



Incorporating any amendments approved at subsequent Board meetings

Minutes of Board Meeting of 23 May 2018

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor C Morash), Senior Lecturer/Dean of Undergraduate Studies (Professor G S Martin), Bursar/Director of Strategic Innovation (Professor V Campbell), Registrar (Professor P Murphy), Professor D Ahern, Dr O Braiden, Mr S Collins, Professor S M Draper, Ms S Farrell, Dr D Fayne, Mrs M Foody, Professor R Gilligan, Mr K Keane, Mr J Keogh, Professor C Laudet, Ms A MacPherson, Professor C McCabe, Mr D McClean, Professor R Moss, Professor A Seery, Professor S Alyn Stacey, Professor R Timoney.
<i>Apologies</i>	Professor E O'Halpin, Professor B M Lucey, Professor D R Phelan.
<i>In attendance</i>	Assistant Secretary to the College (Ms V Butler).
<i>(ex officio)</i>	Secretary to the College (Mr J Coman), Treasurer/Chief Financial Officer (Mr I Mathews).
<i>(by invitation)</i>	Chief Operating Officer (Ms G Ruane), Vice-President for Global Relations (Professor J Hussey).

SECTION A

BD/17-18/229

Statement of Interest

The Secretary to the College advised that a potential conflict of interest had been identified for Professors Campbell, Hussey, Morash, Murphy, Seery and Timoney in relation to Agenda item A.12 Annual Officers as their names would be included in the nominations. He advised the Board that he had discussed the matter with those members, and recommended that they should leave the meeting for this item. This recommendation was accepted by the Board.

The Secretary to the College also advised that he had received a statement of potential conflict of interest from Ms Farrell in relation to Agenda item D.34. Nominations for Appointment. He proposed, and it was agreed, that Ms Farrell would leave the room for the discussion on this item.

BD/17-18/230

Minutes - Meeting of 25 April 2018

The minutes of the Board meeting of 25 April 2018 were approved and signed.

BD/17-18/231

Matters Arising from the Minutes

The following items was raised as a matter arising as follows:

(i) Minute BD/17-18/201 Tobacco Policy Committee: Tobacco Free Zones Report

The Secretary to the College advised the Board that the findings of the student poll and the awareness/education campaign on the benefits of not smoking would be brought to the next meeting of the Board and the President of the Students' Union confirmed that the student poll results would be ready for the completion of this item.

(ii) Minute BD/17-18/206 E3 Business Case

The Bursar/Director of Strategic Innovation advised the Board that potential risks to the E3 project arising from Brexit would be minimised as all transactions would be conducted under Irish jurisdiction and all tenders issued in euro amounts.

(iii) Minute BD/17-18/207 General Data Protection Regulation (GDPR)

The Secretary to the College advised the Board that in response to the discussion at the last Board meeting, external legal advice had been sought in relation to the University's classification as a public body under GDPR and also potential liability in respect of breaches of the regulations by research students. He confirmed that Trinity is classified as a public authority and therefore any potential fines would be capped at €1m. In respect of potential liability he noted that there was yet no supporting case law but that it is likely that the University would be liable if a research student committed a breach whilst under the direct supervision of a Trinity staff member.

BD/17-18/232 Provost's Report

The Provost provided the Board with an update under the following headings:

(i) Projects**E3**

The Provost advised the Board that a number of sub-committees of the E3 Steering Group had been established and would be reviewing items including pedagogy and research. He also advised that it is proposed to recruit up to six Established Chairs under the E3 initiative.

The Provost, noting that the Board had approved the E3 business case subject to the receipt of Government funding, advised that it is anticipated that an announcement would be made by the Government in respect of this funding before the next meeting of the Board.

Trinity Education Project (TEP)

The Board noted that the Trinity Education Project was now entering its fourth phase, the implementation phase, with all proposals to be mainstreamed by 2020. It was also noted that the required subgroups would be established at the beginning of the new academic year.

TTEC Development at Grand Canal Dock

It was noted that an Innovation Council is to be established and that the master planning for this site was now complete.

(ii) Strategies and Planning

The Provost advised that the Global Relations Strategy 3 would be brought to a future meeting of the Board and that much consideration had been given to the balance of EU and non-EU students and to student mobility targets.

The Bursar/Director of Strategic Innovation advised that the Estates Strategy would be brought to the next meeting of the Board and that it is envisaged that a set of guidelines to assist with the appropriate use of space would be brought to the Board early in the next academic year.

The Chief Operating Officer, acknowledging that many projects have digital implications, advised that the Digital Transformation project would be brought to a future meeting of the Board.

It was noted that the Vice-Provost/Chief Academic Officer is preparing a draft of the new Strategic Plan for 2019 to 2024 and that the Dean of Research is preparing the Research Excellence Strategy with a view to it being brought to the Board early in the next academic year.

