

Finance Committee 2004/2005
Meeting to be held in the Board Room
On Wednesday, 1st December 2004, at 2.30 p.m

A G E N D A

Apologies

Section A – Policy/Implementation

- A1. Minutes of meeting of 10th November 2004** Enclosure
- A2. Matters arising from the Minutes**
- A3. Science Foundation Ireland – Indirect Costs**
 (Minute FN/04-05/17 of 10.11.2004 refers)
 Dean of Research will attend for this item.
- Outcome (if available) of the TCD 2005 Annual Overhead Investment Plan Dean of Research to report
- A4. Financial Information Systems**
 (Minute FN/04-05/18 of 10.11.2004 refers) Treasurer to report
- A5. Governance – Board Decisions**
 (Minute FN/04-05/19 of 10.11.2004 refers)
- Memorandum from Treasurer dated 25.11.2004 Enclosure
- A6. Any Other Business**

Section B – Implementation Decisions/Review

- B1. Quarterly Accounts 30 September 2004**
- | | |
|---|-----------|
| Capital Projects funded by HEA Capital Grants | Enclosure |
| Capital Projects not funded by HEA Capital Grants | Enclosure |
| Faculty and Departmental Budgets | Enclosure |
| Administrative and Other Areas Non-Pay Budgets | Enclosure |
| Service Departments | Enclosure |
| Subsidiary Activities | Enclosure |
| New Research Accounts | Enclosure |
| Research Account Balances | Enclosure |
| Research Accounts – Overdrawn Balances | Enclosure |
- B2. Control Exception Report**
- Memorandum from Procurement & Payments Manager dated 19.11.2004 Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- | | | |
|------------|---|-------------------------------------|
| C1. | Procurement Annual Report | Enclosure |
| C2. | Financial Information Systems Annual Report | Enclosure |
| C3. | Annual Reports to 30 September 2004
Investment Committee
Financial Assistance Committee
Capitation Committee (incl. Trinity Week Events)
Conferences Committee-have not met

Business & Industry Committee – not available until Finance Committee Meeting of
16th February 2005 due to lack of resources
Catering Management Committee annual report will be available for next meeting | Enclosure
Enclosure
Enclosure |
| C4. | Housing – University Assistance to Staff
Report by Mr. T. O’Higgins | Enclosure |
| C5. | External Examiner
Memorandum from Senior Lecturer dated 10.11.2004 | Enclosure |

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Treasurer, (*Secretary*)

Bursar

Registrar

Prof. D. Weaire

Dr L. Doyle

President Students Union

Dean of Arts (Letters) (2004/2005)

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

/fcagd01122004