

Incorporating any amendments approved at subsequent Council meetings

The University of Dublin

Trinity College

A meeting of the University Council was held on Wednesday 28 April 2004 at 11.15 am in the Board Room.

- Present* Vice-Provost, Senior Lecturer, Registrar, Senior Tutor, Dean of Graduate Studies, Dean of Arts (Humanities), Dr P C Conroy, Dean of Arts (Letters), Professor D M Singleton, Dr E V Patten, Dean of Business, Economic and Social Studies, Dr N Persram, Dr M L Brennan, Dean of Engineering and Systems Sciences, Dr D W O'Dwyer, Professor P J Prendergast, Professor C M Begley, Dean of Science, Ms G E Fallon, Ms H Fychan, Ms S Scott, Dean of Dental Affairs.
- Apologies* Provost, Dean of Health Sciences, Dr M H Adams, Dr A W Kelly, Dr B Espey, Professor P Coxon, Dr C Benson, Ms M McMahan, Mr J O Q Inderhaug.
- In attendance* Librarian, Secretary, Academic Secretary.
- By invitation* Director, Careers Advisory Service (for Actum 39/E).

- 39/A Minutes** The minutes of the meeting of 31st March 2004 were approved.
- 39/B Matters Arising from the Minutes** A number of matters arising from the Minutes were discussed and have been minuted under appropriate headings hereafter.
- 39/C European University Association – Quality Review of Universities (see Actum 25/A of 25th February 2004)** The Senior Lecturer advised that the draft self-review document would be available in the following week and would be posted on the website. Individual members of staff would be invited to comment on the document and consultation would also take place at Faculty level.
- 39/D Provost's Report** In the Provost's absence, the Vice-Provost advised that items of business for the next Council meeting included (i) the report of the Provost's Working Group on Structures, Management and Systems (a copy of which had been circulated), (ii) the EUA self-review report, and possibly (iii) the report on Academic Promotions. In the circumstances, it may be appropriate to commence the meeting earlier than the normal time of 11.15am.
- 39/E Careers Advisory Service – Annual Report 2002-03** The Director of the Careers Advisory Service attended for this item and the Vice-Provost welcomed him to the meeting. The Director stated that while 2002-03 represented a year of mixed fortunes for the economy, the

rate of unemployment rose only marginally to 4.6%. There had been buoyancy in the public sector market, the pharmaceutical sector had been very successful, and there was an increased importance on research training. The Director indicated that these conditions had created a very good market for graduates in the past year.

Council noted the comment in the Director's report which alluded to an observation made by the Industrial Development Authority that the challenge for the new millennium was to recruit enough postgraduates to engage in high value research and management activities. In this context, it was noted that the number of Trinity graduates proceeding to further study from the class of 2002 increased to 31% (24% in 2001). The increased emphasis on postgraduate study had also resulted in an increase in the number of scholarships and awards available for postgraduates. A survey of the sources of funding for postgraduates indicated that scholarships or state support had increased to 39% from 27% in the previous year.

The pattern of first destinations over the five-year period 1998-2002 indicated a continuing and significant increase in the numbers finding work in Ireland; a decline in the numbers emigrating to find employment; and a significant increase in the numbers undertaking research work or further academic study, particularly in Ireland.

In terms of the work of the Careers Advisory Service, the Director stated that while career advisors had conducted less interviews than in the previous year, there had been a five-fold increase in the number of email communications requesting information and advice. The Director noted that the VacWork programme, which had been in operation for nine years, had an increase in the number of vacation work positions. He advised Council that the Personal Development Programme, which encourages students to reflect on the transferable skills they are developing within College, had been introduced in the School of Music. The Director also referred to a number of projects that the Service had been involved in during the year as outlined in his report which had been supported by the HEA Targeted Initiatives Scheme.

The Director answered a number of questions and clarified points raised. Council members acknowledged the importance of the VacWork programme and it was suggested that efforts should be made to integrate further the work of the Service with the work being undertaken in Departments. The Director undertook to provide, in subsequent reports, further information on the sources of postgraduate funding. In terms of providing support to international students, the Director indicated that there can be issues for students such as difficulties in obtaining work permits and also in relation to the understanding of the Service's staff of the work environment to which students will be returning.

The Vice-Provost thanked the Director for attending the meeting and complimented the Director and the staff of the Careers Advisory Service for a very comprehensive report.

40/A Personnel and Appointments Committee Council noted and approved the recommendations arising from the meeting held on 16th April 2004 as set out in the circulated memorandum dated 20th April from the Acting Secretary to the Committee. Council noted that the recommendation in relation to the Department of Surgery regarding a Senior Lecturer/Consultant had been amended at the meeting of the Committee held on 23rd April, as set out in a tabled memorandum dated 27th April 2004 from the Acting Secretary to the Committee. Council approved the recommendation as tabled.

