

UNIVERSITY OF DUBLIN
TRINITY COLLEGE

PERSONNEL AND APPOINTMENTS COMMITTEE

Meeting: 7 February 2007 – 10.30am Board Room, Provost House

A G E N D A

		DECISION		
SECTION A		Y	N	D
A1	Minutes of Meetings of 22 January 2007 (to follow)			
A2	Matters Arising			
	A2.1	Academic Titles		
	A2.2	Revised Probationary Review Procedures		
A3	Staff Appointments (Emergency Fund Posts)			
	A3.1	Day Nursery – Nursery Assistant		
	A3.2	Senior Lecturer's Area (i) Executive Officer (part-time) (ii) Admin 3 (2 posts)		
A4	Staff Appointments (Cista Communis Funded Posts)			
	A4.1	Languages, Literatures & Cultural Studies - Executive Officer		
	A4.2	European Studies – Senior Executive Officer		
	A4.3	Library – Assistant Librarian (Term Working Initiative)		
	A4.4	Senior Lecturer's Area – Admin 2/1		
	A4.5	Computer Science – Lecturer (reduction in working hours)		
	A4.6	Housekeeping – General Operatives		
	A4.7	Engineering – Technician		
	A4.8	Conversion to contracts of Indefinite Duration (i) Catering (Commis Chef) (ii) Psychology – Part-time Lecturer		
A5	Staff Policies			
	A5.1	Research Personnel – Contracts		
	A5.2	Nominating Committees for Senior Lectureships – Proposed Membership (to follow)		
	A5.3	Guidelines to Sick Leave Regulations		
A5.1	Leave of Absence/Career Breaks/Nominations for Appointment:			
	A5.1.1	Leave of Absence: Mr Paul Horan, Nursing & Midwifery, Dr Ciaran Cosgrove, Hispanic Studies, Dr Edward Arnold, French (to follow)		
	A5.1.2	Career Break: Muireann O'Keeffe, IS Services, Elspeth Hayes, Senior Lecturer's Area		
	A5.1.3	Nomination for Appointment: None		

SECTION C				
C1	Staff Appointments (Self-Financing Posts)			
	C1.1	Psychology (i) Broad Curriculum Lectureship (ii) Lecturer (iii) Executive Officer		
	C1.2	Library – Assistant Librarian		
	C1.3	Senior Lecturer's Area (i) Business Analyst (Admin 2) (ii) TAP Office (Admin 3) (2 posts)		
	C1.4	Accommodation – Executive Officer		
	C1.5	Day Nursery – Nursery Assistant (job share)		
	C1.6	Business – Brendan McDonald Adjunct Professor		
C2	Strategic Plans			
	C2.1	Medicine (Surgery) – Executive Officer		
	C2.2	Mathematics – Systems Administrator (Admin 1)		
	C2.3	Medical Gerontology – Lecturer		
	C2.4	Engineering – Executive Officer		
	C2.5	Conversion of contract to permanent post – School of Engineering – Admin 2		
C3	Any Other Business - Fixed Term Contract Directive			
C4	Date of Next Meeting – <u>Wednesday, 7 March 2007</u> , 10.30 Board Room, Provost House PAC Meeting scheduled for 21 February 2007 has been cancelled			

Patricia Daly
Acting Secretary to Personnel and Appointments Committee