

Finance Committee 2004/2005
Meeting to be held in the Board Room
On Wednesday 16th February 2005, at 2.00 p.m

Please note earlier start time

A G E N D A

Apologies

Minutes of meeting of 12 January 2005

Enclosure

Matters arising from the Minutes

Section A – Policy/Implementation

No Section A agenda items

Any Other Business

Section B – Implementation Decisions/Review

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|------------|--|--|
| B1. | Recurrent Income & Expenditure Estimates 2005
Memorandum and attachments from Deputy Treasurer dated 09.02.2005 | Enclosure |
| B2. | Quarterly Accounts to 31 December 2004
Capital Projects funded by HEA Capital Grants
Capital Projects not funded by HEA Capital Grants
Faculty and Departmental Budgets
Administrative and Other Areas Non Pay Budgets
Service Departments
Subsidiary Activities
New Research Accounts
Research Account Balances
Research Account Overdrawn Balances | Enclosure
Enclosure
Enclosure
Enclosure
Enclosure
Enclosure
Deferred
Deferred
Deferred |
| B3. | Taxation – Benefit in Kind
(Minute 2004/62 of 06.02.2004 refers)
(i) Memorandum from Mr M. Ryan and Mr M. Kiely dated 01.02.2004
(ii) Note of meeting of CHIU Finance Officers on 13.01.2005
(iii) Revenue Commissioners correspondence dated 20.12.2004 | Enclosure
Enclosure
Enclosure |
| B4. | Student Fees – 2005/06
Memorandum from Ms J. Byrne dated 2.02.2005. | Enclosure |
| B5. | Procurement – Travel Agency Services
Memorandum from Mr B. Hartnett & Ms L. Donoghue dated 04.02.2005 | Enclosure |

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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|------------|---|-----------|
| C1. | Service Charge for Campus Companies – 2005/2006
Memorandum from the Procurement & Payments Manager dated 01.02.2005 | Enclosure |
| C2. | Self Financing Courses
Postgraduate Diploma in Community Pharmacy
Memorandum from Mr A. Malone dated 4.02.2005 | Enclosure |
| C3. | Annual Report
Business and Industry Report | Deferred |

Any Other Business

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Treasurer, *Secretary*

Bursar

Registrar

Prof. D. Weaire

Dr L. Doyle

President Students Union

Dean of Arts (Letters) (2004/2005)

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

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