

Finance Committee 2003/2004
Meeting to be held in the Board Room
On Wednesday, 1 October 2003, at 2.30p.m

Please note change of venue to Board Room.

A G E N D A

Apologies

Section A

- | | | |
|-------------|---|-----------|
| A1. | Minutes of meeting of 25 June 2003 | Enclosure |
| A2. | Matters arising from the Minutes | |
| | i) Catering
(Minute 2003/101 of 25.06.2003) | |
| | ii) SFI – A Review
(Minute 2003/98 of 25.6.2003) | |
| A3. | HEA Correspondence | |
| | Letter from HEA dated 24.07.2003 | Enclosure |
| A4. | Student Fees – 2003/2004 | |
| | (Minute 2003/109 of 25.06.2003 refers) | |
| | a) HEA letter dated 25.07.2003 | Enclosure |
| | b) Memorandum and supporting schedules from the Financial Resources Manager
dated 18.09.2003 | Enclosure |
| A5. | Quarterly Accounts to 30 June 2003 | |
| | Capital Projects funded by HEA Capital Grants | Enclosure |
| | Capital Projects not funded by HEA Capital Grants | Enclosure |
| | Faculty and Departmental budgets | Enclosure |
| | Administrative and other Areas Non-Pay Budgets | Enclosure |
| | Service Departments | Enclosure |
| | Subsidiary Activities | Enclosure |
| | New Research Accounts | Enclosure |
| | Research Account Balances | Enclosure |
| A6. | Pension Fund | |
| | Annual Report for year ended 30 September 2002 | Enclosure |
| A7. | Taxation Status – Report | |
| | Memorandum from Mr. M. Kiely dated 18.09.2003 | Enclosure |
| A8. | Research – Partially Funded Contracts | |
| | Memorandum from Research Accounting Manager dated 15.07.2003 | Enclosure |
| A9. | Policy re AVMS/Conference Income | |
| | Memorandum from Deputy Director of Information Systems Services dated 23.09.2003 | Enclosure |
| A10. | Any Other Business | |

Section B

Committee Members are requested to inform the Treasurer by 5.00 p.m. on the day prior to the meeting if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

- B1. Indirect Costs**
Minute 2003/102 of 25.06.2003 refers)
Final Unchanged HEA/Forfas Report on Research Overheads Enclosure
- B2. HEA/OECD Report: Financial Management in Higher Education Institutions** Enclosure
Summary Enclosure
- B3. The Pensions (Amendment) Act 2002 – Personal Retirement Savings Accounts (PRSAs)**
(Minute 2003/105 of 25.06.2003 refers)
Memorandum from Procurement and Payments Manager dated 22.09.2003 Enclosure
- B4. Bellerbys Ireland Foundation Year – Financial Arrangements**
Memorandum from Director of International Student Affairs dated 22.09.2003 Enclosure
- B5. Student Fees – Non-EU Medical & Dental fees for 2004/05**
Correspondence from UCC dated 08.07.2003 Enclosure
- B6 Targeted Funding for Special Initiatives & Related Issues**
(Minute 2003/117 of 25.06.2003)
(a) Correspondence with HEA and Financial Summaries from Academic Secretary dated 16.07.2003 Enclosure
(b) HEA correspondence dated 05.09.2003 Enclosure
- B7. Self-Financing Courses**
(Minute 2003/93 (f) of 28.05.2003 refers)
M.Sc. (Management) in International Business Programme Enclosure
- B8. House Purchase Loan Scheme**
(a) Mr B. Loftus, Senior Laboratory Attendant, IS Services Enclosure
(b) Mr P. Jones, Senior Technician, IS Services Enclosure
(c) Ms C. Stanley, Executive Officer, Bioresources Unit Enclosure
- B9. Pay Scales**
Memorandum from Staff Secretary dated 17.09.2003 Enclosure
- B10. Pre-entry course to Medicine & Dentistry for Students from Kuwait**
(Minute 2003/110 of 25.06.2003 refers)
Memorandum from Registrar and Admissions Officer dated 19.09.2003 Enclosure

COMMITTEE MEMBERSHIP

Members

Provost, (*Chair*)
Bursar, *Convenor*
Registrar
Dean of Health Sciences (2003/2004)
Dean of Arts (Letters) (2004/2005)
Treasurer, *Secretary*
Prof D.C. Williams (2005/2006)
Dr L. Doyle (2002/2003)
Mr P. McCabe (2004/2005)
Dr A. Ní Chasaide (2004/2005)

Deputy Treasurer, *in attendance*

Observers

Vice Provost, (*Vice-Chair*)
Senior Lecturer
Secretary
Prof. E. McCabe (2003/2004)
Prof. M. Marsh (2003/2004)
Dr M. O'Moore (2003/2004)
Ms A Gatling (2003/04)
Mr D. Scammell (2002/2003)