

**Finance Committee 2005/2006**  
**Meeting to be held in the Board Room**  
**On 21st June 2006, at 2.00 p.m**

**A G E N D A**

**Apologies**

**Minutes of meeting of 10 May 2006**

Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

**None**

**Any Other Business**

**Section B – Implementation Decisions/Review**

**B1. Research**

The Dean of Research, The Research Accounting Manager and Ms T. MacMahon will attend for this item at 3.00 p.m.

**(i) Risk Assessment Report-Research**

(Minute FN/05-06/77 of 10.05.2006 refers)  
 Memorandum from Treasurer dated 5.09.2005  
 Current Contract Review Process

Enclosure  
 Enclosure

**(ii) Draft Explanatory Guidelines for Financial Management of Research Grants & Contracts**

Enclosure

**(iii) Quarterly Accounts to 31 March 2006**

New Research Accounts  
 Research Account Balances  
 Research Accounts – Overdrawn Balances

Enclosure  
 Enclosure  
 Enclosure

**B2. Consolidated Financial Statements for year ended 30 September 2005**

The Deputy Treasurer and the Financial Resources Manager will attend for this item

Enclosure

**B3. Finance Committee – Role as a Principal Committee**

(FN/05-06/66.3 of 22 March 2006 refers)

- (i) Terms of Reference of the Finance Committee
- (ii) Report of the Governance Working Group dated 27 February 2006
- (iii) Board Minute 9/246 of 14 April 2004 and related Appendix 1

Already Circulated  
 Already Circulated  
 Already Circulated

**B4. Recurrent Income and Expenditure – 2006**

Memorandum of HEA Budget Meeting of 13 April 2006

Already Circulated

<b>B5.</b>	<b>Quarterly Accounts to 31 March 2006</b>	
	Capital Projects funded by HEA Capital Grants	Enclosure
	Capital Projects not funded by HEA Capital Grants	Enclosure
	Faculty and Departmental Budgets	Enclosure
	Administrative and Other Areas Non-Pay Budgets	Enclosure
	Service Departments	Enclosure
	Subsidiary Activities	Enclosure
	Control Exception Report	Enclosure
<b>B6.</b>	<b>Science Gallery</b>	
	Science Gallery Business Plan for review	Already Circulated
	Letter from Director, Trinity Foundation dated 29.03.2006	Already Circulated
<b>B7.</b>	<b>Students Union Restructuring and Loan</b>	
	Memorandum from Student Union President & Administrative Officer dated 2.06.2006	Enclosure
<b>B8.</b>	<b>Self-Financing Courses</b>	
	(i) Irish Studies Moderatorship	
	Memorandum from Administrative Officer, Fees Section dated 13.06.2006	Enclosure
	(ii) M.Sc. in Palliative Care.	
	Memorandum from Administrative Officer, Fees Section dated 13.06.2006	Enclosure
	(iii) Master in Education – M.Ed/Postgraduate Diploma	
	Memorandum from Administrative Officer, Fees Section dated 13.06.2006	Enclosure
	(iv) M.Sc. in Chemical and Biological Techniques	
	Memorandum from Administrative Officer, Fees Section dated 13.06.2006	Enclosure
	(v) Postgraduate Diploma in Cognitive Psychotherapy	
	Memorandum from Administrative Officer, Fees Section dated 13.06.2006	Enclosure

## Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

<b>C1.</b>	<b>Capital Appraisal Guidelines and other Value for Money Measures</b>	
	(i) Memorandum from Treasurer dated 22.05.2006	Enclosure
	(ii) Letter from HEA dated 3.05.2006	Enclosure
<b>C2.</b>	<b>Part-time Academic Staff – Pay Rates for 2006/2007</b>	
	Memorandum from Staff Secretary dated 7.06.2006	Enclosure
<b>C3.</b>	<b>DMMC</b>	
	(i) Financial Statements for year ended 30 September 2005	Enclosure
	(ii) Annual Report for year ended 31 December 2005	Enclosure
	(iii) Memorandum from Secretary to the College dated 7.06.2006	Enclosure
<b>C4.</b>	<b>Houghton Institute</b>	
	Financial Statements for year ended 31 December 2005	Enclosure
<b>C5.</b>	<b>Related Entity Reporting</b>	
	(a) HEAnet Limited Annual Report and Financial Statements to 31.12.2005	Enclosure
	(b) Campus Companies Venture Capital Fund Limited Partnership Fund Financial Statements to 31 December 2005	Enclosure
<b>C6.</b>	<b>Investment Committee</b>	
	Draft Minutes of 18.05.06	Enclosure
<b>C7.</b>	<b>House Purchase Loan</b>	
	Mr Colin McCabe, IS Services	Enclosure
<b>C8.</b>	<b>Finance Committee Meeting Schedule: 2006/2007</b>	
	Memorandum from Treasurer dated 30.05.2006	Enclosure

## **COMMITTEE MEMBERSHIP**

### *Members*

Provost, (*Chair*)

Treasurer, *Secretary*

Bursar

Registrar

Prof. J. Parnell

Mr H. Kearns

President Students Union

Dean of Arts & Humanities

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

*/fcag21 06 2006*