

**UNIVERSITY OF DUBLIN
TRINITY COLLEGE
PERSONNEL AND APPOINTMENTS COMMITTEE**

Meeting: 1 June 2007 – 9am Interview Room, Ground Floor, House 4

Note change of date and venue above

A G E N D A

		DECISION		
SECTION A		Y	N	D
A1	Minutes of Meetings of 18 April 2007			
A2	Matters Arising			
	A2.1 Disability Service – 3 Learning Support Tutors			
	A2.2 IRCHSS Fellowships			
	A2.3 Academic Titles			
	A2.4 Minutes of Principal Committees			
	A2.5 Germanic Studies – Language Instructors			
	A2.6 Special Leave of Absence			
	A2.7 Leave of Absence – School of English (to follow)			
A3	Staff Appointments (Emergency Fund Posts)			
	A3.1 Hispanic Studies – replacement teaching funds			
	A3.2 Occupational Therapy – Lecturer			
	A3.3 Science Faculty Office – Senior Executive Officer			
	A3.4 Bio Resources Unit – Temp Laboratory Attendant			
	A3.5 Radiation Therapy – Lecturer			
	A3.6 History – Temporary Lecturer			
	A3.7 Senior Lecturer's Area (i) Admin 2 (job share) (ii) Admin 3 (part-time)			
	A3.8 School of Nursing – Assistant Allocations Officer			
	A3.9 School of Natural Sciences – Laboratory Attendant (to follow)			
A4	Staff Appointments (Cista Communis Funded Posts)			
	A4.1 Conversion to Permanent post - Drama – Technical Manager (Executive 2)			
	A4.2 Hispanic Studies – Senior Lecturer			
	A4.3 Pharmacy & Pharmaceutical Sciences – Term Attendant (30 weeks)			
	A4.4 Director of Buildings – Admin 3/2			

	A4.5	Natural Sciences (Geography) – Technician			
	A4.6	Histories & Humanities (Classics) - Executive Officer			
	A4.7	Physiotherapy – Lecturer (2 posts)			
	A4.8	Physics – Executive Officer (part-time)			
	A4.9	Mechanical & Manufacturing Engineering – Lecturer			
	A4.10	Civil Engineering (i) Technical Officer (ii) Executive Officer			
	A4.11	Pharmacy & Pharmaceutical Sciences (i) Lecturer (ii) Chief Technical Officer 2			
	A4.12	Student Counselling (i) Part-time Executive Officer (ii) Student Counsellor			
	A4.13	Secretary's Office (i) Executive Officer (ii) Irish Language Officer			
	A4.14	Senior Lecturer's Office (i) Admin 2 (ii) Graduate Studies - Admin 3/2			
	A4.15	Irish School of Ecumenics – Library Shelver (part-time)			
	A4.16	Education (i) Lecturer (2 posts) (ii) Executive Officer			
	A4.17	Library (i) Library Assistant (20 hours per week term time) (ii) Library Assistant (half time)			
	A4.18	School of Nursing (i) Lecturer (3 posts) (ii) Executive Officer (iii) Teaching Assistants (3 posts)			
	A5.1	Leave of Absence/Career Breaks/Nominations for Appointment:			
	A5.1.1	Leave of Absence: Mr David Parris, French, Dr Ciaran Cosgrove, Hispanic Studies , Dr Katharine Simms, School of History			
	A5.1.2	Career Break: Laura Smyth, Student Records Office, Nicole Seabrook, Library, Rowena McKeown, International Student Affairs			
	A5.1.3	Nomination for Appointment: Visiting Professors – Professor Atsuo Fukuda, Electronic & Electrical Engineering, Dr Christopher Simon Jeffrey, School of Physics. Adjunct Associate Professor – Dr Michael Joseph Clarke			

SECTION C				
C1	Staff Appointments (Self-Financing Posts)			
	C1.1	Clinical Medicine – Associate Research Lecturer		
	C1.2	Radiation Therapy – Clinical Practice Co-ordinator		
	C1.3	Disability Service – Assistive Technology & Information Officer		
	C1.4	Computer Science & Statistics – Executive Officer		
	C1.5	Treasurer's Office – Executive Officer		
	C1.6	Pharmacy & Pharmaceutical Sciences – Merrion Lecturer in Biopharmaceutics		
	C1.7	Library – Admin 2 (Resource Officer) (ii) Conservator Technician (iii) Library Assistant		
	C1.8	Bio Resources Unit – Laboratory Attendant Grade 1		
C3	Any Other Business			
C4	Date of Next Meeting – <u>Wednesday, 13 June 2007</u> , 10.30 Board Room, Provost House			

Patricia Daly
Acting Secretary to Personnel and Appointments Committee