

**Finance Committee 2003/2004**  
**Meeting to be held in the Board Room**  
**On Wednesday, 5<sup>th</sup> November 2003, at 2.00p.m**

**Please note change of time to 2.00 p.m. for this meeting only.**

**A G E N D A**

**Apologies**

**Section A**

- A1. Minutes of meeting of 1<sup>st</sup> October 2003** Enclosure
- A2. Matters arising from the Minutes**
- A3. Insurance Renewal – 2003/2004**  
(Minute 2003/108 of 25.06.2003 refers)  
The Director of Buildings will attend for this item  
Memorandum from Director of Buildings & Treasurer dated 2 October 2003 Enclosure  
Memorandum of Meeting of Executive Officers meeting of 6 October 2003 Enclosure
- A4. Haughton Institute**  
The Financial Resources Manager will attend for this item  
Memorandum from Treasurer and Financial Resources Manager dated 29 October 2003 Enclosure
- A5. Risk Management**  
The Internal Auditor will attend for this item.  
Memorandum from Treasurer & Deputy Treasurer dated 20 October 2003 Enclosure
- A6. Pension Fund and Pension Supplementation**  
Memorandum from Secretary and Treasurer dated 22 October 2003 Enclosure
- A7. Trinity Hall**  
Memorandum from Director of Accommodation and Catering dated 28 October 2003 Enclosure
- A8. Any Other Business**

## Section B

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- |                                                                                                                                                                                                                                |                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>B1. Comptroller &amp; Auditor General</b><br>(i) Audit Report<br>(ii) Letter of Representation dated 16 <sup>th</sup> October 2003                                                                                          | Enclosure<br>Enclosure |
| <b>B2. Trust Funds (Benefactions)</b><br>Financial Statements for year to 30 June 2003<br>Correspondence from PricewaterhouseCoopers dated 19 September 2003                                                                   | Enclosure<br>Enclosure |
| <b>B3. Recurrent Income and Expenditure Estimates - 2004</b><br>Memorandum from Deputy Treasurer and Financial Resources Manager dated 23 October 2003                                                                         | Enclosure              |
| <b>B4. Nursing</b><br>(Minute 2003/67 of 05.03.2003 refers)<br>TCD Correspondence with Department of Health & Children dated 10 October 2003<br>Department of Health & Children correspondence dated 14 October 2003           | Enclosure<br>Enclosure |
| <b>B5. House Purchase Loan</b><br>Memorandum from Treasurer dated 28 October 2003                                                                                                                                              | Enclosure              |
| <b>B6. Student Fees 2004/05 – Fee Status Criteria</b><br>Memorandum from Treasurer dated 22 October 2003                                                                                                                       | Enclosure              |
| <b>B7. Indirect Costs – SFI and Other Sponsors and Responsibility and Accountability in relation to Financial Control</b><br>(Minute 2003/101 of 25.06.2003 refers)<br>Minutes of SFI Working Group Meeting of 16 October 2003 | Enclosure              |

## COMMITTEE MEMBERSHIP

### *Members*

Provost, (*Chair*)  
Bursar, *Convenor*  
Registrar  
Dean of Health Sciences (2003/2004)  
Dean of Arts (Letters) (2004/2005)  
Treasurer, *Secretary*  
Prof. D.C. Williams. (2005/2006)  
Dr L. Doyle (2004/2005)  
Mr P. McCabe (2004/2005)  
Dr A. Ni Chasaide (2004/2005)

Deputy Treasurer, *in attendance*

### *Observers*

Vice Provost, (*Vice-Chair*)  
Senior Lecturer  
Secretary  
Prof. E. McCabe (2003/2004)  
Prof. M. Marsh (2003/2004)  
Dr M. O'Moore (2003/2004)  
Ms A. Gatling (2003/04)  
Mr D. Scammell (2002/2003)