

Incorporating any amendments approved at subsequent Council meetings

The University of Dublin

Trinity College

A meeting of the University Council was held on Wednesday 12 June 2013 at 11.15 am in the Board Room.

<i>Present</i>	Provost, Vice-Provost/Chief Academic Officer, Registrar, Senior Lecturer/Dean of Undergraduate Studies, Senior Tutor, Dean of Graduate Studies, Dean of Research, Dean of Arts, Humanities and Social Sciences, Professor M Junker-Kenny, Professor D Faas, Professor J Walsh, Dean of Engineering, Mathematics and Science, Professor G Watson, Professor J P Labrador, Professor A McNabola, Professor G Davey, Dean of Health Sciences, Professor D Brennan, Professor S Smith, Professor J Nunn, Dr S Bloomfield, Dr A O'Gara, Professor A Piesse, Mr D Ferrick, Mr E Tebay, Mr S Maguire, Mr A McEwan, Ms J Spillane.
<i>Apologies</i>	Professor E O'Dell, Ms D Jones, Ms S Leydon, Professor J Ohlmeyer.
<i>In attendance</i>	Acting Librarian, Secretary to the College, Academic Secretary, Chief Operating Officer, Ms O Sheehan.
<i>Observers</i>	Ms M Dee (GSU), Secretary to the Scholars (Ms A P Worrall).
<i>By invitation</i>	Professor D O'Donovan (for CL/12-13/200) Professor P Browne, Interim Head of the School of Medicine (for CL/12-13/201).

The Provost requested that Council members declare any potential conflicts of interest in relation to agenda items. Professor McNabola declared a conflict of interest for item D3 and he withdrew before this item.

CL/12-13/194 Minutes

Minutes of the meeting of 15 May 2013 of were approved and signed.

CL/12-13/195 Matters Arising:

The Senior Lecturer/Dean of Undergraduate Studies informed Council that at its meeting on 28 May 2013 the Undergraduate Studies Committee had agreed an implementation plan for mandatory undergraduate module evaluation. The Council noted that the title for Professor W Kingston's post should be 'Adjunct Professor', rather than 'Adjunct Assistant Professor' as set out in the appendix to Minute CL/12-13/190.

CL/12-13/196 Provost's Report

The Provost used this opportunity of the last meeting of Council to present a written report, 6 June 2013, circulated, reviewing Council business during 2012/13,

particularly those items that will continue to impact next academic year. His report categorises items in five areas (i) development of external academic relationships; (ii) academic quality enhancement; (iii) academic policy development, (iv) academic strategic planning, (v) reporting of Officers and (vi) public affairs.

(i) Development of external academic relationships

A major activity has been the HEA 'Landscape' process which the HEA sees as a vehicle to ensure greater coordination, more effective delivery of third-level provision and removal of unnecessary duplication. The Trinity 'Landscape' document summarises our existing relationships with other institutions and outlines plans for other collaborations. It makes clear that, while fully committed to collaborating with like-minded institutions, Trinity is not a regional university but rather a university for the whole island and, indeed, a global university. As part of the 'Landscape' process the HEA also commission a Report on the Structure of Initial Teacher Education and a review of the Provision of Creative Arts Programmes in Dublin. More recently the Report to the Minister for Education and Skills on system, configuration, inter-institutional collaboration and system governance in Irish higher education has been published. This proposes a clustering of higher education institutions in which Trinity would join University College Dublin, National College of Arts and Design, Marino Institute of Education and Dun Laoghaire Institute of Arts, Design and Technology as a Dublin/Leinster Pillar 1 cluster. The Royal Irish Academy of Music is an implicit member of this cluster through its status as an Associated College of Trinity. The challenge now is to develop a light governance model for the cluster to ensure that it adds value to Trinity's academic activities. Other reviews which are likely to have an impact of existing provision are of engineering and nursing and midwifery.

(ii) Academic Quality Enhancement

Council considered reports from a number of quality reviews and approved new courses at an undergraduate and postgraduate level.

