

**Finance Committee 2003/2004**  
**Meeting to be held in the Board Room**  
**On Wednesday, 19 May 2004, at 2.30p.m**

**A G E N D A**

**Apologies**

**Section A**

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|-------------|--|--|
| <b>A1.</b>  | <b>Minutes of meeting of 24 March 2004</b>   | Enclosure  |
| <b>A2.</b>  | <b>Matters arising from the Minutes</b>  |  |
| <b>A3.</b>  | <b>CRANN Centre</b><br>Prof. M. Coey will attend for this item<br>Memorandum from Deputy Director of CRANN & Treasurer dated 7.05.2004   | Enclosure  |
| <b>A4.</b>  | <b>Financial Review by HEA</b><br>(Minute 2004/72 of 24.03.2004 refers)<br>HEA correspondence dated 6.04.004<br>Submission to HEA of 5 year Strategic/Financial Plan<br>Presentation to HEA on 20.04.2004  | Enclosure<br>Enclosure<br>Enclosure  |
| <b>A5.</b>  | <b>Recurrent Funding Review</b><br>HEA correspondence dated 23 <sup>rd</sup> February 2004<br>Memorandum from Treasurer to Executive Officers dated 10.03.2004   | Enclosure<br>Enclosure   |
| <b>A6.</b>  | <b>Pension Fund</b><br>Annual Report for the year ended 30 <sup>th</sup> September 2003  | Enclosure  |
| <b>A7.</b>  | <b>Quarterly Accounts to 31 March 2004</b><br>Capital Projects funded by HEA Capital Grants<br>Capital Projects not funded by HEA Capital Grants<br>Faculty and Departmental Budgets<br>Administrative and Other Areas Non-Pay Budgets<br>Service Departments<br>Subsidiary Accounts<br>New Research Accounts<br>Research Account Balances<br>Research Accounts – Overdrawn Balances<br>Control Exception Report | Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure<br>Enclosure |
| <b>A8.</b>  | <b>Catering Price Increases - 2004/2005</b><br>Memorandum and enclosures from Secretary of Catering Management Committee dated 6 <sup>th</sup> May 2004  | Enclosure  |
| <b>A9.</b>  | <b>Residential Charges – 2004/2005</b><br>Memorandum from Accommodation Officer dated 7 <sup>th</sup> May 2004   | Enclosure  |
| <b>A10.</b> | <b>Chapel Committee Funding</b><br>Memorandum from Professor J. Whiston dated 19.04.2004   | Enclosure  |
| <b>A11.</b> | <b>Any Other Business</b>  |  |

## Section B

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- B1. Pay Scales**  
Memorandum from Staff Secretary dated 30.03.2004 Enclosure
- B2. Self Financing Courses**
- (i) Postgraduate Diploma in Clinical Speech & Language Studies: Dysphagia  
M.Sc. in Clinical Speech & Language Studies  
Memorandum from Annemarie Moore dated 10.05.2004 Enclosure
  - (ii) Postgraduate Diploma in Psychology  
Memorandum from Annemarie Moore dated 10.05.2004 Enclosure
  - (iii) M.Phil in Film Theory and History  
Memorandum from Annemarie Moore dated 10.05.2004 Enclosure
  - (iii) Professional Doctorate in Education D.Ed.  
Memorandum from Annemarie Moore dated 10.05.2004 Enclosure
- B3. House Loan**  
Ms N. Kelly, IS Services, €10,000 Enclosure  
Dr S. Waldren, Botany €5,000 Enclosure
- B4. Protection of Employees (Part Time Work) Act 2001**  
Memorandum from Personnel Officer dated 15.04.2004
- B5. Targeted Funding/Increase in Student Numbers**  
Memorandum from Senior Lecturer dated 19.04.2004
- B6. Miscellaneous Charges – 2004/2005**  
Memorandum from Accommodation Officer dated 7<sup>th</sup> May 2004 Enclosure

## COMMITTEE MEMBERSHIP

### *Members*

Provost, (*Chair*)  
Bursar, (*Convenor*)  
Registrar  
Dean of Health Sciences (2003/2004)  
Dean of Arts (Letters) (2004/2005)  
Treasurer, (*Secretary*)  
Prof. D.C. Williams. (2005/2006)  
Dr L. Doyle (2004/2005)  
Mr P. McCabe (2004/2005)  
Dr A. Ní Chasaide (2004/2005)

Deputy Treasurer, *in attendance*

### *Observers*

Vice Provost, (*Vice-Chair*)  
Senior Lecturer  
Secretary  
Prof. E. McCabe (2003/2004)  
Prof. M. Marsh (2003/2004)  
Dr M. O'Moore (2003/2004)  
Ms A. Gatling (2003/2004)  
Mr M. Dowling (2003/2004)

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