



Finance Committee 2018/2019
Meeting to be held in the Provost's Library
Thursday, 7th March 2019 at 2:30 p.m.

A G E N D A

A = Approval
R = Recommendation
N = Noting

Apologies

Statement of Interest

Minutes of meeting of 4 February 2019

Enclosure **R**

Matters arising from the Minutes

Status Report on Finance Committee Action List

Enclosure **N**

Section A – Policy/Implementation

No Items.

Section B – Oversight and Advisory

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|------------|--|-----------|----------|
| B1. | Consolidated Financial Statements for the year ended 30.09.2018
Memorandum from the Interim CFO incorporating KPMG Letter of Representation and Comptroller & Auditor General (C&AG) Letter of Representation dated 01.03.2019 | Enclosure | R |
| B2. | Trinity Endowment Fund Financial Statements for the year ended 30.09.2018
Memorandum from the Interim CFO incorporating the KPMG Letter of Representation dated 01.03.2019 | Enclosure | R |
| B3. | Financial and Performance Highlights – Qtr. 1 2018/19
The Management and Financial Accounting Manager and the Projects Accounting Manager (Capital & Research) will attend for this item.
Memorandum from the FSD dated 01.03.2019 | Enclosure | N |
| B4. | E3 Learning Foundry Phase 1 - Update
(Minute FN/18-19/3 of 01.10.2018 refers)
The Programme Manager for Strategic Projects and Projects Appraisal Manager will attend for this item.
Memorandum from the Bursar and Director of Strategic Innovation and Dean of FEMS dated 28.02.2019 | Enclosure | N |
| B5. | Arts Building Refresh Project – Phase 2
Memorandum from the Bursar and Director of Strategic Innovation dated 26.03.2018 | Enclosure | N |
| B6. | Planning Group Report #19
Memorandum from the Vice Provost/Chief Academic Officer dated 28.02.2019
Due to time constraints, this item was deferred to the next meeting | Enclosure | N |
| B7. | Science Gallery Business Review & Plan (2018 – 21) - Update
Memorandum from the Interim CFO dated 28.02.2019 | Enclosure | N |

- B8. Sustainability of Trinity Research Institutes (TRIs) with a focus on TBSI**
(Minute FN/18-19/18.1 of 23.11.2018 refers)
The Dean of Research will attend for this item.
Memorandum from the Vice Provost/CAO and Dean of Research dated 28.02.2019 Enclosure **N**
Due to time constraints, this item was deferred to the next meeting
- B9. Online Education Project Strategy II Update**
(Minute FN/17-18/40 of 17.12.2017 refers)
The Director of IT Services will attend for this item.
Memorandum from the Director of IT Services dated 28.02.2019 Enclosure **N**
Due to time constraints, this item was deferred to the next meeting

Section C – Items for Noting

Committee Members are requested to inform the Interim CFO by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C10. Research Charter & Excellence Strategy**
The Dean of Research will attend for this item
Memorandum from the Dean of Research dated 28.01.2019 Enclosure **A**
- C11. Dartry Student Accommodation Project – Budget Update**
(Minute FN/17-18/103 of 06.07.2018 refers)
Memorandum from the Dean of Students, Project Appraisal Manager and Programme Manager dated 28.02.2019 Enclosure **N**
- C12. Annual Governance Statement**
Memorandum from the College Secretary dated 28.02.2019 Enclosure **N**
- C13. Audit Committee Annual Report to Board 2017/18 – Executive Officers’ Responses**
(Minute FN/17-18/18.2 of 20.10.2017 refers)
Memorandum from the Interim CFO dated 28.02.2019 Enclosure **N**
- C14. School of Medicine Expansion Plan - Update**
Memorandum from the Head of School of Medicine dated January 2019 Enclosure **N**
- C15. Use of Fixed Term Contracts in Professional Grades**
(Minute FN/18-19/28.1 of 23.11.2018 refers)
Memorandum from the Chief Operating Officer dated 26.02.2019 Enclosure **N**
- C16. Travel & Subsistence Rates for Ireland and Abroad 2019**
Memorandum from the Interim CFO dated 28.02.2019 Enclosure **N**
- C17. Analysis of Income & Expenditure of Research Accounts for 2017/18 (Extract: Green Book)**
Memorandum from the Projects Accounting Manager (Capital & Research) dated 27.02.2019 Enclosure **N**
- C18. Provost’s Expenses**
Memorandum from the College Secretary dated 26.02.2019 Enclosure **N**
- C19. Student Sports Development Charge 2019-20**
Memorandum from the Head of Sport and Recreation dated 12.02.2019 Enclosure **N**
- C20. Minutes of Sub Committees**
Memorandum from the Interim CFO dated 28.02.2019 Enclosure **N**
- C21. Minutes of the FIS Oversight Group**
Memorandum from the Interim CFO dated 28.02.2019 Enclosure **N**

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| C22. | Minutes of the FIS Transition Project Steering Group
Memorandum from the Interim CFO dated 28.02.2019 | Enclosure | N |
| C23. | Related Entity Financial Reporting
Memorandum from the Interim CFO dated 28.02.2019 | Enclosure | N |
| C24. | Finance Committee Self Evaluation 2018-19 – draft questionnaire
Memorandum from the Interim CFO dated 28.02.2019 | Enclosure | N |

Any Other Business

Date of Next Meeting: **Wednesday, 1st May 2019 at 10:30 am**

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)
Bursar
Vice Provost-Chief Academic Officer
Chief Operating Officer
Registrar
Prof Sarah Alyn Stacey
President Students Union
Dean of Engineering, Mathematics and Science
Ms. C. Curtis
Mr. L. Kavanagh
Interim Chief Financial Officer, *Secretary*

In attendance

Deputy CFO
Director of Financial Planning and Risk Management
President Graduate Student Union

FC Agenda 2019 03 07