



TRAFFIC REGULATIONS

These regulations come into force with effect from **1 May 2024** and cancel all previous traffic regulations.

Vehicles are admitted on condition that the Provost, Fellows, Foundation Scholars and the other members of Board of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin (Trinity College Dublin), shall not be liable for loss or damage to any vehicle, nor to anything in, on or about the vehicle however such loss or damage may be caused.

The Car Parking Working Group [CPWG] is the body tasked by Board with setting out the policy governing car parking on Campus. The CPWG monitors the number of parking spaces available and agrees a workable ratio of permits to spaces. Permits are issued thereafter to applicants on the waiting list in accordance with this ratio.

All administrative detail relating to the administration and issue of parking permits may be found in the Estates and Facilities web site at <https://www.tcd.ie/estatesandfacilities/travel-and-parking/CollegeParking>

Downloadable application forms are available in the Estates and Facilities website.

SECTION 1 - GENERAL REGULATIONS

1. Transferring a permit

Permits may not be transferred between permit holders or between staff members.

Permits may not be transferred to a car where the registration does not match that on the permit.

2. Change of Car

Permit holders must return their permit to Estates and Facilities along with the vehicle registration, insurance certificate and details of the new vehicle to facilitate the issue of a replacement permit.

Displaying a permit with incorrect registration details will result in a parking infringement.

3. Loss of Permit

In the case of a lost permit this must be reported immediately to the Estates and Facilities Department to facilitate the cancelling of the original permit and notification to Security. The permit holder may then apply for a replacement permit.

A non-refundable fee of €20 will be charged for a replacement permit, payable by T-Card only.

4. Displaying the permit

Permit holders must display their permit clearly on the front of the windscreen while on Campus in such a manner that all details are clearly legible. Failure to comply with this requirement will result in a parking infringement being issued.

5. Lapsed Permits

Permits will automatically lapse if the holder ceases to be on the University books and if a vehicle displaying a lapsed permit is parked on campus the vehicle is liable to be clamped.



6. Overnight Parking

Under normal circumstances it is strictly forbidden to park on campus overnight. Only in exceptional cases e.g. mechanical failure or illness will consideration be given to a request to park overnight. Even in exceptional cases permission cannot be granted to park for more than one night. The Security Services Manager should be contacted in this instance and Campus Security will require emergency contact details. This facility is intended to cover emergencies and, out of consideration for other permit holders, may not be availed of for lengthy periods e.g. while the permit holder is away or on holiday.

7. Unused Vehicles

Derelict, abandoned or unregistered vehicles may not be parked on campus. Having notified the owner in writing (if known) the College is empowered within fourteen days to remove such vehicles from campus without compensation or further notice.

Permits are issued to facilitate parking on a daily basis, space permitting. Therefore, unserviceable vehicles or vehicles not in use for any other reason may not be parked on campus.

8. Servicing of Vehicles

The servicing or washing of private vehicles on campus is strictly forbidden.

Administration of Parking Regulations

Responsibility for traffic control and enforcement of these regulations is vested in the Security Services Manager managed by the Campus Services Manager. All drivers on campus are required to observe any traffic control directions given by the Security Staff.

For safety reasons at all times and in all areas of Campus pedestrians and pedal cyclists will be afforded 'right of way' by motorists and motor cyclists.

Normal traffic regulations which apply on the public road apply equally to motorists, motor cyclists and pedal cyclists on Campus.

The maximum speed limit in Campus is 15 kilometers per hour.

Out of consideration for others horns should only be sounded in the case of an emergency.

Permit holders are permitted to park only between the lines of marked parking spaces on Campus. Permit holders parking in areas other than marked parking spaces are liable to receive an infringement notice.

Please see in the Estates and Facilities website for parking offences with infringement penalties.

https://www.tcd.ie/estatesandfacilities/assets/doc/INFRINGEMENT_OF_COLLEGE_TRAFFIC_REGULATIONS.pdf



Infringement of Regulations

The Estates and Facilities Department is responsible on behalf of the Board for traffic management and parking control on Campus and is appointed to administer and enforce these regulations. Permit holders in breach of these regulations are subject to the following sanctions:

- First Offence - The infringement notice will serve as a caution
- Second Offence - Withdrawal of the permit for one month
- Third Offence - Withdrawal of the permit for three months
- Fourth Offence - Withdrawal of the permit for twelve months

Infringements are expunged 12 months after the date of the offence.

- In the case of a permit holder parking in a marked space designated for disabled drivers or parking in a manner that blocks access to a fire hydrant or to an emergency exit then the minimum sanction will be withdrawal of the permit for a period of one month.
- Permit holders not displaying their permit and parked in a marked parking space or parked illegally are liable to be clamped.

Permit holders will be notified of an infringement by way of an Infringement Notice which will be either placed on the windscreen of the offending vehicle or notification will be forwarded to the permit holder in the mail.

Victoria Butler

Victoria Butler
Secretary to the College

Date: 1 May 2024