40/B Nominations for Appointment Council noted and approved the circulated information which is attached as Appendix 1 to the minutes.

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- 40/C Graduate Studies Annual Report, 2002-03** A copy of the Annual Report for 2002-03 had been circulated with papers for the meeting. In introducing the report, the Dean of Graduate Studies acknowledged the work of the staff in the office in preparing the information contained in the report. The Dean noted that much of the data in the report was statistical and that the information is modified or extended each year in response to comments made in discussion of the report at various fora. For instance in the current report additional information had been included in some of the appendices on gender breakdown.

The Dean advised Council that there had been a rise of 9% in the number of registered postgraduate students in 2002-03 over the previous year, and 2001-02 also saw an increase of 6% on 2000-01. Postgraduate student numbers had increased steadily for the past ten years although the growth in the number of students on taught courses had been much higher than the rate of increase in the number of research students. While there had been an increase in the number of non-EU students, the number of students from outside the state had decreased.

In relation to research degrees, information was provided on the number of degrees awarded and in this context, the Dean of Graduate Studies advised that Trinity had awarded 169 doctorates in 2002-03, the highest number of all Irish universities. Information was also provided on the average completion times of research degrees, together with the time involved in examining.

Reviews of eight taught postgraduate courses were conducted during 2002-03 and the resulting reports had been considered by the Graduate Studies Committee.

It was noted that the Dean of Graduate Studies had conducted a review of postgraduate awards in 2002-03 and the former Category 2 awards had been revised and renamed Postgraduate Studentships, which were in place for 2003-04. The studentships provide for fees at EU level and a maintenance allowance of approximately €4000 per annum. A travel grant scheme for postgraduate students is sponsored by the Trinity Trust and is also administered by the Graduate Studies Office.

The office is responsible for the production of the University Calendar Part II, the Graduate Studies Prospectus and for the maintenance of the website. Council noted that the Graduate Studies Committee meets on a monthly basis during term and an outline of issues discussed had been included in the report.

In the discussion, the Registrar commented that the financial incentives made available to departments to recruit non-EU research students should be made more attractive. In response to a question, the Dean of Graduate Studies advised that reviews of postgraduate taught courses are conducted in the year prior to a departmental review and the report of the external examiner on the postgraduate taught course is included as part of the documentation for the departmental review. In addition, Faculties can request reviews of courses from time to time.

Following further discussion, the Vice-Provost thanked the Dean of Graduate Studies and his staff for the report.

- 41/A Bologna Process – Implementation** A memorandum from the Senior Lecturer dated 19th April 2004 had been circulated together with a summary report on the implementation of the Bologna Process in College.

Referring to her memorandum, the Senior Lecturer stated that Higher Education Authority funding had been made available to further the implementation of the Bologna Process in College, and part of this funding had been made available to support initiatives or projects in

this area. A Call for Proposals had been issued and applications for funding would be considered by the Deans' Committee later in Trinity Term.

One of the objectives of the Process was the adoption of a system based on two main degree cycles, undergraduate and postgraduate, which together are of five years' duration. Within that structure there were two possible patterns: a three-year undergraduate programme followed by a two-year masters programme (3+2), or a four-year undergraduate programme and a one-year masters (4+1). The Academic Affairs Committee had affirmed that at this point in time, the College should remain committed to the 4+1 degree cycles. It was noted that this corresponded to the current policy position of the Conference of Heads of Irish Universities. The Senior Lecturer advised Council that neither the Higher Education Authority nor the Department of Education and Science had stated their position on this issue, however there were some concerns on the part of the universities that consideration might be given to the introduction of fees for the fourth year of undergraduate programmes. Following discussion, Council confirmed its commitment to the four-year honors degree and agreed that the College should operate within the 4+1 degree cycles as identified within the Bologna Process.

The Senior Lecturer also emphasised the importance of offering an ordinary degree to those who successfully complete the first three years of an undergraduate programme. This matter had been discussed by the Deans' Committee and provision for the award to be made was in place for a significant number of programmes. In the discussion it was noted that in professional courses, an ordinary degree would not confer the right to practice, however it was considered appropriate that this facility should be in place in all undergraduate programmes.

Council noted that a 'Bologna Desk' had been established within the Senior Lecturer's Office, staffed by Ms Alex Anderson, which will act as a central source of information to the College community. In the coming academic year, it was proposed to conduct a College-wide review of the use of the European Credit Transfer System (ECTS) in undergraduate courses; support would be given for the initiation of a process whereby ECTS can be assigned to postgraduate courses; and preparatory work would be done on the routine production of the Diploma Supplement for all graduands. Council noted and approved these proposals.

