



**Finance Committee 2009/2010**  
**Meeting to be held in the Board Room**  
**On 25 May 2010, at 3 p.m.**

**A G E N D A**

**Apologies**

**Minutes of meeting of 10 May 2010** Enclosure

**Matters arising from the Minutes**

Status Report on Finance Committee Action List Enclosure

**Section A – Policy/Implementation**

**A1 Treasury Policy**  
The Financial Planning Manager will attend for this item.  
Memorandum from the Financial Planning Manager dated 18.05.2010 Enclosure

**Section B – Implementation Decisions/Review**

**B1. Consolidated Financial Statements for years ending 2005/06, 2006/07, 2007/08**  
(Minute FN/09-10/19 of 04.11.2009 refers)  
The Financial Resources Manager will attend for this item.  
Memorandum and accompanying documentation from the Financial Resources Manager dated 18.05.2010 Enclosure

**B2. CRANN**  
The Executive Director of CRANN will attend for this item.  
Memorandum from the Executive Director of CRANN dated May 2010 Enclosure

**B3. Long Room Hub**  
The Academic and Executive Directors of the Long Room Hub will attend for this item.  
Memorandum from the Academic Director of the Long Room Hub dated 19.05.2010 Enclosure

**B4. Science Gallery**  
(Minute FN/09-10/25 of 16.12.2009 refers)  
The Director of the Science Gallery will attend for this item  
Memorandum from the Director of the Science Gallery dated 17.05.2010 Enclosure

**B5. Finance Committee Evaluation/Self Assessment**  
(Minute FN/09-10/59 of 24.02.2010 refers)  
Memorandum from College Secretary dated 25.05.2010 Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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|------------|--|-----------|
| <b>C1.</b> | <b>Quarterly Accounts to 31 March 2010</b><br>Memorandum from the Financial Accountant and Deputy Research Accounting Manager dated 18.05.2010 | Enclosure |
| <b>C2.</b> | <b>HEA Annual Accountability and Budget Meeting</b><br>Memorandum from the Financial Resources Manager dated 11.05.2010                        | Enclosure |
| <b>C3.</b> | <b>Control Exception Report</b><br>Memorandum from Finance Operations Manager dated 18.05.2010   | Enclosure |
| <b>C4.</b> | <b>Treasurer's Office Strategic &amp; Operational Risks Update</b><br>Memorandum from Financial Planning Manager dated 18.05.2010              | Enclosure |
| <b>C5.</b> | <b>Student Service Charge</b><br>Memorandum from Financial Resources Manager dated 18.05.2010  | Enclosure |
| <b>C6.</b> | <b>Stafford Loan Programme – Auditors Report 2008/2009</b><br>Memorandum from Financial Planning Manager dated 18.05.2010                      | Enclosure |
| <b>C7.</b> | <b>Minutes of Sub-Committees</b><br>Investment Committee Meeting of 11.05.2010<br>FECF Steering Committee Meeting of 05.05.2010                | Enclosure |
| <b>C8.</b> | <b>Finance Committee Meeting Schedule: 2010/2011</b><br>Memorandum from Treasurer dated 25.05.2010   | Enclosure |

## Any Other Business

Date of Next Meeting: 22 September 2010 at 2.30 p.m.

### COMMITTEE MEMBERSHIP

#### *Members*

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Interim Chief Operating Officer

Registrar

Professor D. Singleton

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Treasurer, *Secretary*

Research Accounting Manager, *in attendance*

*Fcagd 25 05 2010*