In response to comments from a Board member, the Vice-President of Global Relations advised that further details in relation to the GRS Strategy 3 would be provided at the next Board meeting and noted that consideration was being given to the possibility of up to 22% of the student population being Non-EU.

(iii) European Research Networks and League of European Research Universities (LERU)

The Provost advised that he had recently travelled to Barcelona where he attended meetings in relation to the European Universities Networks initiative. He noted that it is envisaged that further meetings in European universities will be required by him in the coming year to assist in the development of EU networks and that a maximum of twenty networks is envisaged.

In response to comments from a Board member, it was noted that the first funding call is set to be released this Autumn and the potential to strengthen Trinity's reputation in Europe was acknowledged.

(iv) Philanthropy and alumni engagement

The Provost advised that he had attended several philanthropic and alumni events in the past months including an engagement with 200 Trinity alumni in Edinburgh.

(v) Trinity Global Engagement Awards 2018

The Vice-President for Global Relations advised the Board that Global Engagement Awards had recently been awarded to Professor Zuleika Rodgers as Programme Director for the Dual Degree programme with Columbia University and a joint award given to Professor Charles Patterson and Professor Hongzhou Zhang to recognise their work in the development of a partnership with University of Science and Technology Beijing (USTB).

The Provost advised the Board of the recent inaugural launch of the Laidlaw Research and Leadership Scholarships with 18 scholarships awarded to Trinity undergraduates, noting that this programme also runs in other universities such as Columbia University in New York and Hong Kong University as well as universities in the UK.

BD/17-18/233 Philanthropic Activity

Ms Kate Bond, Director of Advancement, Trinity Development and Alumni (TDA) joined the meeting for this item.

The Provost welcomed Ms Bond to the meeting and reminded Board members of the confidential nature of this item. Ms Bond invited the Board's attention to her presentation and provided the Board members with an overview of current fundraising activity under the following headings:

- Mission;
- Goals;
- Campaign essentials;
- Trinity's areas of excellence;
- Audience and support;
- Campaign leadership;
- Target, timeline and phases.

She concluded by advising the Board that it is envisaged that the Campaign will be launched in 2019 and is likely to conclude in 2021.

During discussion by Board members the following points were noted:

- This is a solid and imaginative programme representing the largest campaign in Ireland to date;

Incorporating any amendments approved at subsequent Board meetings

- The challenge ahead as some significant current financial supports reach a conclusion;
- The potential to align the campaign with the Global Relations Strategy;
- Challenges to be faced in finding projects that are aligned with Donor's interests;
- The importance of balancing the traditions and reputation of the University with forward looking activities;
- That due diligence needs to be conducted in respect of each philanthropic opportunity.

The Provost thanked Ms Bond who left the meeting at this point.

Action/Decision

233.1 The Board noted a verbal update from the Director of Advancement, Trinity Development and Alumni.

BD/17-18/234 Audit Committee Annual Report to Board 2017/18

The Internal Auditor, Mr Francis Sheeran and Mr Dermot McCarthy, external Audit Committee member joined the meeting for this item.

Mr McCarthy provided the Board with a summary of the Audit Committee Annual Report to Board 2017/18 which had been circulated. In particular he invited Board's attention to the highlights contained in part 1 the report, which covered Strategic Management and Governance along with illustrative examples. Noting that every large organisation faces similar challenges to those faced by Trinity, including external regulation, he advised of the importance of addressing significant issues sooner rather than later. Mr McCarthy also observed the significant efforts being made by the University to manage risks and noted the impending appointment of a Chief Risk Officer.

In response to comments from Board members, Mr McCarthy referenced some of the examples of challenges facing Trinity including the General Data Protection Regulation (GDPR) and the implementation of the Trinity Education Programme (TEP).

The Chief Operating Officer assured the Board that action had been taken as quickly as possible to address the system enhancements required to accommodate the recommended changes arising from TEP. She noted the considerable efforts made to address any issues arising and acknowledged the significant amount of work conducted to date. She expressed some concern regarding the factual accuracy of some of the statements contained in the report and expressed her desire to address these in the management response.

The Secretary to the College confirmed to the Board the recent appointment of a Chief Risk Officer, who is due to commence in the role in July 2018. In response to statements in the report which implied there had been delays in preparing for the implementation of GDPR, the Secretary to the College advised the Board that Trinity was the first university in the country to appoint a Data Protection Officer, who took up the role in October 2017, and that a significant body of work had been conducted to date including the provision of an online training module to all relevant staff. He also advised Board that having scoped the University's requirements additional resources were being put in place to assist the Divisions, Faculties, Schools and Units to meet the requirements and that while full compliance by the May 25 deadline is not feasible for Trinity, along with many other large organisations, a firm plan was in place to address the matter.

