



Finance Committee 2010/2011
Meeting to be held in the Board Room
On 15 December 2010, at 2.30 p.m.

A G E N D A

Apologies

Minutes of meeting of 3 November 2010

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

A1. Hospitality & Entertainment Policy

Memorandum from the Treasurer dated 08.12.2010

Enclosure

Section B – Oversight and Advisory

B1. Long Room Hub

(Minute FN/09-10/76 of 25.05.2010 refers)

The Academic and Executive Directors of the Long Room Hub will attend for this item.

Trinity Long Room Hub Financial Report dated November 2010

Enclosure

B2. Science Gallery

(Minute FN/09-10/77 of 25.05.2010 refers)

The Director of the Science Gallery will attend for this item.

Memorandum from the Treasurer dated 08.12.2010

Memorandum from the Director of the Science Gallery dated 06.12.2010

Enclosure

Enclosure

B3. TCIN

(Minute FN/09-10/66 of 13.04.2010 refers)

The Director of TCIN will attend for this item.

Memorandum from the Director of TCIN dated 02.12.2010

Enclosure

B4. CRANN

(Minute FN/09-10/75 of 25.05.2010 refers)

The Executive Director of CRANN will attend for this item.

Memorandum from the Executive Director of CRANN dated December 2010

Enclosure

B5. Institute of Catholic Theology

(Minute FN/09 – 10/26 of 16.12.2009 refers)

The Director of Strategic Initiatives will attend for this item.

Memorandum from Registrar

To Follow

B6. Funding Statements for year ended 30.09.2010

Memorandum from the Treasurer dated 08.12.2010

Financial Statements for the year ended 30.09.2010

Draft Letter of Representation to KPMG dated 26.01.2011

Enclosure

Enclosure

B7. Quarterly Accounts to 30.09.2010

Memorandum and accompanying schedules from the Financial Accountant,
Deputy Research Accounting Manager and Capital Accountant

To Follow

- B8. Postgraduate Fees and Undergraduate Non-EU Fees 2011/2012**
Memorandum from Financial Planning Manager dated 09.12.2010 Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Analysis of Academic Recurrent Expenditure and Research Accounts (Green Book) and Research Statistics for year ended 30.09.2010**
Memorandum and Accompanying Schedules from Research Accounting Manager To Follow
- C2. Treasurer's Office Annual Report 2009/2010**
Memorandum from the Treasurer dated 08.12.2010 Enclosure
- C3. Treasury Management**
Memorandum from the Financial Planning Manager dated 08.12.2010 Enclosure
- C4. Control Exception Report**
Memorandum from the Finance Operations Manager dated 09.12.2010 Enclosure
- C5. Related Entity Financial Reporting**
- (i) Ghala Limited Financial Statements for the year ended 30.09.2010 and Letter of Representation to KPMG dated 30.11.2010 Enclosure
 - (ii) National Digital Research Centre Limited (NDRC) Director's Report and Financial Statements for the year ended 31.12.2009 Enclosure
- C6. Draft Prompt Payments of Accounts Act, 1997 2009/2010**
Memorandum from the Treasurer dated 08.12.2010 and Report from KPMG dated 08.12.2010 Enclosure
- C7. Annual Report of Sub Committee of Finance Committee for 2009/2010**
Memorandum from the Treasurer dated 08.12.2010 and Investment Committee Annual Report Enclosure
- C8. Sub Committee Terms of Reference – Investment Committee**
Memorandum from the Treasurer dated 08.12.2010 Enclosure
- C9. Minutes of Sub Committees**
- (a) FECP Meeting of 23.11.2010 Enclosure
 - (b) Investment Committee Meeting of 16.11.2010 Enclosure

Any Other Business

Date of Next Meeting: 23 February 2011 at 2.30 p.m.

COMMITTEE MEMBERSHIP

Members

Provost, (Chair)

Bursar

Pro Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

President Students Union

Pro Dean of Arts, Humanities & Social Sciences

Ms H. Keelan

Treasurer, Secretary

Research Accounting Manager, *in attendance*

Fcagd 15 12 2010