(iii) Academic Policy Development

Among the policies approved by Council were a policy on Trinity Research Institutes and a review of research ethics. The Provost informed Council that the IUA is developing a document on research ethics and work on this will continue in 2013/14. The Senior Lecturer's document on The Trinity Education will figure largely on work during 2013/14.

(iv) Academic Strategic Planning

There has been much work done in 2012/13 on strategic planning - the Communications Strategy, the Global Relations Strategy, the eStrategy, START, academic strategies on distance and online education and a new infrastructure of the School of Engineering and the School of Natural Sciences (E3) and these will all feed into the next College-level Strategic Plan.

(v) Reporting of Officers

Academic Officers made regular reports to Council on business conducted the academic committees of Council and the Dean of Research and the Senior Lecturer/Dean of Undergraduate Studies presented annual reports.

(vi) Public Affairs

The proposed amendment to the Universities Act, 1997 - the Universities Amendment Bill 2012, was an item of particular concern to Council. The amendment would give the Minister for Education Skills power to require universities to comply with government guidelines in matters related to remuneration, allowances, pension and staffing numbers. Trinity, together with other universities, made strong representations to the Minister outlining concerns about maintaining appropriate autonomous governance. Nonetheless the Amendment Bill is on the legislative programme and this issue will require constant vigilance.

In response to a query raised on foot of his report, the Provost said that he did not expect the Universities Amendment Bill to extend as far as proposals on the governance of the higher education clusters proposed under 'Landscape'. The Board has asked a sub-group to consider principles of governance of the cluster. The Vice-Provost/Chief Academic Officer confirmed that the Minister for Education and Skills' reference to a review of dental schools has not been formally communicated. The Provost concluded this item by thanking Council for its contribution during 2013/14.

CL/12-13/197 College Strategy for Innovation and Entrepreneurship

The Dean of Research, spoke to the College Strategy for Innovation and Entrepreneurship, 5 June 2013, circulated. The Strategy has been developed by a steering group, chaired by the Dean of Research, with input from an international advisory panel. The strategy identifies innovation and entrepreneurship as important elements of the College's future strategic activity and positioning. It recognises that innovation and entrepreneurship encompass many spectrums - scientific, technological, commercial, social creative or cultural. It aims to enhance our capacity as agents of changes and examines how we deliver real impact in education, taking a lead in developing a truly integrated approach to innovation and entrepreneurship that is also unique internationally. The document proposes two specific initiatives: (i) an over-arching academic structure, the Trinity Innovation and Entrepreneurship Hub (working title) which will be an enabler of innovation and entrepreneurship activity, coordinating programmes that are intrinsically multi-disciplinary; (ii) a specific role for the School of Business as a location for educational activities and research focus in innovation and entrepreneurship. Central to this is the appointment of a Professor of Business Studies with an expertise linked to entrepreneurship.

In discussion of the document, the Dean of Research confirmed that a refocusing of Trinity Technology Office is planned to deliver an industry engagement strategy. Within this a new IP policy will be developed. A physical infrastructure is recognised as a fundamental enabler of the strategy and it is envisaged that the Luce Hall will accommodate the Trinity Innovation and Entrepreneurship Hub, the School of Business and related innovation activities. He highlighted four principal sources of funding - generation of additional income from programmes offered by the School of Business and a scaling-up of activities by the Innovation Academy; raising philanthropic income and there has already been significant interest from alumni; Trinity's attractiveness as a partner for industry and an associated income flow; and state funding. The Vice-Provost/Chief Academic Officer reminded Council that new strategies such as the Global Relations and Online/Distance learning, as well as preparing an academic case for Council, must submit a business plan to be considered by Board. Before approval

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they are required to make a very strong case that they have the ability to generate income, contributing to College's funding base and have long-term sustainability. Council members noted that the Innovation and Entrepreneurship Hub should be at the leading edge of thinking as well as practice and that it would be important to reach out to TRIs and schools to promote innovation.

