

Finance Committee 2007/2008
Meeting to be held in the Board Room
On 19 December 2007, at 2.00 p.m

A G E N D A

Apologies

Minutes of meeting of 26 November 2007

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

None

Any Other Business

Section B – Implementation Decisions/Review

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| B1. | Funding Statements for year ended 30.09.2007
Supplementary volume of Additional Information for year ended 30.09.2007
Proposed Letter of Representation to KPMG
Memorandum from Treasurer dated 30.11.2007 | Enclosure
Enclosure
Enclosure
Enclosure |
| B2. | Funding Statements for year ended 30.09.2007 – 10 Year Financial Analysis
Memorandum from Treasurer dated 30.11.2007 | Enclosure |
| B3. | Annual Analysis of Recurrent Expenditure and Research Accounts
For year ended 30.09.2007 | Enclosure |
| B4. | Statistics on Research Accounts
(a) Memorandum and attachments from Research Accounting Manager
dated 12.12.2007
(b) Memorandum on Green Book and Research Statistics from
Research Accounting Manager dated 12.12.2007 | Enclosure
Enclosure |
| B5. | Ghala Limited
Financial Statements for the year ended 30.09.2007
Letter of Representation to KPMG dated 12.12.2007 | Enclosure
Enclosure |
| B6. | Prompt Payments of Accounts Act, 1997 2006/07
Report from KPMG dated 12.12.2007 | Enclosure |

Note: If you have queries or require clarifications in relation to any of the above items could you contact the Acting Treasurer by 5.00 p.m. on 17 December 2007 please.

Section C – Items for Noting

Committee Members are requested to inform the Acting Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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| C1. Taxation Annual Report 2006/07
Memorandum from Mr M. Kiely dated December 2007 | Enclosure |
| C2. Procurement Annual Report – 2006/07
Memorandum from Mr B. Hartnett dated 12.12.2007 | Enclosure |
| C3. Financial Information Systems Development Annual Report – 2006/07
Memorandum from Financial Information Systems Section dated December 2007 | Enclosure |
| C4. Minutes of Sub-Committees
(a) Investment Committee Meeting of 22.11.2007
(b) Catering Management Committee Meeting of 20.11.2007
(c) Residences Management Committee Meeting of 19.11.2007 | Enclosure
Enclosure
Enclosure |
| C5. Annual Reports of Sub-Committees of Finance Committee for 2006/2007
(b) Catering Management Committee
(c) Residences Management Committee | Enclosure
Enclosure |

Date of Next Meeting: 6th February 2008 at 2.00 p.m.

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Acting Treasurer, *Secretary*

Bursar

Registrar

Prof. J. Parnell

Ms M. Leahy

President Students Union

Pro-Dean of Arts & Humanities

Senior Lecturer

Secretary or nominee

Research Accounting Manager, *in attendance*

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