

The University of Dublin

Trinity College

Minutes of Site and Facilities Committee Meeting held on 17th January 2006 in the Boardroom

Present Bursar (Prof. D.C. Williams), Secretary (Mr. Michael Gleeson)*, Students Union President (Mr. John Mannion), Vice-Provost (Prof. Ruth Byrne), Prof. Roger Stalley, Prof. John Kelly**, Head of School of Computer Science and Statistics (Dr. David Abrahamson), Acting Director of Buildings (Mr. Paul Mangan).

Apologies Treasurer (Ms. Grace Dempsey)

By invitation Dean of Students (Mr. Bruce Misstear)

In Attendance Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office)

*Present for items SF/05-06/40 to SF/05-06/44 inclusive

**Present for items SF/05-06/31 to SF/05-06/41 inclusive

Minutes

SF/05-06/31 – The minutes of the meeting held on the 8th of November 2005 were approved by Committee and signed by the Bursar.

Matters Arising

SF/05-06/32 – Pearse Street Development

In response to a query for an update on the Pearse Street Development Planning Application, the Acting Director of Buildings advised that a meeting took place on 12th January 2006 with the Architects and the Planning Consultant to finalise the submission of additional information as per request from Dublin City Council. This will be submitted by early February and a request will be made at that time that a definitive decision is made by DCC within one month thereafter.

SF/05-06/33 – Trinity Hall, Sports Hall

The Acting Director of Buildings advised that the Accommodation Office is awaiting approval by the Finance Committee to call forward €40,000 from its' budget for next year in order to add to the required funds necessary for this project in the current financial year.

SF/05-06/ 34 – 5 & 6 Foster Place

The Acting Director of Buildings informed Committee that the sale of numbers 5 and 6 Foster Place is due to complete on 21st April 2006.

SF/05-06/35 – Cobble Reduction Programme

The Acting Director of Buildings advised that the scheme presented to Site & Facilities Committee on 8th November 2005 has been extended to include the stretch of cobbles running alongside the Old Library and to facilitate access to all the buildings in the Front Square area. He said that the Trinity Foundation is following up on a suggestion that funds be sought for this project from Dormant Accounts.

SF/05-06/36 – New Square

In response to a query from the President of the Students Union the Acting Director of Buildings explained that this item, relating to the opening of New Square to additional recreational activities, is on the agenda for the next meeting of the Grounds and Gardens Advisory Committee which is scheduled to take place in 3 weeks time (early February 2006).

SF/05-06/37 – BRU Retention

The Committee noted that the application for Planning Permission for the retention for the roof section of the BRU unit was approved by Dublin City Council and, following discussions with the Planning Office, the planning contribution has been reduced from c. €20,000 to c. €3,000.

SF/05-06/38 – Lone/Out of Hours Working Policy

It was agreed by Committee that this proposed policy will be circulated by the College Secretary to all Heads of Schools and Departments. Dr. Abrahamson said that there has been no response to comments received by the Director of Buildings Office in relation to the proposals circulated on 3rd June 2005. The Acting Director of Buildings noted Dr. Abrahamson's comment and agreed to arrange for responses to be sent to those with outstanding queries.

SF/05-06/39 - Multi-use Buildings – Users' and Space Committees/Groups

The Bursar highlighted the need for regular meetings of User/Space Committees or Groups and asked Committee for volunteers to work with the Director of Buildings Office in devising Terms of Reference and standardizing of membership set-up. Prof. J. Kelly and Prof. R. Stalley agreed to assist. Some of the buildings identified where User Groups do not exist or are not meeting regularly are as follows:

Sami Nasr Institute
Lloyd Institute
Trinity Centre St. James' Hospital
Hamilton Building
Museum Building
Aras An Phiarsaigh

SF/05-06/40 – Capital Projects

The Acting Director of Buildings briefed Committee on the status of all current Capital Projects.

The Acting Director of Buildings advised that the issue of preventing use of the areas surrounding the **Lloyd Institute** by skateboarders remains outstanding.

In response to a query from the Bursar, the Acting Director of Buildings advised that the snagging of the Lloyd Institute and in particular the Bioresources Unit will be complete by Thursday 26th January 2006. It was agreed that a final meeting of the Planning Committee for the Lloyd Institute should take place with a view to preparing for the implementation of a Users' Group as soon as possible.

Dr. Abrahamson queried the lack of an official opening for the entire building and was advised that the users should make a request to the Secretary of College on this matter.

In relation to the **An Post Site** development it was agreed that the Planning Committee should meet shortly and in particular discussion on the composition of the development should take place as soon as possible. The Committee noted a suggestion from Dr. Abrahamson that any fundraising activity for the development for this site should incorporate the issue of future/long term running costs.

SF/05-06/41 - Reorganisation of Luce Hall

A memorandum dated 12th January 2006 and drawings from the Acting Director of Buildings were circulated to Committee. Following a brief discussion by Committee, the Acting Director of Buildings advised that the Dean of Students, the President of the Student's Union, the Bursar and he

had a meeting arranged for the 18th January 2006 to discuss the composition of the Luce Hall Development, the funding required, the size of the proposed development and it's long term viability. Arising from a query from the Bursar the Acting Director of Buildings agreed to seek confirmation on possible funding available relating to the Kelly Report. In answer to a query from Dr. Abrahamson about accessibility issues on the plans presented to the Committee the Acting Director of Buildings said that these plans are preliminary and will be subject to detailed development in due course.

SF/05-06/42 – Items for Noting

The Committee noted items in this section as follows and no discussion was requested by members:

- i) Electricity Supply, Contractual Arrangements, memorandum from the Acting Director of Buildings, dated 5th January 2006.
- ii) Minutes of the meeting of the North East Corner Planning Committee held on 15th December 2005.
- iii) Cost Report and Progress Report on the North East Corner Project from Buildings Project Officer, Mr. James Doyle, dated 12th January 2006.
- iv) Access Control Proposal from the Systems Manager, Director of Buildings Office, dated 10th January 2006.
- v) Memorandum from the Senior Lecturer dated 4th January 2006 nominating Dr. David Abrahamson, Head of School of Computer Science and Statistics to the Site & Facilities Committee as Heads' Representative.

SF/05-06/43 – Items for Noting – Luas Line BX

A memorandum from the Acting Director of Buildings was circulated to Committee members on 12th December 2005 along with an information leaflet from the Rail Procurement Agency. Following a brief discussion the Committee agreed that the Acting Director of Buildings should notify the RPA of all items of concern to the College and, subject to the approval of the Board, of the College's preference for Option B.

SF/05-06/44 – Date of Next Meeting

The next meeting of the Site & Facilities Committee is scheduled to take place on the 7th of February 2006.

Signed

Dated