The Dean of Engineering and Systems Sciences outlined developments in Europe in relation to the structure of engineering degrees and degree cycles as identified within the Bologna Process. In some universities, an integrated five-year programme was offered while in others, the 3+2 pattern had been adopted. Several universities operated the two patterns in parallel. The Dean also advised Council of discussions by the Institution of Engineers of Ireland and of the views of other Deans of Engineering in Ireland on this matter.

The Vice-Provost thanked the Senior Lecturer for her report on the implementation of the Bologna Process in College.

42/A Junior Promotions Committee – 2004 Review A memorandum dated 26th April 2004 from the Secretary to the Junior Promotions Committee was tabled. Council approved the recommendations of the Committee as follows:

(i) **Merit Bar Review** the following Lecturers be permitted to proceed beyond the Merit Bar on the Lecturer Scale at the date appropriate to each case:

Ms Elizabeth Fahey-McCarthy (Nursing Studies)
 Dr Michelle Glacken (Nursing Studies)
 Dr David Gregg (Computer Science)
 Dr Aine Kelly (Physiology)
 Dr Ciaran McGoldrick (Computer Science)

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Dr Craig Meskell (Mechanical and Manufacturing Engineering)
 Dr Eamonn O Nuallain (Computer Science)
 Dr Stuart Warmington (Physiology)

- (ii) **Accelerated Advancement beyond the Merit Bar** – the following Lecturers be awarded accelerated advancement on the Lecturer scale, proceeding in each case to the 13th point of the Lecturer scale at 1st October 2004:

Dr Thomas Conor (Neuroscience)
 Dr Paula Murphy (Zoology)

Council noted that the Committee will meet again before the end of Trinity Term 2004 to review Lecturers now completing the full period of their probation and to conduct the initial probationary review of Lecturers completing their first year in service.

43/A Provost's Working Group on Structures, Management and Systems The Council noted a memorandum from the Provost, circulated for members and observers only, dated 13 April 2004 and Report from the Provost's Working Group on Structures, Management and Systems, dated 7 April 2004, for discussion at Council on 26 May 2004.

43/B Higher Degrees by Research Alone —Reports of Examiners The Council noted and approved the reports of examiners on candidates for higher degrees, approved by the sub-committee of Board and Council on 6 April 2004 and noted by Board on 14 April 2004.

PhD Marie Christine Appel; Patricia Martina Byrne; Edward Clarke; Caitriona Creely; Jason Harris; Claire Kilmartin; Eve Olivia Rachel McAulay; Maeve Angela Mangaoang; Claire Noelle Moran; Yoshiyuki Nakata; Adriana Sonia Neligan; Patrick Joseph Nolan; Daithí Ó Corráin; Rosalyn Elizabeth O'Loughlin; Christopher Peters; Carol Ann Stewart; Julie Michelle Sutherland.

MSc Aengus Martin; Colette Murphy; Ray Walsh.

MLitt Edwina Hughes; John Hutchinson; Denis William Lynch.

43/C Graduate Studies Committee—Minutes of 4 March 2004 The Council noted and approved the minutes of the meeting of the Graduate Studies Committee of 4 March 2004.

43/D Leave of Absence The Council noted and approved the following applications recommended by Deans and Heads of Department concerned on the usual basis, satisfactory proposals having been made for provision for teaching and other needs:

- (i) **Drama** Dr A E McMullan – academic year 2004-2005;
 (ii) **Economics** Professor K H O'Rourke – Hilary and Trinity terms 2005;
 (iii) **Medieval History** Professor I S Robinson – Trinity term 2005.

43/E Chairs – AIB Chair of Childhood Research The Council noted and approved a memorandum from the Dean of Arts (Humanities), circulated dated 20 April 2004; and also approved the membership of the proposed Search Committee:

Provost
 Senior Lecturer
 Dean of Arts (Humanities)

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Professor I H Robertson
Professor R H Gilligan
Ms S Langford (Assistant Secretary, Department of Justice, Equality and Law Reform and member of Executive Committee of Children's Research Centre)
External Assessors (2)

44/A Visiting Academics The Council granted recognition to:

- (i) **Children's Research Centre** Professor I Froenes, University of Oslo, 27 September 2004 to 6 November 2004;
- (ii) **Economics** Professor Tamotsu Tabata, Meiji University, Japan – one year from 1 April 2004 to 31 March 2005.

