

**Finance Committee 2008/2009
Meeting to be held in the Board Room
On 17 December 2008, at 2.00 p.m**

Please note earlier start time

A G E N D A

Apologies

Minutes of meeting of 17 November 2008

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

None

Section B – Implementation Decisions/Review

- | | | |
|------------|---|--|
| B1. | <p>TCIN
(Minute FN/07-08/17 of 26.11.2007 refers)
The Director of TCIN and Ms. B. Hewitt will attend for this item.
Memorandum from the Director of TCIN dated 10.12.2008</p> | Enclosure |
| B2. | <p>Science Gallery
(Minute FN/07-08/75 of 27.06.2008 refers)
The Director of the Science Gallery will attend for this item.
Memorandum from the Director of the Science Gallery dated 9.12.2008</p> | Enclosure |
| B3. | <p>Research and Related Accounts
(Minute FN/07-08/62 of 26.05.2008 refers)
PI's will attend for this item
(i) Reports from relevant PI's
(ii) Treasurer's Office Schedules</p> | Enclosure
Enclosure |
| B4. | <p>Annual Financial Reporting
Memorandum from Treasurer (Acting) dated 8.12.2008
Funding Statements for year ended 30.09.2008
Funding Statements - Additional Information for year ended 30.09.2008
Draft Letter of Representation to KPMG</p> | Enclosure
Enclosure
Enclosure
Enclosure |
| B5. | <p>Annual Analysis of Recurrent Expenditure and Research Accounts
for year ended 30.09.2008</p> | Enclosure |
| B6. | <p>Annual Analysis of Research Accounts ('Green Book') and Research Statistics
Memorandum and schedules from Research Accounting Manager
dated 10.12.2008</p> | Enclosure |

- B7. Quarterly Accounts to 30 September 2008**
Memorandum from Financial Resources Manager and Research Accounting Manager dated 10.12.2008 Enclosure
- Capital Projects:
- (i) Funded by HEA Capital Grants Enclosure
 - (ii) Part Section 843 funded Enclosure
 - (iii) Not funded by HEA Capital Grants Enclosure
- Academic Faculties Enclosure
- Administrative and Other Areas Non-Pay Budgets Enclosure
- Service Departments Enclosure
- Subsidiary Activities Enclosure
- Research:
- (i) New Accounts Enclosure
 - (ii) Balances Enclosure
 - (ii) Overdrawn Balances Enclosure
- SFI & EI 2008 OIP Allocations Enclosure
- B8. Control Exception Report**
Memorandum from Finance Operations Manager dated 8.12.2008 Enclosure
- B9. Treasurer's Office Annual Report 2007/08**
Memorandum from Treasurer dated 10.12.2008 Enclosure

Note: If you have queries or require clarifications in relation to any of the above items please contact the Treasurer (Acting) by 5.00 p.m. on 15 December 2008.

Section C – Items for Noting

Committee Members are requested to inform the Acting Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Ghala Limited**
Financial Statements for the year ended 30.09.2008 Enclosure
Letter of Representation to KPMG dated 4.12.2008 Enclosure
- C2. Draft Prompt Payments of Accounts Act, 1997 2007/08**
Report from KPMG dated December 2008 Enclosure
- C3. Policy & Controls on Reimbursements**
Memorandum from Finance Operations Manager dated 8.12.2008 Enclosure
- C4. Minutes of Sub-Committees**
- (a) Investment Committee Meeting of 18.11.2008 Enclosure
 - (b) ARAM Taskforce meetings of 17.09.2008, 6.10.2008, 20.10.2008, 4.11.2008, 10.11.2008 and 24.11.2008. Enclosure
 - (c) FECF meeting of 15.10.2008 Enclosure

Any Other Business

Date of Next Meeting: 4th February 2009 at 2.30 p.m.

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Bursar

Vice Provost-Chief Academic Officer

Chief Operating Officer

Registrar

Professor D. Singleton

Ms. P. Murphy

President Students Union

Dean of Arts, Humanities & Social Sciences

Treasurer (Acting), *Secretary*

Research Accounting Manager, *in attendance*

Fcagd1712 2008