



Meeting:	Estates Policy Committee	Attendees: Dr Aidan Seery (Chair) - AS Prof. Veronica Campbell (Bursar/Director of Strategic Innovation) - VC Prof. Christine Casey (Professor in Architectural History) - CC Mr Andrew Grainger (External member) - AG	
Date:	04/10/2019	Mr Ciaran O'Connor (Principle Architect, Office of Public Works – external member) - COC Ms Shaz Oye (President, Graduate Students' Union) - SO Prof. John Parnell (Professor of Systematic Botany) - JP Mr Peter Reynolds (Chief Financial Officer) - PR Ms Geraldine Ruane (Secretary, Chief Operating Officer) - GR Dr Ruth Doherty (minutes)	
Chair:	Aidan Seery	Apologies: Mr Mike Clark (Director of Campus Infrastructure) - MC	
No	Title /Agenda item	Decision / Action	Assigned to:
1	Welcome and introductions	The Chair welcomed the new members of the committee.	
2	Apologies	Apologies were noted from Mike Clark and the Chief Operating Officer.	
EPC/19-20/001	Review of minutes of 22 March 2019, 21 June 2019 – for approval	The minutes of 22 March 2019 were deferred for approval at a future meeting. The minutes of 21 June 2019 were approved. In response to a concern raised in EPC/18-19/005 regarding tree supply from the UK, it was noted that most trees imported into Ireland come from Holland and Italy.	
EPC/19-20/002	Matters Arising/Actions taken	An update on the E3 Learning Foundry was provided including the engagement with Grounds & Gardens Advisory Group on the roof planting; the requirement for an update on the WELL building standards; the submission of planning permission was lodged in August 2019 with notification of the outcome expected in December 2019.	



		<p>In relation to the student accommodation development at Dartry, it was confirmed that engagement with the Professor of Botany and Curator of the Botanic gardens was ongoing and that the internal design and colour palette would be presented at a future meeting.</p> <p>The live implementation strategy document maintained by Estates & Facilities is on the agenda for today's meeting (item 6).</p> <p>Following discussion, it was agreed that documents brought to the Committee are to have a coversheet providing details on approvals to date (e.g. from Finance Committee) and the request being made of Estates Policy Committee (for noting, for approval, etc).</p>	
EPC/19-20/003	Dartry Accommodation Project	<p><u>Dartry accommodation project</u></p> <p>The Dean of Students joined the meeting in his capacity as Project Sponsor. Rob Keane (Reddy Architecture) and Feargus McGarvey (Mitchell & Assoc. Landscape Architects) joined the meeting and provided updates on the built and landscaping elements, respectively.</p> <p>The Chair invited comment from the Committee on this project update.</p> <p>During discussion the following points were raised:</p> <ul style="list-style-type: none">- A query was raised on the assessment methodology to be used in advance of submission of a planning permission application; in response it was noted that the following risk mitigation steps are being taken:<ol style="list-style-type: none">1. Light and noise studies2. A legal review in advance of submission.	



- Reservations were expressed regarding this additional floor on the building, and a query was raised as to whether further additional storeys could be added.
- Comment was made regarding the potential impact of the tower on nearby trees; this was noted as an item for discussion between the Curator of the Botanic Gardens and the project team. A query was raised regarding the render on the existing buildings. In response it was noted that there will be a continuity between the rendered, stonefaced and brick builds on the site. Comment was made regarding the level of maintenance required for the planted roof. In response it was noted that maintenance costs have been considered in the business plan, and the project team is in consultation with relevant stakeholders.
- Comment was made regarding the policy of replanting three trees for every one tree removed from the site, and whether this would be appropriate for this site; in response it was noted that this policy is flexible. The project team is in contact with the Botanic Garden team. It was noted as positive that diversity of tree planting is present at this stage of planning. There was positive feedback on the proposed planting. Comment was made regarding the ecological impact of the project;



in response it was noted that a flora and fauna study has been conducted.

- A query was raised on the figures provided on carbon sequestration; a recommendation was made that these be reviewed to ensure accuracy.
- A query was raised regarding the level of intensification of the site; the large size of the site was noted in response.
- Comment was made that 3D imagery of the accommodation rooms would have been helpful for the Committee. In response it was noted that input from stakeholders such as the Students' Union and Disability Officer is feeding into the project.

The Chair thanked the presenters and thanked the Committee for their input. The Dean of Students, Rob Keane and Feargus McGarvey left the meeting.

Decision of EPC:

The project was approved to proceed to submission of planning application subject to the following recommendations, to be fed back to the project team.

Actions:

1. It was recommended that the project team review the planning pack to ensure spelling accuracy; the Committee noted some



		<p>spelling errors regarding names of plant species.</p> <ol style="list-style-type: none">2. It was recommended that the project team review the figures regarding carbon sequestration to ensure accuracy.3. It was recommended that additional options regarding the planted roof should be provided – for example, a seedam roof.	
EPC/19-20/004	Estates Strategy Implementation, including property acquisition	<p>VC provided an update on property acquisition. The live implementation strategy document maintained by Estates & Facilities will be brought to Estates Policy Committee twice a year as a progress update. Each action is taken out of the Estates Strategy.</p> <p>The Committee was advised that a condition survey of the Estate has been commissioned.</p> <p>A source of funding for a masterplan needs to be identified, but the masterplan was noted an important component of the Estates Strategy.</p> <p>Section 2.10, part ii: this is to be amended to read ‘the temporary retention of the Simon Perry Building’.</p> <p>An update on the TTEC project is to be requested for the next Committee meeting.</p> <p>Sections 3.1 and 3.2 align with the Estates Strategy. A proposal regarding acquisition of a property currently used by College has been provisionally approved by Finance Committee. Discussions regarding acquisition of a second property are ongoing, and the Committee was advised that these discussions are confidential.</p>	



		<p>Actions:</p> <p>4. Section 2.10, part ii of the live implementation strategy document to be amended to read ‘the temporary retention of the Simon Perry Building’.</p>	MC
EPC/19-20/005	Estates Policy Committee terms of reference	<p>Committee members were asked to give their feedback on the terms of reference circulated in advance of the meeting.</p> <p>It was noted that the Committee should have visibility of new projects as early as possible and the role of the Committee in advising on policy and overseeing implementation of policy was considered.</p> <p>Clarity on the extent of the remit of the Committee was sought. The Bursar and CFO are to discuss governance across Estates Policy Committee and Finance Committee.</p> <p>Committee members are to email any further feedback to the Bursar. An edited version of the Terms of Reference will be put on the agenda for the next Committee meeting. It was noted that any change to the Terms of Reference must be brought to Board for approval, and if necessary a change to the Statutes must be requested.</p> <p>Actions:</p> <p>5. Bursar and CFO are to discuss governance across Estates Policy Committee and Finance Committee.</p>	VC, PR



EPC/19-20/006	Next meeting 02 December 2019 Old Library Redevelopment Project Space Allocation Policy	The next meeting will be held on 02 December 2019. The Old Library Redevelopment Project will present to the Committee in advance of a submission for planning permission. Proposed updates to the Space Allocation Policy will also be brought to the Committee.	
EPC/19-20/007	AOB	The Chair thanked the members for their attendance and input, with particular thanks to the external members for travelling to attend.	