by appropriate documentation. This should include the **FORM_ESRL 24 - Analysis Request Form** with full contact details, sample description and where appropriate Materials Safety Data Sheets (MSDS). Failure to comply with this condition may result in the refusal of samples and/or a delay in turnaround time.
- As sample testing and analysis can be destructive, the ESRL accepts no responsibility for the loss of, or damage, to samples.
- Any data collected will be held in accordance with the Trinity College Dublin Data Protection Policy (https://www.tcd.ie/about/policies/data_protection.php).

The ESRL accepts no liability or responsibility to any party whatsoever in respect of, or in any way by reference to:

- The taking of the sample, the accuracy of the sample or its suitability for the purpose(s) for which it is taken or applied, the designation, handling, storage or transport of the sample prior to its delivery to the ESRL.
- Samples that are not suitably sealed, in suitable packaging, in acceptable conditions and or of sufficient quantity.
- Analysis not performed by ESRL staff, results obtained from such analysis or samples used in such analysis.
- The interpretation of this report and/or the application of the results as stated.
- In the event of any claim arising against the ESRL. The ESRL expressly excludes liability for any consequential loss or damage or any loss value, profit, business, revenue, goodwill, yields, production or anticipated savings which may arise in respect of or in any way by reference to any report, analysis, advice or information given orally by any person or contained in any report, leaflet, book pamphlet, brochure or other document, whether prepared, published or issued by the ESRL or otherwise.

Receipt of Client samples by the ESRL is deemed as acceptance in full of these terms and conditions.