



**Finance Committee 2017/2018
Meeting to be held in the Provost's Library
Wednesday, 7th March 2018, at 2pm**

A G E N D A

Apologies

Statement of Interest

Minutes of meeting of 18th December 2017

Enclosure

Matters arising from the Minutes

Status Report on Finance Committee Action List

Enclosure

Section A – Policy/Implementation

- A1. Research Indirect Costs Policy update**
(Minute FN/16 – 17/108.1 of 03.05.2017 refers)
The Dean of Research will attend for this item

Deferred

Section B – Oversight and Advisory

- B2. Financial Statements to 30.09.2017**
Memorandum from the CFO incorporating KPMG Letter of Representation and Comptroller & Auditor General (C&AG) Letter of Representation dated 28.02.2018
- Enclosure
- B3. Trinity Endowment Fund Financial Statements to 30.09.2017**
Memorandum from the CFO and Deputy CFO incorporating KPMG Letter of Representation dated 28.02.2018
- Enclosure
- B4. Financial and Performance Highlights – Qtr. 1 2017/18**
The Management and Financial Accounting Manager and the Projects Accounting Manager (Capital & Research) will attend for this item.
Memorandum from the FSD dated 28.02.2018
- Enclosure
- B5. Student Accommodation**
- 5.1 Residential Rent Increases - 2018/19**
(Minute FN/17-18/106 of 03.05.2017 refers)
The Accommodation Officer will attend for this item.
Memorandum from the Commercial Director dated 28.02.2018
- Enclosure
- 5.2 Centralisation of Room Allocations - Update**
(Minute FN/17-18/21 & 35 of 20.10.2017 & 18.12.2017 respectively)
The Dean of Students will attend for this item
- Dean of Students
to report
- B6. Annual Report of Sub Committee of Finance Committee 2016/17**
Tony Haslam, on behalf of the Chair of Investment Committee will attend for this item
Memorandum from the CFO dated 28.02.2018
- Enclosure
- B7. Graded Contingency Plan for Managing Cash Levels**
(Minute FN/17-18/2 of 22.09.2017 refers)
Memorandum from the Financial Planning and Risk Manager dated 28.02.2018
- Enclosure

Section C – Items for Noting

Committee Members are requested to inform the CFO by 5.00p.m.on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

C8.	Travel & Subsistence Rates 2018 Memorandum from the CFO dated 28.02.2018	Enclosure
C9.	Treasury Management Update Memorandum from the Project Appraisal Manager dated 28.02.2018	Enclosure
C10.	Analysis of Income & Expenditure of Research Accounts for 2016/17 (Extract: Green Book) Memorandum from the Projects Accounting Manager (Capital & Research) dated 20.02.2018	Enclosure
C11.	Provost's Expenses (01.07.2017-31.12.2017) Memorandum from the College Secretary dated 21.02.2018	Enclosure
C12.	Assessment of Financial Risk of Cyber Fraud (Minute FN/17-18/39 of 18.12.2017 refers) Memorandum from the Director of IT Services Director dated 27.02.2018	Enclosure
C13.	Current levels of investment in Student Services and future plans for Further Investment (Minute FN/17-18/17.2 of 20.10.2017 refers) Memorandum from the COO dated 28.02.2018	Enclosure
C14.	Fee Derogation Update (Minutes FN/16-17/80.1 and 83.1 of 06.02.2017 refers) 14.1 School of Medicine Memorandum from the School Manager dated 27.02.2018	Enclosure
	14.2 School of Psychology Memorandum from the Course Director dated 28.02.2018	Enclosure
C15.	Minutes of Sub Committees Memorandum from the CFO dated 28.02.2018	Enclosure
C16.	Sub Committee – Appointment of New Member Memorandum from the CFO dated 28.02.2018	Enclosure
C17.	Minutes of Commercial Revenue Unit (CRU) Board Memorandum from the CFO dated 28.02.2018	Enclosure
C18.	Minutes of Audit Committee Memorandum from the CFO dated 28.02.2018	Enclosure
C19.	Minutes of the FIS Oversight Group Memorandum from the CFO dated 28.02.2018	Enclosure
C20.	Related Entity Financial Reporting Memorandum from the CFO dated 28.02.2018	Enclosure
C21.	Finance Committee Self Evaluation 2017-18 – draft questionnaire Memorandum from the CFO dated 28.02.2017	Enclosure

Any Other Business

Date of Next Meeting: **Monday, 23rd April 2017 at 2.30pm**

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)
Bursar
Vice Provost-Chief Academic Officer
Chief Operating Officer
Registrar
Prof. B. Lucey
President Students Union
Dean of Arts, Humanities & Social Sciences
Mr. J. Gorringe
Ms. C. Curtis
Mr. L. Kavanagh
Chief Financial Officer, *Secretary*

In attendance

Deputy CFO
Director of Financial Planning and Risk Management
President Graduate Student Union

FC Agenda 2018 03 07