

# The University of Dublin

## Trinity College

### **Minutes of the Site and Facilities Committee Meeting held on 22<sup>nd</sup> January 2008 in the Boardroom**

*Present* Dr. J.K. McGinley in the Chair, Bursar (Prof. D.C. Williams), Deputy Treasurer (Mr. Ian Mathews), Secretary (Mr. Michael Gleeson), Dr. David Abrahamson, Students Union President (Mr. Andrew Byrne), Director of Buildings (Mr. Paul Mangan).

*Apologies* Prof. Colm O'Morain, Prof. Roger Stalley, Mr. Michael Slevin, Vice Provost (Prof. Ruth Byrne),

*In Attendance* Deputy Director of Buildings (Mr. Pat McDonnell).  
Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office).

*By Invitation* Mr. Gerard Whyte, Dean of Students.

#### **1. Minutes**

**SF/07-08/60** – The minutes of the meeting held on 4<sup>th</sup> December 2007 were approved by the Committee and signed by the Chairman subject to the following amendment:

#### **SF/07-08/56 – Future Capital Projects**

The word 'proposed' was changed to the word 'possible'.

#### **2. Matters Arising**

Matters arising from the minutes were discussed and have been recorded below, (see Minutes **SF/07-08/61** to **SF/07-08/65**).

#### **SF/07-08/61 – Arts Building Seating**

The Deputy Director of Buildings informed the Committee that this matter was raised at the recent Arts Building Management Group meeting where it was agreed that a Working Group will be set up to advise on the type of replacement seating for the Arts Building. It was agreed by the Committee that the Working Group will be asked to expedite the process so that this matter (in the Arts Building and elsewhere) can be advanced at an early date.

#### **SF/07-08/62 – Environment and Energy Policy**

The Director of Buildings, in answer to a query from the Bursar regarding a response to a Board Query, referred to minute **SF/07-08/48** and said that the SFC approved Sustainability Policy will be circulated to Board for approval at its next meeting on 30<sup>th</sup> January 2008.

#### **SF/07-08/63 – Pavilion Lift**

The Director of Buildings advised the Committee that the decision from Dublin City Council on this proposed project is due to be made on 13<sup>th</sup> February 2008.

### **SF/07-08/64 – Cobble Reduction Programme Planning Permission**

The Deputy Director of Buildings told the Committee that two samples of material being considered for use in this project have been received with a third sample due this week. He said this will allow discussion with the architects and Dublin City Council's Conservation Architect on the preferred material. The Buildings Office will undertake to mark out sample areas showing the width of the proposed pathways and the Deputy Director of Buildings undertook to inform the wider College community in order to facilitate comment.

### **SF/07-08/65 – Operational Hours of College Buildings**

The Director of Buildings undertook to circulate a document indicating the cost implications of extending operational hours of College Buildings before the next meeting of Site and Facilities Committee.

### **3. Section A**

There were no Section A items.

### **4. Section B**

#### **SF/07-08/66 – Lincoln Place Gate Lodge Report**

A memorandum was circulated from the Architectural Services Officer dated 17<sup>th</sup> January 2008 indicating options open to the College as to how to proceed with complying with the original planning condition for the East End 4 and 5 Development. The planning condition relating to the dismantling and relocation of the Lincoln Place Gate Lodge was included in the overall development for East End 4 and 5, the Panoz and Smurfit Institute. The Committee agreed with the Director of Buildings suggestion to apply for Planning Permission to further extend the commencement and completion dates for the development as originally intended, currently standing at 7<sup>th</sup> April 2008 and 7<sup>th</sup> April 2009 respectively, noting that some discussion with the City Council may be required as part of this process.

#### **SF/07-08/67 – Foster Place Development**

A memorandum and drawings from the Director of Buildings dated 17<sup>th</sup> January 2008 was noted by the Committee. The Director of Buildings told the Committee that the academic space which will be available after this development is complete will house the School of Linguistics, Speech and Communications Science, the only School to volunteer to move to Foster Place. The existing occupants will be decanted to Dunlop Oriel House, a purpose for which it was intended, and also to suitable rental accommodation. In answer to a query the Director of Buildings agreed that the unit cost of usable space is very high. He advised that the rental income the College will receive from the ground floor commercial letting will aid in the financial feasibility of this development. The Chairman undertook to raise this item at Board under section C. The Director of Buildings said he will include this information in the next Capital Projects Report.