Council approved the Strategy for Innovation and Entrepreneurship.

CL/12-13/198 Graduate Studies - MPhil in Creative and Culture Entrepreneurship

The Dean of Graduate Studies introduced this proposal for a new MPhil in Creative and Culture Entrepreneurship, dated 4 June 2013, circulated. She considers it a very exciting proposal and noted its natural alignment with the previous agenda item on the College Strategy for Innovation and Entrepreneurship. The overall approach in the course design is to integrate entrepreneurship within the development of different creative practices in order to develop new business/career ideas within the creative sector and to establish the infrastructure required to support new creative enterprises. The course will be cross-School, cross-Faculty and has been developed with the support of the Schools of Business, Computer Sciences and Statistics, Drama, Film and Music, Languages, Literatures and Cultural Studies, Histories and Humanities, and with the Lir. It has a key external relationship with Goldsmiths, University of London, which has a very strong reputation in the area, and will be an important source of student recruitment from its undergraduate courses and will provide teaching to the programme. The programme has three strands - creative technologies, performance arts and visual culture. The syllabus has been developed following extensive consultation with external stakeholders. On completion of the entrepreneurship project/dissertation students will be able to develop an initial creative concept into a fully realised entrepreneurial creative practice. The course proposal has been approved by the Graduate Studies Committee and has received a favourable review from Professor Peter Kelly of Aalto University who commented that the 'breadth and depth of the experience of the faculty will be of great benefit for students, and commended Trinity on the partnership with Goldsmiths as a strategic coup. He sees the programme as an important catalyst for creating momentum behind Trinity's evolving entrepreneurship and innovation strategy.

The Dean of Graduate Studies confirmed that the admission process involves previous academic record, combined with the presentation of a portfolio and an interview. The course director will seek a strong inter-disciplinary mix in each cohort so as to realise synergies.

In response to a query, the Dean of Graduate Studies noted that as a cross-School programme a single School has not yet been identified as the 'home' unit. She pointed to the Innovation Academy as a precedent and envisages that as multi-disciplinary postgraduate courses become more common the benefits of a 'Hub' as a coordinating unit will become important. In the meantime she will engage with the Faculty Deans to identify an administrative home for the course, and Council will be updated in due course. The Senior Tutor noted the importance for students to be able to identify a single point of contact.

Council approved the proposal for an MPhil in Creative and Cultural Entrepreneurship with admission in 2013/14.

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CL/12-13/199 Graduate Studies - Professional Masters in Education

The Dean of Graduate Studies introduced the proposal for a Professional Masters in Education, dated, 5 June 2013, circulated. The two-year programme, to be offered by the School of Education, will replace the Professional Diploma in Education, and has been developed in response to the requirements from the Teaching Council for the education of secondary school teachers. From September 2014 the Professional Masters in Education will be a required qualification for those wishing to work as post-primary school teachers in the Republic of Ireland. The aim of the programme is to prepare new teachers who are knowledgeable and reflective about the aims and processes of education. Over half of the course is spent on placements in partnership schools. Students will be required to take advanced pedagogical and research studies and mandatory ICT modules. The proposal has been approved by the Graduate Studies Committee and received a favourable review from Dr Morag Morrison of the University of Cambridge who reported that the 'academic rigour of this course is very clear, evidenced in the course content which requires in-depth understanding of key education concepts and issues and an ability to critically analyse and reflect on both theory and personal practice.' She goes on to say that 'this course not only provides an excellent framework for developing a professional teacher, but also a first-rate platform for academic excellence.' The Dean of Graduate Studies commended the School on developing the course in response to Teaching Council requirements which were only made available recently. The Teaching Council will visit the School of Education in July as part of its accreditation visit. Dr O'Gara added her congratulations to the School of Education and noted that the Marino Institute of Education (MIE) will be extending its HDip in Education (Primary) from an 18-month to a 24-month course and would welcome the opportunity to develop synergies between MIE and the School of Education.

