



There will be a meeting of the Estates Committee on **Tuesday 25<sup>th</sup> January 2011 at 11am** in The Boardroom, House 1

## **AGENDA**

### **Section A – Policy Issues**

**A.1 Minutes** of the first meeting of the Estates Committee held on 2 November 2010 in the Boardroom.

**A.2 Matters arising from the minutes.**

**A.3 Terms of Reference - Establishment of sub Committee.**

**To note Board decision BD/ 10-11/ 058 (Appendix 1) of 10 November 2010....**

The Estates Committee will be asked to establish a sub-committee with the delegated responsibility of coordinating all space allocation and development as informed by College's control development plan and other policies approved by Board. The Estates Committee, as provided for within its terms of reference, will determine the chair and membership of the sub-committee, taking cognisance of the Task Force's recommendation that the Bursar should chair the sub-committee and that its membership should comprise the Faculty Deans, the Chief Operating Officer, and the Director of Buildings

**A.4 Development Control Plan – Development Plan** – Director of Buildings to report on comments received since last meeting.

### **Section B – Oversight of Policy Issues**

**B.1 Development for Engineering and Natural Science** – Progress Report – see attached memorandum from the Building Projects Officer dated 19 January 2011

**B.2 Development of Data Centre** – Progress Report – see attached memorandum from the Engineering Services Manager dated 19 January 2011

**B.3 Report on Director of Buildings' Area Activities** –Report from the Director of Buildings to follow.

### **Section C – Items for Noting**

(Requests for discussion of Section C items should be notified to the Director of Buildings before close of business on Monday 24 January at the latest)

**C.1 Bioscience Project Team** –minutes of meetings held on 22 October, 18 November and 15 December 2010 attached for noting.

**C2. Luce Hall Planning Committee** – draft minutes of meeting held 20 December 2010 attached for noting.

**Any Other Business.**

Date of next meeting –