

**Finance Committee 2002/2003**  
**Meeting to be held in Provost's Library**  
**Wednesday, 9 October 2002, at 2.30p.m**

**A G E N D A**

**Apologies**

**Section A**

- |             |  |           |
|-------------|--|-----------|
| <b>A1.</b>  | <b>Minutes of meeting of 26 June 2002</b>  | Enclosure |
| <b>A2.</b>  | <b>Matters arising from the Minutes</b>  |           |
| <b>A3.</b>  | <b>Insurance Renewal - 2002/2003</b>   |           |
|             | Memorandum of Officers Meeting of 30.09.2002   | Enclosure |
|             | Memorandum from Director of Buildings & Treasurer dated 27.09.2002                   | Enclosure |
|             | Coyle Hamilton Renewal Report 01.10.2002   | Enclosure |
| <b>A4.</b>  | <b>Quarterly Accounts to 30 June 2002</b>  |           |
|             | Capital Projects funded by HEA Capital Grants  | Enclosure |
|             | Capital Projects not funded by HEA Capital Grants                                    | Enclosure |
|             | Faculty and Departmental Budgets   | Enclosure |
|             | Administrative and other Areas Non-Pay Budgets                                       | Enclosure |
|             | Service Departments  | Enclosure |
|             | Subsidiary Activities  | Enclosure |
|             | New Research Accounts  | Enclosure |
|             | Research Account Balances  | Enclosure |
| <b>A5.</b>  | <b>Trust Funds (Benefactions) Financial Statements for year ended 30 June 2002</b>   | Enclosure |
| <b>A6.</b>  | <b>HEA Correspondence</b>  |           |
|             | a) PRTL I Inflation (Cyles 1 & 2) and TCD correspondence (dated 17 & 14.06.2002)     | Enclosure |
|             | b) Unit Costs and Recurrent Grant Allocation - 2002 (dated 24.07.2002)               | Enclosure |
|             | c) Recurrent Grant Allocation - 2002 (dated 01 and 06.08.2002)                       | Enclosure |
|             | d) Programme for Research in Third Level Institutions (dated 24.5.2002 and 6.8.2002) | Enclosure |
| <b>A7.</b>  | <b>Student Fees - 2002/2003</b>  |           |
|             | Department of Education & Children Press Release dated 18.07.2002                    | Enclosure |
|             | HEA Correspondence dated 1 August 2002   | Enclosure |
|             | HEA Correspondence dated 15 August 2002  | Enclosure |
| <b>A8.</b>  | <b>Estimates of Recurrent Income &amp; Expenditure - 2002</b>                        |           |
|             | Extract from Finance Committee Minute 2002/87 of 08.05.2002                          | Enclosure |
|             | Memorandum of Meeting between TCD and HEA on 30.07.2002                              | Enclosure |
| <b>A9.</b>  | <b>Nursing</b>   |           |
|             | Treasurer to brief the Committee with the aid of:                                    |           |
|             | Letter to Department of Health & Children dated 14.08.2002                           | Enclosure |
|             | Letter to Department of Health & Children dated 22.08.2002                           | Enclosure |
|             | Letter to Chair of UCFOG dated 22.08.2002  |           |
| <b>A.10</b> | <b>Special Examination Fees</b>  |           |
|             | Memorandum from Senior Tutor dated 12.09.2002  | Enclosure |
| <b>A.11</b> | <b>BESS - Involuntary Increase in Student Numbers 2002/2003</b>                      |           |
|             | Memorandum from Dean of BESS dated 22.09.2002  | Enclosure |

**A12. Audit & Financial Reporting**

Treasurer to brief the Committee with the aid of:  
C & AG correspondence to UCFOG dated 23.08.2002  
C & AG correspondence to TCD dated 28.08.2002  
HEA correspondence to TCD dated 25.09.2002

Enclosure  
Enclosure  
Enclosure

**A13. Any Other Business****Section B**

Committee Members are requested to inform the Treasurer if they wish discussion on any of the following. If not, the Chairperson will propose that they be noted and, where appropriate, that action proposed or reported be approved as presented.

**B1. Targeted Funding for Special Initiatives - 2002**

HEA Correspondence dated 02.08.2002  
Schedule of 2002 Submissions & Allocations  
Breakdown of Targeted Initiatives 2002  
Minute 2002/88 of 08.05.2002

Enclosure  
Enclosure  
Enclosure  
Enclosure

**B2. Prompt Payment of Accounts Act, 1977**

HEA Correspondence dated 19.08.2002 (including Late Payment in Commercial Transactions Regulations 2002)  
Memorandum to Heads of Department dated 24.07.2002

Enclosure  
Enclosure

**B3. Taxation**

Correspondence from PricewaterhouseCoopers dated 19.09.2002  
Extract from Irish Times of 27.08.2002  
Extract from Irish Examiner of 26.08.2002

Enclosure  
Enclosure  
Enclosure

**B4. Related Entity Reporting**

Haughton Institute Financial Statements for year ended 31.12.2001

Enclosure

**B5. Quality Assurance Programme**

HEA correspondence dated 02.08.2002

Enclosure

**COMMITTEE MEMBERSHIP***Members*

Provost, (*Chair*)  
Bursar, *Convenor*  
Registrar  
Dean of ESS (2002/2003)  
Dean of Health Sciences (2003/04)  
Treasurer, *Secretary*  
Dr. E. Drew (2002/2003)  
Prof. J. Fitzpatrick (2002/2003)  
Mr. P. McCabe (2004/05)  
Dr A. Ní Chasaide (2002/2003)

*Observers*

Vice Provost, (*Vice-Chair*)  
Senior Lecturer  
Secretary  
Prof. E. McCabe (2003/2004)  
Prof. M. Marsh (2003/2004)  
Dr M. O'Moore (2003/2004)  
Mr W.M. Priestley (2002/03)  
Ms E. Drew (2001/2002)

Deputy Treasurer, *in attendance*