The Senior Tutor, and other Council members, expressed their concern about the financial implication for students of moving from a one-year to a two-year course, noting the conflict with the commitment to increase access. The Vice-Provost/Chief Academic Officer shared this concern but noted that the drive for longer programmes - for example in Pharmacy, Engineering and Computer Science - is coming from the professional bodies.

Council approved the Professional Masters in Education course for admission in 2014/15.

CL/12-13/200 Report from the Working Group on a Fixed Timetable

The Vice-Provost/Chief Academic Officer introduced the Report of the Working Group on a Fixed Timetable, 4 June 2013, circulated. The Chair of the Group, Professor O'Donovan, attended by invitation.

In Trinity Term 2013, Council set up a working group to make recommendations on the implications of adopting a fixed timetable for undergraduate and postgraduate courses (CL/11-12/198). The report highlights the risks in the current system of timetabling; the degree of staff time and effort spent in timetabling (calculated at equivalent to 7.5 FTEs) and the impact on the student experience of timetables being issued only shortly before the start of term. In a survey, four schools considered their timetables complete in September while six considered them never complete. In effect, in many courses, student choice is driving timetabling so that it is only when the last student makes his/her choice that timetabling can happen. The report states

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that in order to introduce a fixed timetable and realise the benefits that this would bring there must be a review of the size and structure of modules. It is impossible to accommodate widespread variation where different cohorts have to interact. Also required is a review, in all areas, of the number of options permitted. In discussion of the report:

- the Dean of Students welcomed the recommendations and the opportunities that implementation would give to widen access for students with family responsibilities
- a representative from the Faculty of Health Sciences argued that Schools in the Faculty who run self-contained courses should be exempt from the recommendations as suggested in 3.5 of the Report. Professor O'Donovan said that while there may be advantages in being self-contained there are disadvantages too in not allowing collaboration, module-sharing, with other courses
- it was suggested that smaller subjects within TSM would be penalised as the larger courses will always take priority. Professor O'Donovan said there is a need for such subjects to look more closely at how they maximise combinability as continuation of the existing system is not feasible. The Vice-Provost/Chief Academic Officer reminded Council that there is a commitment to a structural review of TSM (CL/12-13/078 of 16 January 2013) and that it would be timely to look at timetabling in this context
- it was noted that the use of adjunct lecturers can impose timetabling restrictions as well as allowing academic staff research days free of teaching commitments
- the Education Officer of the Students' Union urged Council to consider the huge reputational damage to Council if the existing timetabling system were to fail. He particularly noted the recommendation that all teaching rooms in College must be made available for booking, once local requirements have been provided for.

Council thanked the working group for its comprehensive report and approved the recommendations:

1. That College move to a fixed timetable (where approximately 70% of a programme timetable is fixed with the remaining 30% fixed by optionality)
2. That an Implementation Group, chaired by a senior College Officer, be immediately established with a view to implementation in 2014/15
3. That teaching space should be centrally allocated
4. That new course proposals should be required to show how they would fit into a fixed timetable
5. That all large changes to existing course/module structure should be proposed far enough in advance so that timetabling is concluded before prospectuses are produced.

CL/12-13/201 Quality: Review of School of Medicine and the Disciplines of Physiotherapy Radiation Therapy and Occupational Therapy

The Provost, introduced the Report of the Quality Review of the School of Medicine, and the Reports of the Quality Reviews of the disciplines of Physiotherapy, Radiation Therapy and Occupational Therapy, dated 5 June 2013, circulated. Given the complexity of the School he felt that it would be important for Council to hear the views of the Interim Head of School and Professor Browne, attended for this item.

Within Physiotherapy the reviewers commended the discipline for substantial achievements in both research and teaching. They note that two main areas of

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research activity have been developed and the reviewers endorsed that strategic direction. The risk associated with the dependence on a small number of staff involved in postgraduate supervision and in the Singapore Institute of Technology (SIT) programme is a concern.

