**The University of Dublin
Trinity College**

Information Policy Committee

There will be a meeting of the Information Policy Committee on Monday, 1 November 2004 at 14.00 in the Henry Jones Room, Old Library.

AGENDA

Section A

A.1   Minutes
Meeting of 21 June 2004   (encl)

A.2   Matters Arising

A.3   New Committee procedures   (encl)

   i.   Undertake a review of its terms of reference and where appropriate make recommendations for change.
  ii.   Identify topics on which decisions could now be delegated to the Committee according to terms approved by Board.
 iii.   Consider the possibility of appointing an Elected Board Member as Chair of the Committee for 2004/2005 or at some stage in the future.
 iv.   Undertake a review of arrangements for the Committee's sub-committees, consulting, if required, with other Principal Committees where there are areas of potential overlap. This review should address the terms of reference and membership of sub-committees.
  v.   Adopt the procedure for the Operation of Principal Committees as proposed by the Governance Working Group.

A.4   Library Committee consolidation
   - Change in Terms of Reference   (encl)
   - Membership proposal   (encl)
   - Chair person

A.5   IS Services consolidation
   - Change in Terms of Reference   (encl)
   - Membership proposal   (encl)
   - Chair person

A.6   Schedule of IPC meetings
- Monday, 6 December 2004 from 14.00 - 15.00, Henry Jones Room
- Wednesday, 26 January 2005 from 14.00 - 15.00 in the Board Room, House 1
- Monday, 28 February 2005 from 14.00 - 15.00, Henry Jones Room
- Monday, 25 April 2005 from 12.00 - 13.00, Henry Jones Room
- Monday, 13 June 2005 from 12.00 - 13.00, Henry Jones Room

A.7   AOB

Section B

B.1   Policy on connecting Personal Digital Assistants (PDAs) to College network
- Discussion on this item was deferred from the last meeting

Section C

C.1   Web Privacy Statement as proposed by the Information Compliance Committee   (encl)