

Finance Committee 2005/2006
Meeting to be held in the Board Room
On 19th December 2005, at 2.00 p.m

A G E N D A

Apologies

Minutes of meeting of 1st December 2005

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

No Section A Agenda items

Any Other Business

Section B – Implementation Decisions/Review

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|---|--|--|
| B1. Quarterly Accounts 30 September 2005 | Capital Projects funded by HEA Capital Grants
Capital Projects not funded by HEA Capital Grants
Faculty and Departmental Budgets
Administrative and Other Areas Non-Pay Budgets
Service Departments
Subsidiary Activities
New Research Accounts
Research Account Balances
Research Accounts – Overdrawn Balances | Already Circulated
Already Circulated
Already Circulated
Already Circulated
Already Circulated
Already Circulated
Already Circulated
Already Circulated
Already Circulated |
| B2. Control Exception Report – November 2005 | | Already Circulated |
| B3. Funding Statements for year ended 30.09.2005 | Supplementary volume of Additional Information for year ended 30.09.2005
Proposed Letter of Representation to KPMG
Memorandum from Treasurer dated 7.12.2005
Highlights Memorandum | Enclosure
Enclosure
Enclosure
Enclosure
Enclosure |
| B4. Annual Analysis of Recurrent Expenditure and Research Accounts for year ended 30.09.2005 | | Enclosure |
| B5. Statistics on Research Accounts | Ms M. Tracey will attend for this item.
Memorandum from Research Accounting Manager dated 9.12.2005 | Enclosure |
| B6. Ghala Limited | Financial Statements for the year ended 30.09.2005
Letter of Representation to KPMG | Enclosure
Enclosure |

- B7. Prompt Payment of Accounts Act, 1997 (2004/2005)**
Report from KPMG dated 2005 Enclosure
- B8. Taxation Annual Report – 2004/05**
Mr M. Ryan & Mr M. Kiely will attend for this item
Memorandum from Mr M. Kiely dated 16.11.2005 Enclosure
- B9. Procurement Annual Report – 2004/05**
Mr M. Ryan and Mr B. Hartnett will attend for this item
Memorandum from Mr B. Hartnett dated 7.12.2005 Enclosure
- B10. Non-EU Tuition Fees – Payment Method**
Memorandum from Mr J. Mannion dated 12.12.2005 Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Financial Information Systems Development Annual Report – 2004/05** Enclosure
- C2. Catering Management Committee**
Draft Minutes of Meeting of 3.11.2005 Enclosure
- C3. Residences Management Committee**
Draft Minutes of Meeting of 22.11.2005 Enclosure

Any Other Business

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Treasurer, *Secretary*

Bursar

Registrar

Prof. J. Parnell

Mr H. Kearns

President Students Union

Dean

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