The reviewers of Radiation Therapy considered the research conducted in the department impressive and compares very favourably with the research in similar departments in Europe. They suggested that the main barriers to increasing research output are the lack of adequate funding and access to clinical and academic collaborators. They had concerns about the proportion of early-career staff in the discipline.

Occupational theory has a very good research output especially for staff with a high teaching load. The reviewers felt that ongoing research could be negatively affected in the future by the overall workload including the relationship with SIT.

Reviewers of the School of Medicine provide a very thorough report. They raised issues relating to the configuration of the School (minus the Therapies) describing them as 'confusing, complex, and in parts opaque.' They strongly support the concept of the academic medical centre (Trinity Health Ireland) involving the network of hospitals and the School of Medicine.

The Interim Head of School believes that the quality review of the disciplines prior to the School Review had been useful. Since then the heads of discipline have been fully incorporated into the School Executive. Although the School is a very complex one, which has developed organically, it does meet international benchmarks in its outputs. He welcomes the strong support for the concept of THI and believes that appropriate reorganisation can take place to align the research strategy of the School with the areas of clinical expertise. Since the review search committees for Chairs have been formed. He noted the key risk in that the School is critically dependent on clinical staff to deliver teaching and research. The School of Medicine intends to prioritise the establishment of the Trinity Translational Medicine Institute as a co-located institute.

In her oral report the Faculty Dean noted the critical importance in moving forward with THI, now that the Hospitals Group has been announced, and to integrate it within the Faculty. As small units within a large School it was important that the therapies had the opportunity to participate in individual, thorough and robust reviews. Many of the issues addressed by the reviewers, such as joint supervision, have since been addressed. While the reviewers had expressed concerns about the involvement with SIT, Occupational Therapy sees this link as critical to its own development and additional resources have been allocated to support this. As a relatively young discipline it is a challenge to make senior appointments in the area.

The Education Officer of the Student's Union drew Council's attention to the comment that student feedback in the School of Medicine appears to be patchy. He was surprised that timetabling which is often raised by students as a problem area did not arise during the Review. Council requested that the Senior Lecturer/Dean of Undergraduate Studies liaise with the Director of Teaching and Learning (UG) in the School to ensure that the recent policy on mandatory module evaluation is implemented in the School and that students are given feedback from their evaluation.

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In response to a query from a Council member, the Provost confirmed that development of a research institute requires consideration of the financial case for sustainability.

The Interim Head of School concurred with the Vice-Provost/Chief Academic Officer when she referred to the academic risks associated with the complexity and fragmentation within the School, including the risks for staff of being located in small units. The Senior Lecturer/Dean of Undergraduate Studies noted that where College is dependent on adjunct staff there is a responsibility also to ensure they have access to supports to enhance their teaching.

Council approved the reports from the Review of the School of Medicine, including the reviews of the disciplines of Physiotherapy, Occupational Therapy and Radiation Therapy and approved the Provost's recommendations:

From the review of the therapies:

1. The School should work with each Head of Discipline for Therapies to support and facilitate the integration of research into the broader School research strategy.
2. In consultation with each Head of Discipline for Therapies, the School should identify opportunities for closer collaboration in regards to resources and support structures both within the School and with other Schools and disciplines.

From the review of the School of Medicine:

1. In relation to 'robust performance management systems' the School should consult with the Director of Human Resources on implementation of College's developing Human Resources strategy.
2. The School should review its organisational structures and management processes in consultation with the Vice-Provost/Chief Academic Officer.
3. The School should work closely with the Global Relations Office and Trinity Foundation respectively, to explore means of increasing international student intake and developing philanthropic initiatives, particularly in regard to medical alumni.
4. The School should consult with the Dean of Research on the development of a Trinity Translational Medical Institute with a view to conducting a dedicated external review by international experts on its future feasibility.
5. The School should work with the Dean of Graduate Studies to further develop structured PhD programmes particularly in regard to provision of modules in the early years of a PhD programme. In addition, the School should seek to create a greater sense of community -cross-campus - amongst the medical PhD student body.

Council thanked Professor Browne for his work in responding to the reports.

