



Minutes of the Estates Policy Committee Meeting of 08 March 2023

Microsoft Teams, 15.00-16.00

- Present:**
- 1) Rachel Mathews-McKay (**Chair**)
 - 2) Professor Eleanor Denny, Bursar & Director of Strategic Innovation (**Secretary**)
 - 3) Orla Cunningham - Chief Operating Officer
 - 4) Peter Reynolds - Chief Financial Officer
 - 5) Trevor Payne – External member – Director of Estates, University of Birmingham
 - 6) Professor Christine Casey – Department of History of Art and Architecture
 - 7) Matt Murtagh-White – student representative

Minute

Secretary: Dr Ruth Doherty – Administrative Officer, Provost’s Office

Apologies:

- 1) Mike Clark - Director of Campus Infrastructure
- 2) Dr Stephen Waldren – Curator of the Botanic Gardens (Botany TCD)
- 3) Professor Jane Stout – Vice President for Biodiversity and Climate Action
- 4) Professor Lorraine Leeson – Associate Vice Provost for Equality, Diversity, and Inclusion
- 5) Ciaran O’Connor – External Member – State Architect and Principal Architect, Office of Public Works

Statement of Interest: None declared.

EPC/22-23/010

Draft Minutes of 20 September 2022

The Committee welcomed Matt Murtagh-White to his first meeting of Estates Policy Committee. Apologies were noted.

The minutes of the EPC meeting held on 20 September 2022 were approved by the Committee.



EPC/22-23/011 Matters Arising

Wayfinding

The Bursar provided an update on wayfinding.

For internal signage, the design has been finalised and a handbook is available to Trinity staff. The Chief Operating Officer welcomes feedback from the Committee on use of the handbook.

For external signage, it was noted that there will be some disruption on the front end of the main campus due to construction works for the Old Library Redevelopment Project, and so works on updating external signage will initially be focused on the east end of the main campus; where updated signage is required at the front end, for the moment it will be of a temporary nature. It was noted that the means of displaying external signage is still to be finalised, and options are being considered.

A query was raised regarding consistent signage/messaging to the College community in relation to smaller projects which impact wayfinding e.g. when building entrances/exits are temporarily closed during minor construction works. It was suggested that the messaging regarding this kind of temporary disruption could be improved. It was agreed that the Chair and Chief Operating Officer would follow up with the Director of Campus Infrastructure on this.

An update was provided regarding the labelling of a perimeter gate (minutes EPC/22-23/002.02 and EPC/21-22/030 refer); tourists using online map apps are confusing the public-access perimeter gate near the Moyne Institute with the perimeter gate next to the Ussher Library/Arts Block loading bay. It was proposed that signage be put on the perimeter gate e.g. a 'staff only' sign, to clarify accessibility at this gate.

Action

**EPC/22-
23/0011.01**

Chair and Chief Operating Officer to follow up with the Director of Campus Infrastructure regarding consistent signage/messaging to the college community in relation to smaller projects which impact wayfinding.



Section A

EPC/22-23/012 **Old Library Redevelopment Project**

The Bursar provided an update to the Committee to apprise them of a decant of sculptures which will be required as part of the Old Library Redevelopment Project. The Calder sculpture in Fellows Square and the Pomodoro sculpture on the Berkeley Library podium will need to be moved to avoid any damage to them during Old Library Redevelopment Project construction works. It is recommended that the sculptures should remain on the main campus for the duration of the works so they can continue to be enjoyed by the College community. The project team is currently assessing potential locations on the main campus for the sculptures, and the Bursar will update the Committee once a location has been decided.

Section B

EPC/ 22-23/ 013 **Capital projects dashboard - update**

The Bursar provided an update to the Committee.

Work on the **Rubrics** building are nearing completion; it was noted as a credit to all involved that this project is progressing on time and on budget. Funding has been made available by the National Transport Authority for bicycle parking at the site. Between 110 and 120 bicycle parking spaces will be added on the Library Square side of the Rubrics; the project team are currently working on the design and placement of these spaces, and the design will go to the Grounds & Gardens Committee for approval. It was noted that installation of the spaces will not commence before 14 April 2023, to avoid any impact on preparations for Trinity Ball 2023.

Work on **Printing House Square** is complete and the building is now fully occupied.

The **Old Library Redevelopment Project** is progressing well; the decant is underway. Works are underway on the historic Printing House and in New Square related to the 'Book of Kells experience' interim exhibition. The Chair shared the link to a video of the historic launch of the first sculptures of women in the Long Room

<https://www.youtube.com/watch?v=ul8ItMI7hIs> .

The **E3 Learning Foundry (E3LF)** project is continuing to progress, and is currently running 6-8 months behind schedule.

The appointment of a contractor to the **Portal** project was approved at a recent meeting of Board. Works will commence in April 2023, with a 16-month build time.



Section C

EPC/22-23/014 Campus Tours Policy

The Committee noted that the policy has been updated to keep it current.
It was noted as an aside that the Trinity Trails tour is now available in Ukrainian.

EPC/22-23/015 Finance Committee decisions relevant to Estates Policy Committee

Noted.

EPC/ 22-23/ 016 Next meeting

EPC/ 22-23/ 008.01 07 June 2023, 14.00-16.00

EPC/ 22-23/ 017 Any Other Business

In response to a query regarding reports that the 2024 Trinity Ball will not be held on the main campus, it was clarified that such reports are not accurate, and that no decision has yet been taken regarding this.

Rachel Mathews-McKay

Chair – Estates Policy Committee

Date: Approved at Meeting on 7th June 2023