Several Board members thanked the Audit Committee for an insightful report and for identifying issues facing the University. The following comments were noted:

- Further training for Heads of Schools and Units in respect of their roles and responsibilities would be beneficial;
- The significant effort made by the Board and the University to actively improve the management of capital projects;

Incorporating any amendments approved at subsequent Board meetings

- Further attention to the Audit Committee Recommendation Log may be required;
- The need to identify further ways of collectively addressing relevant issues across the University in a devolved structure;
- The importance of addressing risks and issues as they arise.

Responding to comments from Board members, Mr McCarthy advised the Board that the report was not intended to cause concern but rather to emphasise the importance of dealing with the specific issues of high risk as they arise to support the performance of the university.

In response to comments from Board members in relation to the role of the Treasurer/Chief Financial Officer, the Provost reminded Board members of the recently Board approved Baseline Budgeting Model, noting the collegial approach taken to governance across the University.

The Provost noted that a full response would be considered by the Executive Officers' Group and advised to a future meeting of the Board. Consideration would be given to members of the Executive Officers' Group meeting with members of the Audit Committee to discuss methods by which engagement and communication between Internal Audit and the Executive may be further enhanced.

The Provost thanked Mr McCarthy and Mr Sheeran who left the meeting at this point. He welcomed any further comments from Board members. In response to comments from a Board member, where it was noted that previous audit reports and external audit reviews had expressed greater levels of satisfaction to the risk management approach and governance of the University, the importance of addressing the issues raised in a timely manner was acknowledged. The Provost advised the Board that any statements that were factually incorrect in the report would be addressed with the Audit Committee and outlined at a future meeting of the Board.

Action/Decision

234.1 The Board considered and approved the Audit Committee Annual Report to Board 2017/18.

234.2 It was noted that a management response would be prepared by the Executive Officers' Group and advised to a future meeting of the Board.

BD/17-18/235 Potential Acquisition of a site at TTEC

The Chief Innovation and Enterprise, Dr Diarmuid O'Brien, Officer joined the meeting for this item.

The Provost welcomed the Chief Innovation and Enterprise Officer, Dr Diarmuid O'Brien, to the meeting.

The Chief Innovation and Enterprise Officer with reference to his memorandum dated 10 May 2018, which had been circulated, provided the Board with a summary of the proposed acquisition of a site at the Trinity Technology and Enterprise Centre (TTEC). He advised the Board that in order to maximise the development of the TTEC site, to strengthen the case of masterplan approval by Dublin City Council and to acquire access to critical rights of way (ROW) on the site, it is proposed that Trinity acquires part of the site via private purchase. Dr O'Brien informed the Board that two independent valuations of the site had been conducted which were reviewed by a property advisory firm and concurred with the valuations. He also advised that the plans for TTEC had been shared with the Irish Strategic Investment Fund (ISIF) who were of the view that the acquisition was appropriate and should proceed. It was also noted that the proposal had been approved by the Property Acquisition Group and the Executive Officer Group.

The Treasurer/Chief Financial Officer, noting his membership of the Property Acquisition Group along with the Bursar/Director of Strategic Innovation and the Director of Estates and Facilities, provided a summary of some of the financial scenarios which could be used to fund the acquisition.

Responding to queries from a Board member, the Chief Innovation and Enterprise Officer advised that consideration was being given to the potential impact of a second property on the site which is owned by a third party on the future development of the site.

In response to comments from Board members regarding possible funding options, the Treasurer/Chief Financial Officer advised that the preference would be to acquire the site as part of a joint venture with ISIF to maintain borrowing capacity on the University's Balance Sheet for other projects. He also advised it is envisaged that the University will have the potential to increase its net assets in the coming years within approved accounting standards which could facilitate an increase in the borrowing capacity. In response to a query, he indicated that the intention is to structure the acquisition in a manner so that it would have no direct impact on the current recurrent financial position of the University.

Action/Decision

235.1 The Board considered and approved the memorandum from the Chief Innovation and Enterprise Officer, dated 10 May 2018 and the acquisition of the site as contained in the memorandum subject to approval of the Finance Committee.

The Chief Innovation and Enterprise Officer left the meeting at this point.

BD/17-18/236 Annual Officers

This item was considered at this point.

Professors Campbell, Hussey, Morash, Murphy, Seery and Timoney left the meeting for this item.

The Provost invited the Board's invited to his memorandum, dated 23 May 2018, which had been tabled. In particular, he noted the newly appointed Officers as follows:

Professor Philip Coleman	Registrar of Chambers;
Professor Áine Kelly	Associate Dean of Undergraduate Science Education;
Professor Kevin Mitchell	Senior Lecturer/Dean of Undergraduate Studies.

Action/Decision

236.1 The Board noted and approved the memorandum from the Provost, dated 23 May 2018, which had been tabled and the nominations of the Officers contained within.