CL/12-13/202 Progress Report for Office of the Vice-Provost Area

The Chief Operating Officer presented the progress report, 3 June 2013, circulated which details progress on implementing the recommendations of the Reviewers approved by Council in October 2011. The START project involves the transfer of the OVP to the Academic Services Division and, as part of this, detailed work is being done on roles, responsibilities and reporting lines. The creation of the Academic Registry, with approximately 40 staff, is moving into implementation phase and in

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time will improve the student experience. As part of this project staff are receiving customer service training. The first iteration of a student complaints procedure has been developed. The management of student cases has been clarified and the process has been streamlined. A 'Fitness to study' group with relevant expertise has been established under the Dean of Students to make recommendations on more complex cases involving a student's health.

The Senior Tutor welcomed the improvement in the process for management of student cases but suggested that at particular times of the year (annual/supplemental exam sessions and preparing for Courts of Appeal) additional resources should be allocated.

Council approved the progress report for the Office of the Vice-Provost Area.

CL/12-13/203 Senior Lecturer's Annual Report 2011/12, including Admissions for 2012/13

The Senior Lecturer presented the 17th Annual Report to Council. He noted that this year its production is later than usual because of the changeover to new systems and the additional workload this has created. The report provides a valuable record of admissions data and developments in the area of undergraduate studies. The Senior Lecturer/Dean of Undergraduate Studies drew Council's attention to pages 60-61 detailing the number of CAO applicants to Trinity. There has been an increase both in all preferences and in first preferences in 2012 versus 2011. The Senior Lecturer/Dean of Undergraduate Studies is hopeful that the Explore website, initiated this year, will further increase the number of applicants in 2014/15. Pages 75 and 76 show the nationality of new entrants and it was noted that in 2012/13 276 new entrants were from the USA, compared to 156 from the United Kingdom. It must be noted, however, that nationality may not relate directly to fee status. While the numbers coming from Northern Ireland are very small, Trinity does receive more than other universities in the Republic of Ireland.

The Senior Lecturer/Dean of Undergraduate Studies drew Council's attention the recipients of the 2012 Provost's Teaching Awards and the active engagement by students in nominating staff members.

There had been discussion at the Undergraduate Studies Committee about the calculation of staff:student ratios and whether demonstrators should be included. However, as the ratios are used for comparison across the sector the HEA has clearly defined how the data can be collected.

Council approved the 2011/12 Senior Lecturer's Annual Report, with admissions data for 2012/13 and conveyed its thanks to all those involved in its preparation.

CL/12-13/204 Quality Committee Structure

The Vice-Provost/Chief Academic Officer introduced a memo, 5 June 2013, circulated. At earlier meetings Council has considered a proposal for a new structure of quality committees to facilitate the embedding of quality locally at School and Faculty Executives. As it was not considered possible to implement the new structure immediately the Quality Committee proposes an interim model for 2013/14 [QC/12-13/031].

A Central Quality Committee [CQC] is maintained with membership to include a combination of current members, Faculty Deans and appropriate College Officers. Agenda items for the CQC will include issues arising from the various quality assurance mechanisms, such as quality reviews, student evaluations as well as discussion of national-level policies. Faculty Deans will be responsible for providing the link from and to Schools. In parallel, during Michaelmas Term, there will be closer engagement with the Faculty Executives, and with the Undergraduate and Graduate Studies Committees, in order to discuss and address concerns in relation to implementing a devolved structure. From this, a revised model will be proposed by the CQC to Council, which facilitates the embedding of Quality locally through an agreed framework with Faculty Executives.

Council approved the interim model for 2013/14.

