



Undergraduate Studies Committee

A meeting of the Undergraduate Studies Committee will be held on **Tuesday, 08 November 2022 at 2.00 p.m.** on Zoom.

AGENDA

Section A (Policy and Implementation)

1. **Minutes of the meeting of 11 October 2022** (encl.)
2. **Matters arising**
3. **Senior Lecturer's Updates**
4. **Online Module Enrolment** (encl.)
Memorandum from the Director of IT Services and the Director of Student Services, dated 07 November 2022.
5. **Workload Distribution for External Examiners (for tax purposes)** (encl.)
Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 27 October 2022.
6. **Academic Integrity** (encl.)
Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, dated 02 November 2022.
7. **Civic Engagement**
Video presentation from the Associate Dean of Civic Engagement.
8. **Effective Teaching Practices**
Selected DUTLs to present.
9. **Any Other Business**

Section B (Minutes)

1. **Undergraduate Common Architecture Governance Committee** (encl.)
Minutes of the meeting of 5 April 2022

Section C (For information)

1. **Change of Subject Title – English Studies** (encl.)
Memorandum from Undergraduate Common Architecture Governance Committee