#### **SF/07-08/68 – An Post Site / Biosciences Development**

The Committee considered a paper dated 17<sup>th</sup> January 2008 from the Director of Buildings outlining the current status of the project noting the proposal, subject to planning approval and instructions from the College, to commence the piling and substructure works on 10 March. The Director of Buildings outlined the significance of the project in the context of the College's Strategic Plan and the Government Strategy for Science, Technology and Innovation (SSTI) and the importance in

facilitating subsequent developments by freeing up space on the main campus. He advised that a proposal is being prepared for Finance Committee and Board that the College should borrow the funding necessary to allow the project to proceed as soon as possible.

In response to a query the Director of Buildings and Bursar advised that the building is likely to contain accommodation for the Biochemistry and Immunology; Chemistry; Bioengineering; Anatomy; Physiology; the School of Medicine Shared together with Shared Teaching Accommodation; together with support space (Catering; Stores; Researchers Knowledge Exchange) with the possibility of some space for Pharmacy. They advised that the details are being developed with potential users and will be brought to this Committee at an early date.

#### **SF/07-08/69 – Physical Access Working Group**

The Committee approved a proposal from the Disability Services Co-ordinator to change the name of the Physical Access Working Group to the Universal Design Advisory Committee. Following comment from the Bursar that this is an Advisory Committee and reference to the use of the word “ensure” in the context of the Terms of Reference, Dr. David Abrahamson undertook to seek appropriate amendments at the next meeting of UDAC. The revised Terms of Reference will be circulated to SFC in due course for approval.

### **5. Section C**

#### **SF/07-08/70 – Grounds & Gardens Advisory Committee**

The Committee noted minutes of the Grounds and Gardens Advisory Committee meeting held on 26<sup>th</sup> November 2007.

#### **SF/07-08/71 – North East Corner Planning Committee**

The Committee noted the minutes of the North East Corner Planning Committee held on 25<sup>th</sup> November 2007. The Director of Buildings, in answer to a query, said that he will investigate the accuracy of point 3.1 were it was stated that there were no accessibility issues in CRANN. He said that it is envisaged that McNamara Construction will vacate the campus by the end of March.

### **6. Any Other Business**

#### **SF/07-08/72 – Kennedy’s Pub**

The Director of Buildings advised the Committee that he has received a proposal from the Lessee of Kennedy’s Pub to extend at ground floor level. It was agreed that consultation should take place with the near neighbours of this pub including Genetics, Pharmacy, etc. and the Deputy Director of Buildings said that this matter was raised at the East End 4 and 5 Building User Management Group recently. The absence of a number of key members at this meeting meant that no decision on the proposal was taken. The Deputy of Buildings undertook to report on the EE 4 & 5 User Group decision in due course.

#### **SF/07-08/73 – Signage**

The Director of Buildings told the Committee that, due to a misunderstanding by Science gallery management of the procedure set out for approval of signage, the Science Gallery signage has been erected at ground level without the approval of the Site and Facilities Committee. It was agreed that the signage should remain; however, the Director of Buildings said that all matters relating to signage must be circulated to SFC for approval in the future.

The Director undertook to replace an inappropriate sign at the School of Nursing and Midwifery in D'Olier Street at an early date.

The Director of Buildings said that the Grounds and Gardens Advisory Committee is developing an overall, College-wide signage scheme, which will be circulated to this Committee for approval.

**SF/07-08/74 – Site Development Plan**

The Director of Buildings advised the Committee that the HEA requires, by early March a Site Development Plan to accompany any applications for funding through PRTL15. The Committee agreed that he should use the schedule of capital projects outlined at the December 2007 meeting of this Committee as a Framework Development Plan for this purpose. He advised that this framework can then form the core brief for a detailed Site Development Plan to be completed at a later date.

**7. Date of Next Meeting**

**SF/07-08/75 – Date of Next Meeting**

The next meeting of the Site and Facilities Committee will be held at 11am on Tuesday 12<sup>th</sup> February 2008 in the Boardroom.

Signed .....

Dated .....