

## Undergraduate Studies Committee

A meeting of the Undergraduate Studies Committee will be held on **Tuesday 28<sup>th</sup> May 2013** at **2.00-4.00pm** in the **Boardroom, Provost's House**.

### AGENDA

#### Section A (Policy and Implementation)

1. **Undergraduate Student Evaluation** *Dean of the Faculty of Arts, Humanities and Social Sciences to attend for this item*
  - Memorandum from the Senior Lecturer, dated 22 May 2013 (encl.)
  - Implementation plan together with a document on using Blackboard as a survey tool (encl.)
2. **Minutes of the meeting of 30<sup>th</sup> April 2013** (encl.)
3. **Matters arising**
4. **Senior Lecturer/Dean of Undergraduate Studies' update** – report on the IUA workshop on retention held in Trinity on 15<sup>th</sup> May 2013
5. **Draft Senior Lecturer's Annual Report 2011/12**  
Memorandum from the Senior Lecturer, dated 22<sup>nd</sup> May 2013, together with the draft report (hard copy circ.)
6. **Student Charter**  
Memorandum from the Dean of Students, dated 22<sup>nd</sup> May 2013, together with the revised Student Charter (encl.)
7. **Fitness to Practise**  
Procedural Guidelines for the Implementation of the Trinity Fitness to Practise Policy (encl.)
8. **Policy on Supports for Student Parents, Student Carers and Students who experience Pregnancy**  
Paper dated January 2013 (encl.)
9. **College services for off-books students taking examinations**  
Memorandum from the Dean of Students, dated 21<sup>st</sup> May 2013 (encl.)
10. **Trinity Access Programmes**
  - a) 'Ripples of Hope' report and Executive Summary (encl.)
  - b) Proposal to establish a University Access Course: STEM with CDVEC Colaiste Dhulaigh (encl.)
11. **Calendar 2013/14 Part I - General Regulations** (encl.)
12. **Any other business**

#### Section B (Minutes)

1. Trinity Access Programmes Steering Committee, minutes from the meeting of 13th May 2013 (encl.)

#### Section C (For Information)

1. Skills4study – memorandum from the Director of College Disability Service, dated 15<sup>th</sup> May 2013 (encl.)
2. Return of Coursework: Guidelines for Good Practice – memorandum from the Senior Lecturer, dated 22<sup>nd</sup> May 2013 (encl.)
3. Extension to the Bachelor in Music Education teaching practice placement – Memorandum from Course Co-ordinator, Bachelor in Music Education, dated 21<sup>st</sup> May 2013 (encl.)