

**Finance Committee 2003/2004**  
**Meeting to be held in the Board Room**  
**On Wednesday, 7 January 2004, at 2.30 p.m**

**A G E N D A**

**Apologies**

**Section A**

- |   |   |
|---|---|
| <b>A1. Minutes of meeting of 3 December 2003</b>  | Enclosure   |
| <b>A2. Matters arising from the Minutes</b>   |   |
| <b>A3. Estimates of Recurrent Income &amp; Expenditure – 2004</b><br>(Minute 2004/32 of 3.12.2003 refers)<br>TCD letter to HEA dated 1.12.2003<br>HEA reply dated 17.12.2003<br>HEA/TCD meeting of 18.12.2003 | Enclosure<br>Enclosure<br>Provost & Treasurer to Report |
| <b>A4. Annual Financial Statements for year ended 30.09.2003</b><br>Supplementary volume of Additional Financial Information for year ended 30.09.2003<br>Proposed Letter of Representation to KPMG           | Enclosure<br>Enclosure<br>Enclosure                     |
| <b>A5. Annual Analysis of Recurrent Expenditure and Research Accounts for year ended 30.09.2003</b>   | Enclosure   |
| <b>A6. Statistics on Research Accounts</b><br>Memorandum from Research Accounting Manager dated 17.12.2003  | Enclosure   |
| <b>A7. Ghala Limited</b><br>Financial Statements for the year ended 30 September 2003   | Enclosure   |
| <b>A8. DMMC Annual Report</b><br>College Secretary (TCD Director) to report   | Enclosure   |
| <b>A9. High Performance Computing (HPC)</b><br>Memorandum from Professor J. Sexton dated 17.12.2003   | Enclosure   |
| <b>A10. Any Other Business</b>  |   |

## Section B

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- B1. Travel and Subsistence Rates for Ireland and Abroad 2004**  
Memorandum from Research Accounting Manager dated 17.12.2003 Enclosure
- B2. External Examiner**  
Memorandum from Ms A. Anderson dated 12.12.2003 Enclosure
- B3. Residences Committee**  
Memorandum from Director of Accommodation & Catering dated 28.11.2003 Enclosure
- B4. Prompt Payments of Accounts Act, 1997 (2002/2003)**  
Report to KPMG dated 18.12.2003 Enclosure
- B5. House Loan**  
Ms. M. Le Good, Administrative Officer, Faculty of Arts (Humanities) Enclosure
- B6. Annual Report**  
Business and Industry Committee 2002/03 Report  
Not yet available arising from resourcing issues.

## COMMITTEE MEMBERSHIP

### *Members*

Provost, *(Chair)*  
Bursar, *Convenor*  
Registrar  
Dean of Health Sciences (2003/2004)  
Dean of Arts (Letters) (2004/2005)  
Treasurer, *Secretary*  
Prof. D.C. Williams. (2005/2006)  
Dr L. Doyle (2004/2005)  
Mr P. McCabe (2004/2005)  
Dr A. Ní Chasaide (2004/2005)

Deputy Treasurer, *in attendance*

### *Observers*

Vice Provost, *(Vice-Chair)*  
Senior Lecturer  
Secretary  
Prof. E. McCabe (2003/2004)  
Prof. M. Marsh (2003/2004)  
Dr M. O'Moore (2003/2004)  
Ms A. Gatling (2003/04)  
Mr D. Scammell (2002/2003)

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