



**Finance Committee 2010/2011**  
**Meeting to be held in the Board Room**  
**On 25 May 2011, at 2.30 p.m.**

**A G E N D A**

**Apologies**

**Minutes of meeting of 13 April 2011**

Enclosure

**Matters arising from the Minutes**

Status Report on Finance Committee Action List

Enclosure

**Section A – Policy/Implementation**

**No Items**

**Section B – Oversight and Advisory**

**B1. CRANN**

(Minute FN/10-11/29 of 15.12.2010 refers)

The Executive Director of CRANN will attend for this item.

Memorandum from the Executive Director of CRANN dated May 2011

Enclosure

**B2. TCIN**

(Minute FN/10-11/28 of 15.12.2010 refers)

The Director of TCIN and the Finance and Business Planning Manager will attend for this item.

Memorandum from the Director of TCIN dated 16.05.2011

Enclosure

**B3. Science Gallery**

(Minute FN/10-11/27 of 15.12.2010 refers)

The Director of the Science Gallery will attend for this item.

Memorandum from the Director of the Science Gallery dated 17.05.2011

Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- |            |  |           |
|------------|--|-----------|
| <b>C1.</b> | <b>Quarterly Accounts to 31 March 2011</b><br>Memorandum from the Financial Accountant, Deputy Research Accounting and Capital Accountant dated 19.05.2011 | Enclosure |
| <b>C2.</b> | <b>HEA Accountability and Budget Meeting</b><br>Memorandum from the Senior RPM/FECP Accountant dated 17.05.2011  | Enclosure |
| <b>C3.</b> | <b>Control Exception Report</b><br>Memorandum from the Finance Operations Manager dated May 2011   | Enclosure |
| <b>C4.</b> | <b>Treasurer's Office Risk Update</b><br>Memorandum from the Financial Planning Manager dated 19.05.2011   | Enclosure |
| <b>C5.</b> | <b>Related Entity Financial Reporting</b><br>IRIS Document Delivery Services Limited Draft Financial Statements for the year ended 30 June 2010            | Enclosure |
| <b>C6.</b> | <b>Stafford Loan Programme – Auditors Report 2009/2010</b><br>Memorandum from the Financial Planning Manager dated 19.05.2011                              | Enclosure |
| <b>C7.</b> | <b>Minutes of Sub Committees</b><br>Investment Committee Meeting of 10.05.2011   | Enclosure |
| <b>C8.</b> | <b>Finance Committee Meeting Schedule: 2011/2012</b><br>Memorandum from the Treasurer dated 19.05.2011   | Enclosure |

## Any Other Business

Date of Next Meeting: **Tuesday, 14 June 2011 at 11.00 a.m.**

### COMMITTEE MEMBERSHIP

#### *Members*

Provost, (*Chair*)

Bursar

Pro Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

President Students Union

Pro Dean of Arts, Humanities & Social Sciences

Ms H. Keelan

Treasurer, *Secretary*

Research Accounting Manager, *in attendance*

*Fcagd 25 05 2011*