



**Human Resources Committee**

**Thursday, 11<sup>th</sup> February 2016 at 11.00am – 1pm**

**Board Room, House 1, College Campus**

**AGENDA**

**Section A**

**A1 Minutes**

Meeting of 22<sup>nd</sup> October 2015

encl.

**A2 Matters arising from the Minutes**

- Contract status for appointees to Professional, Administrative and Support positions, *presented by Kate Malone*
- Regulations on Outside Earnings for Administrative and Support staff

encl.

encl.

**A3 Director of Human Resources Report**

**A4 Policies**

A4.1 Revised Annual Leave Policy

encl.

A4.2 Revised Sick Leave Policy

encl.

A4.3 Revised Special Unpaid Leave for Career Breaks

encl.

A4.4 Revised Senior Academic Promotions Policy

encl.

**Section B**

**B1** Guidelines to Issuing Employment References, *presented by Aveen Batt*

encl.

**B2** HR Policy Review update, *presented by Aveen Batt*

encl.

**B3** Guidelines on Relocation Expenses, *presented by Aveen Batt*

encl.

**B4 Any Other Business**