

The University of Dublin

Trinity College

Minutes of Site and Facilities Committee Meeting held on 31st May 2005 in the Boardroom

- Present* Bursar (Dr. J.W. O'Hagan), Students Union President (Mr. F. Kieran), Dean of Science (Dr. M. J. Carroll), Prof. Roger Stalley, Mr. H. Kearns, Ms. E. Stokes, Dr. M. O'Mahony, Acting Director of Buildings
- Apologies* The Vice-Provost (Prof. Jane Grimson), The Treasurer (Ms. Grace Dempsey), The Secretary (Mr. M. Gleeson)
- By invitation* Director of Sport (Mr. T. McAuley), Director of Accommodation & Catering (Mr. G. Daniels), Warden (Mr. B. Tangney) *
- Physical Access Working Group (Mr. D. Treanor) **
- In Attendance* Ms. S. Mac Mahon (Executive Officer, Director of Buildings Office)

* Present for item SF/04-05/95

** Present for item SF/04-05/97

Minutes

SF/04-05/93 – The Minutes of the meeting held on 26th April 2005 were approved and signed by the Bursar.

Matters Arising

SF/04-05/94 – The Bursar updated the Committee on the progress of the Luce Hall Student Centre. The need for fundraising to meet the funding shortfall is recognised. The Bursar undertook to seek funding of the order of €15,000 from Executive Officers to be used to commission O'Donnell & Tuomey Architects to prepare some material to assist in fundraising and to review the potential for providing additional space at Luce Hall.

SF/04-05/95 Trinity Hall – Recreational Facilities

Following submission of a memorandum dated 25th May '05 from the Director of Sport, the Director of Accommodation and Catering Services and the Warden of Trinity Hall, (who attended by invitation) , a discussion was held on the requirements for recreational facilities at Trinity hall. The Committee supported in principle the proposal that physical recreational facilities be as widely available as possible but noted that the provision of Sporting facilities in College was a matter for the Director of Sport, with reference to the Student Services Committee. The Committee agreed that subject to funding being available, McConnell Hall should be renovated to a reasonable and safe standard, to allow sporting and recreational activities to take place. It noted that further and more detailed costings are required to establish the scale and likely cost of the refurbishment works.

SF/04-05/96 – **Out of Hours/lone working** - Following submission of a paper dated 25th May '05 from the College Safety Officer and the Facilities Officer, it was agreed that this paper be widely circulated in order that comments may be made prior to a final proposal being brought forward. The proposal received broad support from the Site & Facilities Committee, however, examples were given which highlighted some circumstances where lone working through the night has been the

practice up until now and that there is a wish that these be allowed to continue. A final proposal will be submitted to the next Site & Facilities Committee meeting in June.

SF/04-05/97 - Report from Physical Access Working Group – A memorandum from the Physical Access Working Group dated 25th May '05 was circulated. The Disability Services CoOrdinator, Mr Declan Treanor, present by invitation, outlined the points in this paper with particular reference made to need to advance the cobble reduction and Front Square accessibility programme. The Acting Director of Buildings advised that the programme was being reviewed currently with the architects for the refurbishment of the Front Square residences and he hoped, following consultation with relevant parties, to bring proposals for the first phase of the works to the Committee in the Michaelmas term.

It was agreed that the Acting Director of Buildings will contact the Registrar to ask that the Physical Access Working Group report to Site and Facilities Committee in the future.

SF/04-05/98 – Appointment of Architects – Provosts House Stables Refurbishment – Committee noted a memorandum dated 6th May '05 in which the Acting Director of Buildings outlined the process taken in deciding on the architects for this project. The Committee approved the decision by the panel to recommend to Board the appointment of Messrs O'Donnell & Tuomey Architects. The Acting Director of Buildings advised the Committee that he is engaged in discussions with the architects Buildings regarding the appointment of quantity surveyors and engineers.

SF/04-05/99 – Gas Contract – Committee noted a memorandum dated 18th May 2005 from the Engineering Services Manager regarding gas supply for College.

SF/04-05/100 - Sami Nasr Institute – Committee noted a memorandum from Prof. Denis Weaire dated 13 May '05. It was agreed that following agreement on the location with the Grounds and Gardens Advisory Committee the proposed the “Throwing Shapes” sculpture should proceed on the understanding that the Department of Physics will be responsible for initial and ongoing costs involved.

The Bursar advised the Committee that the current College Development Control Plan proposes the removal of temporary buildings from the site as soon as is feasible.

SF/04-05/101 – Property Advisory Group Report – Committee noted a memorandum from the Acting Director of Buildings dated 25th May '05

SF/04-05/102 – Lincoln Place Leases – Henry Kearns asked for an update on the tenancy of Lincoln Place. The Acting Director of Buildings explained that tenants have been identified for the 4 units and that legal arrangements are being concluded at present. He envisaged that the necessary alteration works by the tenants would commence shortly.

SF/04-05/101 – Date of Next Meeting – It was agreed by Committee that the next meeting of the SFC Committee will take place at 9.30am on 28th June 2005.

Signed

Dated