



# Quality Committee Agenda

Online via Zoom

Thursday 07 November 2024 | 14.00 – 16.00

## Section A

1. **Apologies**
2. **Minutes**  
To **approve** the minutes of the meeting of 03 October 2024
3. **Matters Arising from the Minutes** (encl)  
✓ 03<sup>rd</sup> October 2024  
To **raise** any matters arising
4. **Institutional Quality Review Report – Royal Irish Academy of Music** (encl)  
To **consider and approve** the RIAM Institutional Quality Review and the response from the Director of the RIAM. Presentation by the Director of the RIAM, Professor Deborah Kelleher.
5. **Progress Report – Thematic Review of Student Mental Health Services** (encl)  
To **consider and approve** the Progress Report from the Thematic Review of Student Mental Health Services and memorandum from the Director of Student Services. Verbal update from the Director of Student Services, Ms Breda Walls.
6. **International Accreditation of Counselling Services Accreditation Report** (encl)  
To **consider and approve** the International Accreditation of Counselling Services Accreditation Report. Presentation by the Director of Student Counselling Services, Ms Patricia Murphy.
7. **Progress Report – Careers Service**  
To **consider and approve** the Progress Report from the Careers Service and memorandum from the Academic Secretary. Verbal update from the Director of Careers, Ms Orla Bannon

8. **Progress Report – Academic Affairs** (encl)  
 To **consider and approve** the Progress Report from Academic Affairs and memorandum from the Academic Secretary. Verbal update from the Assistant Academic Secretary: Academic Affairs, Ms Rima Fitzpatrick.
9. **Marino Institute of Education Policy and Procedure** (encl)  
 To **consider and approve** the memorandum from the Quality Office  
 ✓ Attendance Policy and Attendance Procedure  
 Quality Office Administrator to present.
10. **Any Other Business**

### Section B: Items for noting

11. **RIAM Non-Academic Policies for Noting** (encl)  
 To **note** the memorandum from the Quality Office Administrator on the following RIAM Non-Academic Policies:
- 11.1 Information and Communications Technology Policy (revised)
  - 11.2 Dignity & Respect (revised)
  - 11.3 Staff Grievance and Mediation Policy (revised)
  - 11.4 Menopause in the Workplace Policy (New)
  - 11.5 Time in Lieu (TIL) and Time Off in Lieu (TOIL) Policy (New)
  - 11.6 Retirement Policy (Revised)
  - 11.7 Student Code of Conduct (Revised)
  - 11.8 Student Complaints Procedure (Revised)