CL/12-13/205 Student Life Committee

The Dean of Students introduced a proposal for a Student Life Committee, reporting to Council, 6 June 2013, circulated. The proposal emanates from a working group charged with reviewing the terms of reference of the Student Services Committee. It was felt that the existing committee does not engage with all the areas supporting the student experience and that under START student services will align more with the academic function. The proposed Terms of Reference of the Committee are

- to initiate discussion, to advise and make recommendations to Council on matters of policy and practice relating to student life and student wellbeing,
- to initiate discussion, to advise and make recommendations to Council in relation to the provision of the services that support undergraduate and postgraduate students,
- to advise and make recommendations on matters referred to it by other committees,
- to advise the Dean of Students in her/his role on such matters as the orientation, retention, progression, wellbeing and personal development of students,
- to assess proposals for policies, significant changes to existing policies, and proposals to discontinue existing policies that support student wellbeing and personal development in all aspects of College life,
- to monitor and review quality assurance and improvement measures in respect of student life,
- to consider on an annual basis proposed changes to the University Calendar in respect of student life and to make recommendations to Council.

There was some discussion of the proposed membership. The Vice-President of the Graduate Students' Union, supported by the Dean of Graduate Studies, successfully argued that the role should be added to the membership; the SU President may send a nominee and the Chair of DUCAC should be replaced by the Vice-Chair as a listed member. Council did not agree that Scholars needed separate representation to that provided by the Students' Union.

The Senior Tutor welcomed the proposal as an opportunity to bring together all those involved in supporting the student experience and the Dean of Graduate Studies saw a

role for the new committee in informing the distance and online education initiative as it develops.

Council approved the setting up of a Student Life Committee, with the stated terms of reference and membership, subject to disbandment of the existing Student Services Committee by Board.

CL/12-13/206 Any Other Urgent Business

The Dean of Graduate Studies informed Council that as part of the development of the Online and Distance Learning Initiative a pilot open access course is being developed. It has been agreed to partner with Future Learn which will provide the platform for this Massive Open Online Course (MOOC). Trinity is the first international partner of Future Learn which is an excellent consortium of the British Library, the British Council, the British Museum and others, owned by the Open University. Due diligence has been carried out and Trinity staff have visited Future Learn. It is expected that a public announcement will be made within the context of the G8 Summit to be held in Northern Ireland shortly.

SECTION B

CL/12-13/207 Undergraduate Studies Committee

The draft minutes of the meeting of 28 May 2013 were noted.

CL/12-13/208 Graduate Studies Committee

The draft minutes of the meeting of 23 May 2013 were noted.

CL/12-13/209 Human Resources Committee

The draft minutes of the meeting of 13 May 2013 were noted.

CL/12-13/210 Quality Committee

The draft minutes of the meeting of 30 May 2012 were noted.

CL/12-13/211 Research Committee

The Dean of Research drew Council's attention to the appointment of the new Director of Trinity Research and Innovation, Dr Diarmuid O'Brien (RS/12-13/175) and to the draft terms of reference for the Research Ethics Committee (RS/12-13/76). Work has commenced on revising the IP policy (RS/12-13/77). Council noted the draft Minutes of 28 May 2013.

SECTION C

CL/12-13/212 Administrative Arrangements in the Summer Session

The Council noted that items of routine College business relating to Council will be dealt with by the Provost or Vice-Provost/Chief Academic Officer during the Summer

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Session, 1 July 2013 to 23 August 2013 and a report will be made to Council at its first meeting on 25 September 2013.

CL/12-13/213 Council Membership

- (i) **Faculty of Engineering, Mathematics and Science - 2013-2016**
to note that the following had been elected to represent the Faculty of Engineering, Mathematics and Science for three years from the beginning of the academic year 2013-2014:
- Senior Representatives*
- (a) Professor G Davey - School of Biochemistry and Immunology (Head of School Representative);
- (b) Professor G Watson- School of Chemistry/Science Course Director (2nd Term).
- Junior Representatives*
- (a) Professor R Dahyot - School of Computer Science and Statistics;
- (b) Professor I Donohue - School of Natural Sciences.
- (ii) **Graduate Students' Union Vice-President (2013-2014)**
Ms S Gladstone Smith.

CL/12-13/214 Higher Degrees—Reports of Examiners

The Council noted and approved the reports of examiners on candidates for higher degrees, approved by the sub-committee of Board and Council on 15 May 2013 and noted by Board on 29 May 2013.

