

**Finance Committee 2007/2008**  
**Meeting to be held in the Board Room**  
**On 11 October 2007, at 11.00 a.m**

*Please note change of starting time*

**A G E N D A**

**Apologies**

**Minutes of meeting of 27 June 2007**

Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

**A1. Status Report on Finance Committee Action List**

Enclosure

**Any Other Business**

**Section B – Implementation Decisions/Review**

**B1. Science Gallery**

(Minute FN/06-07/20 of 29.11.2006 refers)

The Director of the Science Gallery will attend for this item.

Memorandum from Bursar dated 11.09.2007

Enclosure

**B2. Trust Funds**

Financial Statements for the year ended 30.06.2007

Memorandum from Treasurer dated 17.09.2007

Enclosure

Enclosure

**B3. Risk Assessment**

(a) Treasurer's Office

(b) College financial risk profile

Memorandum from Treasurer and Deputy Treasurer dated 25.09.2007

Enclosure

**B4. Code of Governance of Irish Universities – Treasurer's Office Responsibilities**

(Minute FN/06-07/60 of 11.04.2007 refers)

Memorandum from Treasurer dated 2.10.2007

Enclosure

**B5. HEA Recurrent Grant**

(Minute FN/06-07/55 of 20.02.2007 refers)

HEA correspondence dated 27.07.2007

Enclosure

Enclosure

**B6. Treasurer's Office Review**

(Minute 92 of 27.06.2007 refers)

Schedule of Recommendations

Review of recommendations, for discussion and follow-up actions.

Memorandum from Treasurer dated 3.10.2007

Enclosure

Enclosure

**B7. Fees – Postgraduate Diploma in Project Management**

Memorandum from Head of Department of Civil, Structural & Environmental Engineering dated 7.08.2007

Enclosure

- B8. Students Union Restructuring and Loan**  
Memorandum from Student Union Administrative Officer dated 25.09.2007 Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Consolidated Financial Statements – 2002/03 and 2003/04**  
C&AG correspondence and audit opinions dated 12 July 2007 Enclosures
- C2. Student Fees and Other Charges – 2007/08**  
1. HEA correspondence dated 29.06.2007 Enclosure  
2. Memorandum from Ms J. Byrne dated 14.09.2007 Enclosure
- C3. Quarterly Accounts to 30 June 2007**  
Memorandum from Financial Resources Manager and Research Accounting Manager dated 1.10.2007 Enclosure
- Capital Projects:  
(i) Funded by HEA Capital Grants Enclosure  
(ii) Part Section 843 funded Enclosure  
(III) Not funded by HEA Capital Grants Enclosure  
School, Vice Deanery and Faculty Reserves Enclosure  
Administrative and Other Areas Non-Pay Budgets Enclosure  
Service Departments Enclosure  
Subsidiary Activities Enclosure  
Research:  
(i) New Accounts Enclosure  
(ii) Balances Enclosure  
(ii) Overdrawn Balances Enclosure
- C4. HEA Correspondence: Irish Language Provision**  
HEA correspondence dated 24.07.2007 Enclosure
- C5. PRTL – Cycle 4**  
(i) HEA Correspondence: dated 3.08.2007 Enclosure  
(ii) HEA Correspondence dated 27.08.2007 Enclosure
- C6. Stafford Loan Programme: Audit Certificate for 2005/06**  
Memorandum from Ms J. Byrne dated 12.09.2007 Enclosure
- C7. Pay, Non-Pay and recurrent Equipment Baseline Allocations for 2007/08**  
Memorandum from Deputy Treasurer dated 26.09.2007 Enclosure

**Date of Next Meeting: 28 November 2007 at 2.00 p.m.**

## COMMITTEE MEMBERSHIP

*Members*  
Provost, (*Chair*)  
Treasurer, *Secretary*  
Bursar  
Registrar  
Prof. J. Parnell  
Ms M. Leahy  
President Students Union  
Dean  
Senior Lecturer  
Secretary or nominee

Deputy Treasurer, *in attendance*

