

The University of Dublin

Trinity College

Minutes of Site and Facilities Committee Meeting held on 28th November 2006 in the Boardroom

Present Dr. J.K. McGinley (Chair), Bursar (Prof. D.C. Williams), Students Union President (Mr. David Quinn), Dr. David Abrahamson, Prof. J. Kelly, Prof. Roger Stalley, Treasurer (Ms. Grace Dempsey), Director of Buildings (Mr. Paul Mangan).

Apologies Vice Provost (Prof. Ruth Byrne), Secretary (Mr. Michael Gleeson), Prof. Colm O'Morain, Prof. Jagdish Vij.

By invitation Dean of Students (Mr. Bruce Misstear).

In Attendance Deputy Director of Buildings (Mr. Pat McDonnell), Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office).

Minutes

SF/06-07/17 – The draft minutes of the meeting held on 10th October 2006 were approved and signed by the Chairman.

Matters Arising

A number of matters arising from the minutes were discussed and have been recorded below, (see Minutes **SF/06-07/18** to **SF/06-07/ 20**).

SF/06-07/ 18 – Provost's House Stables

The Director of Buildings informed the Committee that the lowest tenderer had withdrawn and the next lowest, Messrs Doyle Contractors, had been appointed at a cost of €20,000 in excess of that previously reported. He said that work has commenced and was due for completion in June 2007. In response to a query he advised that he expected that the project will be completed within the funding available.

SF/06-07/19 – Cobble Reduction Programme

The Director of Buildings advised the Committee that he will present a revised proposed layout of the cobble reduction at the next meeting of SFC incorporating all suggestions and comment from the Grounds & Gardens Advisory Committee and the Physical Access Working Group. The Committee noted that there is, as yet, no funding available for this project.

SF/06-07/ 20 – Pavilion Lift

The Director of Buildings advised the Committee that Messrs Arthur Gibney & Partners had been invited to prepare a design to include an external lift and an extension at first floor level to facilitate the inclusion of an accessible WC, extended WC facilities, Club Room facilities etc.

Section A

SF/06-07/ 21 – Traffic Management

A memorandum and drawings from the Facilities Officer and College Safety Officer dated 21st November 2006 were circulated to the Committee. The Director of Buildings briefly outlined the proposal which includes the introduction of a number of measures, such as speed ramps, speed limit signs etc., aimed at the enhancement of safety and improving control of traffic on Campus. The Committee supported the proposal in principle and asked the Director of Buildings to request that the authors of the paper take into consideration its suggestion that only additional signs that are absolutely necessary be provided.

SF/06-07/22 – Site and Facilities Committee Terms of Reference

The Director of Buildings advised that principal Committees had been asked to review their terms of reference and sought comment and suggestions for changes/updates to the SFC terms of reference. He said that he would be proposing some changes in the format and it was agreed that he will circulate a draft version incorporating any proposed changes/updates for the next meeting. It was agreed that the terms of reference will be changed to require that Building User Groups circulate minutes of their meetings to SFC.

SF/06-07/23 – Capital Projects

The Director of Buildings told the Committee that it had been practice to circulate Capital Projects Reports bi-annually when there were a number of large Capital Projects to discuss. At the moment the North East Corner Development, which is due for Practical Completion at the end December 2006, is the only large Capital Project ongoing. Final cost will be known in early 2007 and the Director of Buildings undertook to produce a Capital Projects Report in April/May 2007. The Committee agreed to this proposal.

SF/06-07/24 – Premises Area Risks and College High Level Risk Register

The Committee noted a document circulated by the Director of Buildings setting out extracts from the College High Level Risk Register where risks relate in some way to residences and agreed that 2 new risks outlined by the Director should be forwarded to the Secretary for inclusion in the Register.

The Committee noted a document circulated by the Director of Buildings containing specific Premises Area Risks that are not included in the College High Level Risk Register. The Committee noted that many of these risks are managed to the extent that the residual risk to College is at a low level. It noted that certain risks arising from conditions in specific buildings, backlog maintenance and staff retention could be of a high level.

The Committee agreed to reconsider this document again at its meeting in January but, noting that the College High Level Risk Register was currently under review, asked the Director of Buildings to

send the draft Premises Area Risk document to the College Secretary for consideration for inclusion in the College High Level Risk Register.

Section B

SF/06-07/ 25 – Pearse Street Development

The Director of Buildings circulated a paper dated 22nd November 2006 outlining the current position in relation to the Pearse Street Development. He said that, following extensive discussion and deliberation, Dublin City Council decided to grant planning permission for the project, excluding the proposal to demolish numbers 183 to 201 Pearse Street. He added that there will be some redesign necessary to allow for the creation of a simpler entrance at this location. He said that the project would be carried out in a series of phases over a period of 10 years or so.

The Committee noted that significant decanting or relocation will be required to allow the development to proceed and that it is necessary to decide what facilities are to be housed in the development and that a source or sources of funding for the development must be identified. It agreed that this project should be prioritised along with other proposed capital developments having regard for space needs and funding possibilities.

In response to a suggestion that it had been proposed originally that this development might accommodate departments from the Arts Building seeking expansion space, the Bursar advised that no significant request for additional space had emerged from the Schools strategic plans.

SF/06-07/26 – An Post Site Development

The Committee noted a progress report from the Director of Buildings dated 23rd November 2006 that outlined the current position in relation to this project. The Director of Buildings advised the Committee that there has been a request for additional information from Dublin City Council and that it is envisaged that this information will be submitted to the planners before the end of December and that a decision will be forthcoming during February 2007. The Committee was pleased to note that there was no query relating to the proposed height of the building.

It was noted by the Committee that, at a meeting of the Provost, Bursar, Treasurer, Secretary, Associate Dean of Research and Director of Buildings, agreement was reached that the €1m additional funding required to advance this project to detailed design stage will be sought from PRTL 4.

The Committee noted that there are major issues relating to capital and recurrent costs to be addressed in deciding on the components of the building and that these are being addressed by a group comprising the Bursar, Treasurer, Associate Dean of Research and Director of Buildings. It was suggested that the opportunity should be taken in this project to try to reintegrate facilities that have been fragmented by other developments.

SF/06-07/27 – Grounds and Gardens Advisory Committee

The Committee noted and approved the minutes of the Grounds and Gardens Advisory Committee meeting held on 19th June 2006 and the draft minutes of the meeting held on 14th November 2006.

SF/06-07/28 – Luce Hall Planning Committee Minutes

The Committee noted and approved the minutes of the Luce Hall Planning Committee meeting held on 1st November 2006. It was agreed by the Committee that a representative from the School of Natural Sciences will be invited to join the Luce Hall Planning Committee and the Director of Buildings also undertook to request the nomination of a Board member to the Committee. The Dean of Students commented that the target programme outlined in the minutes is optimistic and drew attention to the need for fundraising to be undertaken.

SF/06-07/ 29 – Any Other Business

- **Foster Place**

The Director of Buildings advised the Committee that the subject of the development/refurbishment of Foster Place will be on the next agenda and that a planning application will be submitted shortly.

- **Greenane, Trinity Hall**

The Bursar stated that he has planned to visit Trinity Hall and will report back to Site and Facilities Committee on the subject of possible refurbishment in due course. The Dean of Students asked that the Warden of Trinity Hall be included in any group considering this building.

SF/05-06/30 – Date of Next Meeting

The next meeting of the Site & Facilities Committee is scheduled to be held at 11am on the 17th of January 2007 in the Boardroom.

Signed

Dated