



**Finance Committee 2019/2020**  
**Meeting to be held in the Provost's Library**  
**Wednesday, 6th May 2020, at 10:00 a.m.**

**A G E N D A**

<b>A = Approval</b>
<b>R = Recommendation</b>
<b>N = Noting</b>

Apologies

Statement of Interest

Minutes of meeting of 3 March 2020

Enclosure **A**

Matters arising from the Minutes

**Section A – Policy/Implementation**

No items

**Section B – Oversight and Advisory**

- |            |  |           |          |
|------------|--|-----------|----------|
| <b>B1.</b> | <b>Emergency Financial Management Group Update</b><br>Memorandum from the VP/CAO, CFO and COO  | TO FOLLOW | <b>N</b> |
| <b>B2.</b> | <b>E3 Business Case Update</b><br>(Minute FN/19-20/2 of 01.10.2019 refers)<br>The Dean of FEMS, Business Development Manager, Head of Sch. of Eng.,<br>Head of Sch. of Natural Sciences, Head of Sch. of Computer Science and<br>Statistics and Project Appraisal Manager? will attend for this item.<br>Memorandum from Business Case Sponsor and Dean of FEMS dated 23.04.2020 | Enclosure | <b>N</b> |
| <b>B3.</b> | <b>Planning Group Report #21</b><br>Memorandum from the Vice-Provost/Chief Academic Officer dated 21.04.2020   | Enclosure | <b>N</b> |

**Section C – Items for Noting**

Committee Members are requested to inform the CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- |            |   |           |          |
|------------|---|-----------|----------|
| <b>C4.</b> | <b>External Audit 2018/19 - Management Letters</b><br>Memorandum from the Deputy CFO dated 27.04.2020   | Enclosure | <b>N</b> |
| <b>C5.</b> | <b>School of Medicine Business Expansion Plan</b><br>(Minute FN/19-20/29.1 of 18.11.2019 refers)<br>Memorandum from the Head of School of Medicine dated 21.04.2020   | Enclosure | <b>N</b> |
| <b>C6.</b> | <b>FIS Transition Programme Progress Update</b><br>(Minute FN/19-20/31 of 18.11.2019 refers)<br>Memorandum from the FIS Transition Programme Manager dated 24.04.2020 | Enclosure | <b>N</b> |
| <b>C7.</b> | <b>Procurement Strategy Implementation Update</b><br>(Minute FN/19-20/32 of 18.11.2019 refers)<br>Memorandum from the Procurement Manager dated 24.04.2020            | Enclosure | <b>N</b> |

<b>C8.</b>	<b>Provost's Expenses</b> Memorandum from the College Secretary dated 29.04.2020	Enclosure	<b>N</b>
<b>C9.</b>	<b>Tangent Update</b> (Minute FN/19-20/24 of 18.11.2019 refers) Memorandum from Tangent CEO dated 25.04.2020	Enclosure	<b>N</b>
<b>C10.</b>	<b>Trinity Development and Alumni (TDA) Update</b> (Minute FN/19-20/23 of 18.11.2019 refers) Memorandum from the TDA Director dated 27.04.2020	Enclosure	<b>N</b>
<b>C11.</b>	<b>Borrowing Framework and Loan Guarantees</b> Memorandum from the Project Appraisal Manager dated 27.04.2020	Enclosure	<b>N</b>
<b>C12.</b>	<b>Federal Aid Loan (Stafford Loan) Program – Auditors Report y/e 30.09.2019</b> Memorandum from Head of Student Finance, Academic Registry dated 08.04.2020	Enclosure	<b>N</b>
<b>C13.</b>	<b>Minutes of Sub-Committees including quarterly performance summary of the Trinity Endowment Fund q/e 31.12.2019</b> Memorandum from the CFO dated 27.04.2020	Enclosure	<b>N</b>
<b>C14.</b>	<b>Minutes of Audit Committee</b> Memorandum from the CFO dated 29.04.2020	Enclosure	<b>N</b>
<b>C15.</b>	<b>Minutes of the Estates Policy Committee</b> Memorandum from the CFO dated 29.04.2020	Enclosure	<b>N</b>
<b>C16.</b>	<b>Minutes of the FIS Transition Programme Steering Group</b> Memorandum from the CFO dated 29.04.2020	Enclosure	<b>N</b>

## Any Other Business

Date of Next Meeting: **Monday, 15<sup>th</sup> June 2020 at 10:30 am**

## COMMITTEE MEMBERSHIP

### **Members**

Provost, (*Chair*)  
Bursar  
Vice Provost-Chief Academic Officer (VP-CAO)  
Chief Operating Officer (COO)  
Registrar  
Prof Sarah Alyn Stacey  
President Students Union  
Dean of Health Sciences  
Ms. C. Bryce  
Mr. L. Kavanagh  
Ms. N. Holland  
Chief Financial Officer (CFO), *Secretary*

### **In attendance**

*Deputy CFO*  
*Director of Financial Planning and Risk Management*  
*President Graduate Student Union*