CL/12-13/215 Higher Degrees—Reports of Examiners - Higher Degrees by Research Alone

The Council noted and approved the reports of examiners on candidates for higher degrees, approved by the sub-committee of Board and Council on 15 May 2013 and noted by Board on 29 May 2013:

PhD

Martin Bachwerk; Stefano Bianco; Emma Iseult Brazel; Karl Brown; Silvia Calo; Christina Campbell; Mark Andrew Coen; Roberta Dozio; Marwa Ismail Elamin; David Geoege Evans; Timothy Furlan; Sarah Furlong; Conor Gaffney; Maja Halilovic-Pastuovic; Richard Hamilton; Caitlin Higgins Ni Chinneide; Florence Impens; Dominic Hugh Jones; Ferenc Majer; Selga Meta Medeniaks; Conor Patrick McCann; Suzanne McCreddin; Thomas McDermott; Finnian McElroy; Fearghal Kevin O'Brien; James Francis O'Mahony; Gearóid Ó Máille; Camelia Iona Onet; Brendan Power; Ozge Razi; Fergus Robson; Ahmed Selim; Niki Stavrakaki; Ashley Sterritt; Jingquan Tan; Riffat Tanveer; Conor Patrick Trainor; Cormac Whelehan; Jiang Zhou.

MSc

Yvonne Bailey; Jennifer Maria Deasy; Poh Vei Ooi; Cathal Ormond.

MAI (Recurrent Education)

David John Gibbons; Caitriona Maire Lambert.

CL/12-13/ 216 Royal Irish Academy of Music - Titles of Validated Degrees

The Council noted and approved a memorandum from the Registrar, circulated, dated 31 May 2013.

CL/12-13/217 Heads of School - Histories and Humanities

The Council noted that the Board had approved the nomination of Professor D Ditchburn as Head of School of Histories and Humanities, 2013-2016.

CL/12-13/218 Head of Discipline/Division

The Council noted and approved the following nominations:

- (i) **School of Dental Science, 2013-2014**
 - (a) Division of Oral Biosciences: Professor D C Coleman;
 - (b) Division of Oral and Maxillofacial Surgery, Medicine, Pathology and Radiology: Professor S R Flint;
 - (c) Division of Public and Child Dental Health: Professor J McLoughlin.
- (ii) **School of Engineering, 2013-2016**
 - (a) Mechanical and Manufacturing Engineering: Professor D Murray.
- (iii) **School of Histories and Humanities - 2013-2016**
 - (a) Classics: Professor H Dodge;
 - (b) History: Professor R Armstrong;
 - (c) History of Art: Professor C Casey.

CL/12-13/219 School Directors

The Council noted and approved the following nominations:

- (i) **School of Dental Science**
Director of Teaching and Learning (Undergraduate):
Professor J McLoughlin, extension for 2013-2014;
- (ii) **School of Mathematics**
Director of Teaching and Learning (Undergraduate): Professor P Karageorgis (2013-2015);
Director of Research: Professor M Peardon (2013-2014).

CL/12-13/220 Annual Report of Human Resources, 2010-2011

The Council noted HR Annual Report for 2010-2011, available at:

https://www.tcd.ie/hr/news/local_articles/2013/HRC_HR_Annual_Report_2011-12.pdf

CL/12-13/221 Nomination for appointment of an external examiner on the validated B.Ed. course in Church of Ireland College of Education

The Council noted and approved a memorandum from the Senior Lecturer/Dean of Undergraduate Studies, circulated, dated 20 May 2013.

CL/12-13/222 Guidelines on International Development Volunteering and Service-Learning

The Council noted and approved a memorandum from the Registrar, circulated, dated 4 June 2013.

The Provost concluded the meeting by thanking the Dean of Graduate Studies, on behalf of Council, for her work in the role over the last three-years. He also thanked the student representatives who have come to the end of their term and wished them well in the future.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed

Date

