

**Finance Committee 2008/2009
Meeting to be held in the Board Room
On 14 May 2009, at 3.30 p.m**

A G E N D A

Apologies

Minutes of meeting of 8 April 2009

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

A1. Post-Graduate Research Fees

(Minute FN/08-09/17 of 17.11.2008 refers)

Memorandum from the Financial Planning Manager dated 7.05.2009

Enclosure

Section B – Implementation Decisions/Review

B1. CRANN

(Minute FN/08-09/16 of 17.11.2008 refers)

The Executive Director of CRANN will attend for this item

Executive Director of
CRANN to report

B2. Fire Safety in Residences – New Square

The Accommodation Officer will attend for this item.

Memorandum from the Accommodation Officer dated 29.04.2009

Enclosure

B3. Pension Issues

(Minute FN/08-09/2 of 1.10.2008 refers)

Treasurer to Report

B4. Research and Related Accounts

(Minute FN/08-09/28 of 17.12.2008 refers)

Dean of Arts, Humanities &
Social Sciences to report

B5. Copying Service

(Minute FN/05-06/91 of 21.06.2006 refers)

Memorandum from Director of Buildings dated 8.05.2009

Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer (Acting) by 5.00p.m. on the day prior to the meeting if they wish to discuss any of the following items. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Quarterly Accounts to 31 March 2009**
Memorandum from Financial Resources Manager and Research Accounting Manager
Dated 8.05.2009 Enclosure
- Capital Projects:
- (i) Funded by HEA Capital Grants Enclosure
 - (ii) Part Section 843 funded Enclosure
 - (iii) Not funded by HEA Capital Grants Enclosure
- Academic Faculties Enclosure
- Administrative and Other Areas Non-Pay Budgets Enclosure
- Service Departments Enclosure
- Subsidiary Activities Enclosure
- Strategic Initiative Fund
- Research:
- (i) New Accounts Enclosure
 - (ii) Balances Enclosure
 - (iii) Overdrawn Balances Enclosure
 - (iv) Schedule of Specific PI Enclosure
- C2. Recurrent Income and Expenditure – Estimates 2009**
- a) Correspondence from HEA dated 27.03.2009 and 1.05.2009 Enclosure
 - b) Memorandum of Annual HEA Pre-Budget Meeting of 2.03.2009 Enclosure
 - c) Memorandum of Annual HEA Budget Meeting of 31.03.2009 Enclosure
- C3. Part time Academic Staff – Pay Rates for 2009/10**
Memorandum from Staff Secretary dated 8.05.2009 Enclosure
- C4. Miscellaneous Charges**
Memorandum from Accommodation Officer dated 29.04.2009 Enclosure
- C5. Research**
- a) Explanatory Guidelines & related Policies for the Financial Management of Research Grants & Contracts
Memorandum from Research Accounting Manager dated 6.05.2009 Enclosure
 - b) 2008 SFI Survey of Principal Investigators
Memorandum from the Research Accounting Manager dated 7.05.2009 Enclosure

Any Other Business

Date of Next Meeting: 24 June 2009 at 2.30 p.m.

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Treasurer (*Acting*), *Secretary*

Research Accounting Manager, *in attendance*

**Finance Committee 2008/2009
Meeting to be held in the Board Room
On 14 May 2009, at 3.30 p.m**

S U P P L E M E N T A R Y A G E N D A

Section A – Policy/Implementation

A1. Post-Graduate Research Fees

(Minute FN/08-09/17 of 17.11.2008 refers)

Memorandum from the Financial Planning Manager dated 12.05.2009

Enclosure

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Treasurer (*Acting*), *Secretary*

Research Accounting Manager, *in attendance*

Supp Fcagd 1405 2009