

There will be a meeting of the Site and Facilities Committee on

**Tuesday 20th January 2009 at 11.00 a.m.
in The Board Room.**

AGENDA

1. Draft minutes of the Site and Facilities Committee meeting held on 4th November 2008.
2. Matters Arising:
Cobble Reduction Programme
3. **Section A: Policy / Implementation Issues by the Site and Facilities Committee**
 - A1 Replacement of Michael Slevin as a Board Rep on SFC and Long Room Hub Planning Committee.
4. **Section B: Implementation and Decision by the Site and Facilities Committee**
 - B1 Capital Projects Update – see attached memorandum from the Director of Buildings dated 14th January 2009.
 - B2 Renaming of Arts Buildings Lecture Theatre – Director of Buildings to report.
 - B3 Banners – see attached memorandum from the Director of Buildings dated 26th November 2008.
 - B4 Risk Register 2009 – see attached draft College High Level Risk Register and table of premises area risks.
 - B5 European Performance of Buildings Directive – see attached memorandum from Engineering Services Manager, Mr Kieron McGovern dated 9th January 2009.
5. **Section C: Items for Noting by the Site and Facilities Committee**
(Requests for discussion of Section C items should be notified to the Director of Buildings before close of business on Monday 19th January 2009 at the latest)
 - C1 Estates Strategy Team – minutes of meetings held on 15th October, 21st October 2008, 14th November, 8th December and 12th January 2009 attached for noting.
 - C2 Long Room Planning Committee – minutes of meeting held on 6th November 2008 attached for noting.
 - C3 Biosciences Project Team – minutes of meetings held on 13th October and 10th November 2008 attached for noting and minutes of meeting held on 9th December 2008 to follow.
6. Any Other Business.
 - a) Issue of SFC papers electronically.
7. Date of Next Meeting – 10th February 2009.

P. Mangan
14th January 2009