44/B Dublin Dental School and Hospital – Appointment of Professor and/or Senior Lecturer/Consultant in Orthodontics to note letter from the Chief Executive Officer, circulated dated 16 April 2004.

44/C Faculty of Arts (Humanities) – Change of Name of School of Hebrew, Biblical and Theological Studies The Council noted the Senior Lecturer's memorandum circulated dated 20 April 2004, enclosing memorandum from the Dean of Arts (Humanities), circulated dated 20 April 2004 and approved the change of name of the School of Hebrew, Biblical and Theological Studies to: 'School of Religions and Theology'.

44/D Consolidated List of External Examiners 2004-2005 The Council noted and approved memorandum from the Senior Lecturer, circulated dated 20 April 2004.

44/E Nominating Committee The Council approved the membership of the following committees:

- (i) **MBA Programme Director (5-year contract)**
Dean of Business, Economic and Social Studies
Dr G McHugh
Professor J A Murray
Dr J J McDonagh
Dr F E Bannister
Dr G S Martin
- (ii) **Classics - Walsh Family Lectureship in Ancient History (3-year contract)**
Dean, Faculty of Arts (Letters)
Professor T B Barry
Professor D P Nelis
Professor B C McGing
Dr C E Morris

Signed

Date

Appendix 1 to Actum 40/B

Nominations for Appointment

Department	Post	Name and Qualifications	Start date	Termination date (if contract)
Business Studies	Research Assistant	Geert, Hindrik, Middel MSc(UT)	01-04-2004	30-06-2004
CAPSL	Academic Developer	Kennelly, Robert, MA (N S W), BA (Uni. Of Canberra)	25-05-2004	24-07-2005
Civil Structural & Environmental Engineering	Research Fellow	Shrivastava, Prabhat, PhD, M.Tech (IIT) BE (APS Uni.)	11-03-2004	10-03-2006
Clinical Medicine	Research Assistant	Shiel, Ellen, BSc(NUI)	01-03-2004	30-09-2005
Clinical Medicine	Research Fellow	Al-Torki, Reem, BSc, MPhil(KAAU), MSc, PhD (LSHTM)	03-03-2004	03-03-2006
Computer Science	Research Fellow	Quigley, Geoff, BSc (Imperial College), PhD (University of Southampton)	01-05-2004	30-09-2007
IIIS	Research Assistant	Jackson, Sharon, Simone MA (Yale), BA (Dubl.)	01-03-2004	30-09-2004
Mathematics	Lecturer	Lazaroiu, Calin I. PhD , MS, (Columbia NY)	01-01-2005	Permanent
Mathematics	Lecturer	Cherkis, Sergey A, PhD (Pasadena, USA), BS (NJ,USA)	01-09-2004	Permanent
Policy Institute	Research Fellow	Ruane, Frances P. BA, MA (NUI), B Phil, D Phil (Oxon)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Mahon. Evelyn BA, MA (NUI) PhD (Lond.)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Heylin, James Gregory, BA Mod (Dubl.)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Matthews, Alan, BA (Dubl.), MS (Cornell)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	McCashin, Anthony, BSc (NUI) MA (Essex)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Gurdgiev, Constantin, MA (Johns H.), MA (UCLA)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Wickham, James, MA, D.Phil (Sus.) BSc Soc.(Lond.)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Cooke, Patrick, MA (NUI)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Brooke, Simon, MA (Cantab.) Dip. Social Admin (LSE)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Meehan, Elizabeth, Marian, BA (Sus.), DPhil (Oxon)	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Healy, Jonathan, David, BA , MSc, PhD (NUI),	01-04-2004	30-09-2005
Policy Institute	Research Fellow	Westrup, Jonathan G. BA Mod (Dubl.) MBA (Harv.)	01-04-2004	30-09-2005

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Psychiatry	Lecturer	Farren, Kevin, A, MB, BCh. BAO (NUI), MRCPI, MRCPsych, PhD (Dubl.)	01-10-2003	30-09-2008
Psychology	Part-time Lecturer	Pender, Niall P. BA (NUI), MSc (Uni. Swansea), MSc (King's College)	01-04-2004	30-03-2007
Psychology	Lecturer	Gormley, Michael, PhD (Belf.)	25-05-2004	24-05-2009
Radiation Therapy	Lecturer Oncology	Gillham, Charles, Martin, MBBS, BSc (UCL), MRCP, FRCR (UK)	22-03-2004	21-03-2006
Statistics	Research Fellow	Dahyot, Rozenn, Yvonne, Valerie, BSc, MA, PhD (Louis Pasteur, Strasbourg)	01-04-2004	31-08-2005