

Finance Committee 2003/2004
Meeting to be held in the Arts Building Conference Room,
on Friday, 6 February 2004, at 3.30p.m

Please note change of date, time and venue.

A G E N D A

Apologies

Section A

- | | | |
|------------|---|------------------------|
| A1. | Minutes of meeting of 7 January 2004 | Enclosure |
| A2. | Matters arising from the Minutes | |
| A3. | Recurrent Income & Expenditure Estimates 2004 | |
| | i) Memorandum and attachments from the Treasurer & Deputy Treasurer dated 30.01.2004 | Enclosure |
| | ii) Draft letter to HEA from Provost | Enclosure |
| A4. | Sports Centre – Recurrent Costs
(Minute 2004/45 of 7.12.2003 refers)
The Director of Sport will attend for this item
Memorandum from Director of Sport dated January 2004 | Enclosure |
| A5. | Audit 2002/2003
Memorandum from Audit Committee to Board dated 14.01.2004
Correspondence from KPMG dated 9.01.2004 regarding internal controls | Enclosure
Enclosure |
| A6. | Recurrent Funding Analysis
Memorandum from Treasurer dated 30.1.2004 | Enclosure |
| A6. | Any Other Business | |

Section B

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

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|------------|--|-----------|
| B1. | Service Charge for Campus Companies – 2004/05
Memorandum from the Procurement & Payments Manager dated 29.01.2004 | Enclosure |
| B2. | Annual Report
Business & Industry Committee | Enclosure |
| B3. | Self Financing Course
Postgraduate Diploma in Clinical Supervision
Memorandum from Ms A. Moore dated 29.01.2004 | Enclosure |
| B4. | Skills – ICT
HEA letter dated 12.01.2004 | Enclosure |
| B5. | Non-EU Supernumerary Fee Transfers
Memorandum from Senior Lecturer dated 30.01.2004 | Enclosure |

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)

Bursar, *Convenor*

Registrar

Dean of Health Sciences (2003/2004)

Dean of Arts (Letters) (2004/2005)

Treasurer, *Secretary*

Prof. D.C. Williams. (2005/2006)

Dr L. Doyle (2004/2005)

Mr .P. McCabe (2004/2005)

Dr A. Ní Chasaide (2004/2005)

Deputy Treasurer, *in attendance*

Observers

Vice Provost, (*Vice-Chair*)

Senior Lecturer

Secretary

Prof. E. McCabe (2003/2004)

Prof. M. Marsh (2003/2004)

Dr M. O'Moore (2003/2004)

Ms A. Gatling (2003/04)

Mr M. Dowling (2003/2004)

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