



**Draft minutes of the Estates Committee meeting held on Tuesday 2<sup>nd</sup> November 2010.**

**Present** Dr K.J. McGinley (in the Chair)  
The Bursar, Professor Frank Boland  
Chief Operating Officer, Ms Darina Kneafsey  
Professor Margaret O'Mahony, Head of School of Engineering  
Professor Stephen Wilmer, Head of School of Drama, Film and Music  
Professor Shane Allwright  
The Treasurer, Mr Ian Mathews  
Director of Buildings (Secretary), Mr Paul Mangan

**Apologies** Dean of Students, Professor Gerard Whyte  
The Vice-Provost/Chief Academic Officer, Professor Patrick Prendergast  
Faculty Dean, Professor Colm O'Morain, Dean of Health Sciences  
President of the Students' Union, Mr Nikolai Trigoub-Rotnem

**In attendance** Deputy Director of Buildings, Mr Pat McDonnell  
Executive Officer, Miss Sally-Anne Mac Mahon

**Section A**

**1. Minutes**

**EC/10-11/001** The minutes of the meeting of the Site and Facilities Committee held on 15<sup>th</sup> June 2010 were approved by the Estates Committee and signed by the Chairman subject to the following addition under Any Other Business:

**AOB - 6.2** A copy of the Annual Report Summary of Activities in the Director of Buildings Area for 2008/09 was circulated on 14<sup>th</sup> June 2010 and noted by members.

**2. Matters Arising**

**EC/10-11/002** A matter arising from the minutes was discussed and is recorded below (see minute **EC/10-11/003**).

### **EC/10-11/003      Bioscience Development**

The Director of Buildings reported on progress relating to funding for the project through the HEA PRTL15 scheme. He stated that in July of this year the HEA indicated its intent to provide €54m for the project and it was noted that discussions are ongoing to formalise this arrangement. A separate sum of €13.5m has been transferred to date for medical teaching facilities with a further €1m expected by the end of 2010.

The Committee was reminded of the arrangement agreed with the schools involved to provide €5m in additional funding in order to achieve the full specification of the project and cover the shortfall identified due to the expansion of the scheme over time.

According to the conditions of the PRTL15 funding from the HEA, the College is obliged to provide €11m of matching funds towards the construction costs and to provide 3,000sqm of additional space for Industry Academic Collaboration at an estimated cost of €10.8m. The Committee was pleased to note that €3m has been secured by way of a private donation.

The Director of Buildings undertook to produce a consolidated document outlining the precise funding/finance situation for circulation to the Estates Committee.

### **EC/10-11/004      Terms of Reference**

The Terms of Reference for Estates Committee, as devised by the Board-appointed Working Group on Principle Committees, were adopted by the members. It was noted that, as per the requirements for membership set out in the Terms of Reference, a co-opted member of the College community with relevant expertise must be identified. The Committee agreed with the Chair's recommendation that all sub-committees should be notified of future dates for Estates Committee meetings in order to ensure that minutes are received for noting in a timely manner. This is particularly important since the Estates Committee may meet but once per quarter.

### **EC/10-11/005      Development Control Plan**

A memorandum from the Director of Buildings dated 22<sup>nd</sup> October 2010 was circulated to the Committee for discussion. The document addressed comments from Board members following the presentation of the Development Control Plan on 2<sup>nd</sup> June 2010. The Director of Buildings addressed the primary concerns individually in his document and further elaborated where necessary. It was agreed that the title of the document should be changed to "Development Plan", as such clearly indicating that the Plan is a framework for development both on and off campus and in no way sets out specific development arrangements for the College. The Director of Buildings will incorporate a section in the document that outlines clearly that all usual avenues used for approval of development

or refurbishment will continue to be followed, and as such, key Committees and Groups will retain their level of input.

The Director of Buildings reiterated that the Development Plan was devised in response to the College Strategic Plan, providing proposals for solutions in relation to provision of extra space to allow for expansion in student numbers, provision of additional teaching spaces and to confirm proposals for use of spaces that are already identified and have planning permission in place.

The Director of Buildings undertook to revise the draft Development Plan, taking into account the comments of Board members and the Estates Committee, and to re-circulate electronically and invite comment before final circulation to Board for approval and to call a special meeting of the Estates Committee if required.

## **Section B**

### **EC/10-11/006      Development for Engineering and Natural Science**

A memorandum from the Director of Buildings dated 22<sup>nd</sup> October 2010 outlining the current position on the development of the South East Corner of College, was circulated to the Committee. It was noted that Executive Officers allocated €300k for the purpose of initiating the project. A project management firm has been appointed and will be responsible for the selection of the design team and cost advisers. This will be followed by the overseeing of the preparation of outline designs for the facility towards mid-June 2011. The Committee noted the timescale set out to bring the project to that stage.

### **EC/10-11/007      Report on Director of Buildings' Area Activities**

A report from the Director of Buildings dated 22<sup>nd</sup> October, outlining significant activities undertaken by the area in recent months, was circulated to the Committee for noting. With reference to the proposed Data Storage Centre for IS Services, the Director of Buildings stated that €2m in funding had been approved approximately 1 year previously in response to a perceived risk relating to data storages and that the preferred location for this Centre is Aras An Phiarsaigh. It was noted that to keep disruption in College to a minimum the construction work will be carried out after the end of the current academic year. Design will commence in early 2011.

### **EC/10/11/008      Schedule of Meetings of Estates Committee**

A schedule of proposed dates for meetings of the Committee was circulated. It was agreed that a meeting in January and April 2011 will be confirmed, with 2. no further provisional dates to be set aside by members in the event that there is additional urgent business to be carried out by the

Committee. Members will be notified 2 weeks prior to the tentative dates as to whether the meeting will go ahead.

### **Section C**

#### **EC/10-11/009      Bioscience Project Team**

The minutes of meetings of the Bioscience Project Team held on 29<sup>th</sup> July, 3<sup>rd</sup> September and 1<sup>st</sup> October 2010 were noted.

#### **EC/10-11/010      Luce Hall Planning Committee**

The minutes of the meetings of the Luce Hall Planning Committee held on 12<sup>th</sup> May and 6<sup>th</sup> October 2010 were noted.

#### **Any Other Business**

There was no other business.

#### **Date of Next Meeting**

The next meeting of the Estates Committee will be held at 11am on Tuesday 25<sup>th</sup> January 2011.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_