

Finance Committee 2004/2005
Meeting to be held in the Board Room
On Wednesday 6th October 2004, at 2.30p.m

A G E N D A

Apologies

Section A – Policy/Implementation

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|------------|--|------------------------|
| A1. | Minutes of meeting of 23 June 2004
Memorandum from Treasurer dated 15.07.2004 | Enclosure
Enclosure |
| A2. | Matters arising from the Minutes | |
| A3. | Matters for Report | |
| | (i) Financial Review by HEA
(Minute 2004/96 of 23.06.2004 refers)
HEA Report on "The Financial Position of Irish Universities at 30 September 2003"
(Published 9 September 2004) | Enclosure |
| | (ii) SFI: Annual Overhead Investment Plan (AOIP)
CHIU Paper dated 21.07.2004 on SFI Research Overheads
SFI correspondence (and enclosures) dated 31.08.2004 | Enclosure
Enclosure |
| A4. | Governance – Board Decisions | |
| | (i) Membership and procedures for Committees for 2004/2005
Memorandum from Secretary dated 14.7.2004. | Enclosure |
| | (ii) Terms of Reference for Finance Committee
Memorandum from Provost and Treasurer dated 28.09.2004 | Enclosure |
| | (iii) Sub-Committee Governance
Memorandum from Treasurer dated 20.07.2004 | Enclosure |
| A5. | Risk Management
(Minute 2004/22 of 5.1.2003 refers)
Memorandum from Treasurer and Deputy Treasurer dated 29.09.2004 | Enclosure |
| A6. | Non EU Undergraduate Student Proposals: Fitzpatrick Report
Memorandum from Bursar and former Registrar dated 09.07.2004 | Enclosure |
| A7. | Insurance Renewal for 2004/2005
Memorandum from Director of Buildings and Treasurer dated 24.09.2004 | Enclosure |
| A8. | Any Other Business | |

Section B – Implementation Decisions/Review

- B1. Trust Funds (Benefactions) Financial Statements for the year ended 30 June 2004** Enclosure
Draft Audit Committee Minute of meeting of 21.09.2004 Enclosure
- B2. Quarterly Accounts to 30 June 2004**
Capital Projects funded by HEA Capital Grants Enclosure
Capital Projects not funded by HEA Capital Grants Enclosure
Faculty and Departmental budgets Enclosure
Administrative and other Areas Non-Pay Budgets Enclosure
Service Department Enclosure
Subsidiary Activities Enclosure
New Research Accounts Enclosure
Research Account Balances Enclosure
- B3. Pay, Non-Pay & Recurrent Equipment Baseline Allocations for 2004/2005**
Memorandum from Deputy Treasurer dated 24.09.2004 Enclosure

Section C – Items for Noting

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- C1. Student Fees – 2004/2005**
a) HEA letter dated 29.07.2004 Enclosure
b) Memorandum and supporting schedules from the Financial Resources Manager
Dated 24.09.2004 Enclosure
- C2. Student Fees: Non EU Fees for Medicine & Dentistry 2005/2006**
Correspondence from UCC dated 12.07.2004 Enclosure
- C3. Student Fees: Accession Countries**
HEA Correspondence dated 16.07 2004 Enclosure
Memorandum from Senior Lecturer dated 26.09.2004 Enclosure
- C4. PRTL Cycle 3:**
HEA correspondence dated 12.08.2004 Enclosure
- C5. House Loans:**
Mr Gavin Doherty, Computer Science (approved under vacation procedures) Enclosure
Ms Sara Doherty, Treasurer's Office (approved under vacation procedures) Enclosure
Mr. D. Fletcher, Physiology Department Enclosure
Ms K. Roantree, Treasurer's Office Enclosure
- C6. Investment Committee**
Minutes of meeting of 23.09.2004 Enclosure
- C7. Strategic Initiatives – 2004**
HEA correspondence dated 12.08.2004 Enclosure
Schedule setting out allocations Enclosure

COMMITTEE MEMBERSHIP

Members

Provost, *(Chair)*

Treasurer, *Secretary*

Bursar

Registrar

Professor D.L. Weaire

Dr L.E. Doyle

President of the Student' Union

Dean of Arts (Letters)

Senior Lecturer

Secretary or nominee

Deputy Treasurer, *in attendance*

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