

**Finance Committee 2004/2005**  
**Meeting to be held in the Board Room**  
**On 22nd June 2005, at 2.00 p.m**

**A G E N D A**

**Apologies**

**Minutes of meeting of 25 May 2005**

Enclosure

**Matters arising from the Minutes**

**Section A – Policy/Implementation**

**A1. Policy Paper on “Roles and Responsibilities of Heads of School in relation to Financial Matters”**

Memorandum from Deputy Treasurer

To Follow

**Any Other Business**

**Section B – Implementation Decisions/Review**

**B1. Catering Price Review– 2005/06**

The Director of Accommodation & Catering will attend for this item  
 Memorandum from Director of Accommodation & Catering dated 16.06.2005

Enclosure

**B2. Governance – Terms of Reference**

(i) Finance Committee – 1 year review

Enclosure

(ii) Catering Management Committee

Enclosure

(iii) Finance Committee and sub-committee memberships

Treasurer to Report

(iv) HEA Correspondence dated 1 June 2005 re Financial Governance

Enclosure

**B3. Unspent Balances**

Memorandum from Deputy Treasurer dated 15.06.2005

Enclosure

**Section C – Items for Noting**

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

**C1. Part-time Academic Staff – Pay Rates for 2005/2006**

Memorandum from Staff Secretary dated 15.06.2005

Enclosure

**C2. House Purchase Loan**

Mr S. Bolger, Security

Enclosure

**C3. Self-Financing Course**

Postgraduate Diploma/M.Sc. in Clinical Chemistry  
Memorandum from Mr A. Malone dated 14.06.2005

Enclosure

**C4. Finance Committee Meeting Schedule: 2005/2006**

Memorandum from Treasurer dated 14.06.2005

Enclosure

Enclosure

**Any Other Business**

**COMMITTEE MEMBERSHIP**

*Members*

Provost, (*Chair*)

Treasurer, *Secretary*

Bursar

Registrar

Prof. D. Weaire

Dr L. Doyle

President Students Union

Dean of Arts (Letters) (2004/2005)

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

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