

UNIVERSITY OF DUBLIN  
TRINITY COLLEGE  
PERSONNEL AND APPOINTMENTS COMMITTEE

Meeting: 18 October 2006 – 10.30am Board Room, Provost House

Note time of meeting above

A G E N D A

		DECISION		
SECTION A		Y	N	D
A1	Minutes of Meetings of 25 September 2006 – to follow			
A2	Matters Arising			
	A2.1	School of Engineering – Conversion of 4 contract posts to permanent posts		
	A2.2	Associate Research Lecturer, Research Lecturer (to report meeting arranged by Dean of Research)		
A3	Staff Appointments (Emergency Fund Posts)			
	A3.1	Chemistry – replacement teaching funds		
	A3.2	Treasurer's Office – Executive Officer		
	A3.3	Germanic Studies – Temporary Teaching (to follow) <i>Present</i>		
A4	Staff Appointments (Cista Communis Funded Posts)			
	A4.1	Drama – Assistant Theatre Manger (Executive 1 – half time)		
	A4.2	English – Executive Officer (part-time) – contract of indefinite duration		
	A4.3	Languages, Literature & Culture Studies – Lecturer (half time) to replace Head of School teaching		
	A4.4	IS Services (i) Admin 3/2 (ii) Attendant (2 temp posts) (iii) MIS Programmer (Admin 3)		
	A4.5	Clinical Speech & Language Studies – Lecturer		
	A4.6	Student Counselling – Student Counsellor (Admin 1)		
	A4.7	International Student Affairs – Executive Officer		
	A4.8	Provost's Office – Senior Executive 1		
	A4.9	Graduate Studies – Executive Officer (2 posts)		
	A4.10	Alumni/Proctors/Seanad and Student Records – Admin 3/2		
	A4.11	Treasurer's Office – Executive Officer		
	A4.12	Psychology – Executive Officer (full time)		
A5	Staff Policies			
	A5.1	Probationary Procedure for Academic Staff		

	A5.2	Leave of Absence Policy – Professor O’Halpin, Chair of Sub-Group, will report at 11.15am			
	A5.3	Composition of Academic Nominating Committees			
A5.1	Leave of Absence/Career Breaks/Nominations for Appointment				
	A5.1	Nomination for Appointment : Visiting Professor, Gerard Hughes, School of Business			
SECTION C					
C1	Staff Appointments (Self-Financing Posts)				
	C1.1	School of Medicine/IS Services – Admin 3			
	C1.2	Nursing & Midwifery – Executive Officer (2 posts)			
	C1.3	School of Medicine – Admin 3			
	C1.4	Biochemistry & Immunology – Laboratory Attendant (term time)			
	C1.5	Student Counselling – Student Counsellors (1 part-time post and 1 sessional post)			
	C1.6	Occupational Therapy (i) Practice Educaiton Co-ordinator (ii) Regional Placement Facilitator (2 posts)			
	C1.7	Physiotherapy – Regional Placement Facilitator			
	C1.8	School of Medicine – Lecturer in Neuroscience			
	C1.9	Secretary’s Office – Web Designer (Admin 3)			
	C1.10	Treasurer’s Office – Executive Officer			
C3	Any Other Business				
C4	Date of Next Meeting – Wednesday, 15 November, at 10.30am in the Board Room, Provost House				

**Patricia Daly**  
**Acting Secretary to Personnel and Appointments Committee**