



There will be a meeting of the Estates Committee on **Monday 13<sup>th</sup> May 2013** at **2.30pm** in the Long Room Hub Conference Room.

### **AGENDA (REVISED)**

#### **Section A – Policy Issues**

##### **A.1 Minutes**

Draft minutes of the Estates Committee held on 12 February 2013

##### **A.2 Matters arising from the minutes.**

EC/12–13/26 – Campus Card Project

EC/12–13/17 – Refurbishment of Houses 38–40

EC/12–13/18 – Additional Student Residences

EC/12–13/30 – National Energy Efficiency Action Plan

##### **A.4 External Signage – Final Proposals from Mr Michael Murray, Architectural Services Officer.**

#### **Section B – Oversight of Policy Issues**

##### **B.1 Capital Projects Report Issue 15 – attached.**

**B. 2 Insurance for the University Sector** – Paper from Director of Buildings Office attached dated 15<sup>th</sup> April, 2013.

#### **Section C – Items for Noting**

(Requests for discussion of Section C items should be notified to the Director of Buildings before 12pm on Friday at the latest).

**C.1 Refurbishment of Physiology Building** – Draft Steering Group Minutes dated 14<sup>th</sup> February 2013, 22<sup>nd</sup> March 2013 and 23<sup>rd</sup> April 2013 attached for noting.

**C. 2 Refurbishment of Biotechnology Building** – Steering Group Minutes dated 12<sup>th</sup> February 2013 and 6<sup>th</sup> March 2013 attached for noting.

**C.3 Quality Review Implementation Plan for Director of Buildings Area** – attached for noting.

#### **Any other business**

#### **Date of next meeting**

The next meeting is scheduled for Monday 10<sup>th</sup> June 2013 in the Boardroom, House 1.