BD/17-18/237 Risk Management Group – Update on the Risk Register

The Chief Operating Officer invited the Board's attention to her presentation and memorandum, dated 23 May 2018, both of which had been circulated. She presented the Board with an overview of the movement in items on the Risk Register between March 2017 and November 2017. It was noted that the University Risk Register had been reviewed and approved by the Risk Management Group (RMG) with risks being categorised under seven headings and identified from a top down approach.

She advised that an exercise in identifying risks from the bottom up was also underway in that each of the units in the Divisional areas had created risk registers. In addition, work is underway in creating risk registers for each of the schools in the Faculty of Engineering, Mathematics and Science and discussions are ongoing with the other two Faculties.

The Chief Operating Officer advised Board members that a candidate for the position of Chief Risk Officer has been successfully recruited and will be taking up the role in the near future, as noted earlier in the meeting.

Incorporating any amendments approved at subsequent Board meetings

In response to comments from a Board member, the Vice-Provost/Chief Academic Officer advised the Board that the Trinity Education Project is entering its final phase and that full implementation and embedding of the proposals should result in greater efficiencies being achieved. The Chief Operating Officer noted that a Digital Transformation project is being developed and acknowledged the importance of identifying any potential associated risks.

The Provost, noting that the University's risks are being actively managed, advised that the newly appointed Chief Risk Officer would be invited to review the Risk Register at the first meeting of the next academic year. He thanked the Chief Operating Officer and her team for the work done to date and the Board considered and approved the memorandum from the Chief Operating Officer, dated 23 May 2018.

Action/Decision

237.1 The Board considered and approved the memorandum from the Chief Operating Officer, dated 23 May 2018.

237.2 It was noted that the newly appointed Chief Risk Officer would be invited to review the Risk Register at the first meeting of the next academic year.

BD/17-18/238 Fellowship – Report on the Trial e-assents process

The Registrar introduced this item with reference to her memorandum, dated 16 May 2018, which had been circulated and the report and recommendations contained within. She invited Board members' attention to her presentation which had been circulated and provided the background to the process, summarising the steps which had been involved. It was noted that a paper based process had been run in parallel and that 71.4% of Fellows had returned electronic assents while 14% returned hard copy assents only.

The Registrar, noting the importance of communication with the Fellows, then advised the Board of a survey that had been conducted with the Fellows to obtain feedback and details of aspects for further consideration. She noted that 94.6% of the respondents to the survey were supportive of further implementation. The Registrar summarised the costs of the pilot, the security and compliance considerations and the risks and risk mitigation which had been involved in the process of registering the assent of Fellows.

She then invited the Board's attention to the three recommendations contained in the report as follows:

1. That Board consider the implementation of an electronic system for registering the assent of Fellows in future assent processes. This would include the registration of assents to a) the election of New Fellows and b) changes to Chapters of the Statutes.
2. That Board consider the exploration of a similar electronic system for other ballots run through the Secretary's Office including elections to Board.
3. That Faculties and Schools are facilitated in exploring and implementing similar electronic processes in the ballots they run (e.g. Council, Head of School).

The Registrar outlined the next steps which would be involved for each, noting that approval of these recommendations was now being sought from the Board.

The Board noted the report from the Registrar, dated 16 May 2018 and considered and approved the recommendations contained within. The Provost thanked the Registrar and members of the Secretary's Office for their work in respect of this process, noting that this would contribute to the Digital Transformation project and thanked the Fellows for trialling the e-assents process.

Action/Decision:

238.1 The Board noted the report from the Registrar, dated 16 May 2018 and considered and approved the recommendations contained within.

BD/17-18/239 Quality Review of Estates and Facilities

The Chief Operating Officer invited the Board's attention to a report on the Quality Review of Estates and Facilities, dated 20 – 22 February 2018, which had been circulated. She provided a summary of the findings of the review. The Chief Operating Officer acknowledged that while much work and many improvements have been observed there were always opportunities for further improvement. She also provided a summary of the main conclusions of the report. In particular, she noted the difficult financial environment in which Estates and Facilities has been operating and acknowledged the role Estates and Facilities will have to play in the further development of the Estates Strategy. She also noted the benefits that the further sharing of actual performance could achieve.

The Provost, noting the positive nature of the report, welcomed comments from Board members. The Vice-Provost/Chief Academic Officer advised the Board that the report had been considered by the Quality Committee and noted the importance of the team in Estates and Facilities being connected to the Estates Strategy which is currently under development.

The comments contained in the report in respect of the University's performance in environmental and sustainability matters were welcomed and it was noted that the Provost's Advisory Committee on Sustainability and Low Carbon Living meets regularly.

Professor Laudet joined the meeting at this point.

The Chief Operating Officer, noting the upcoming retirement of the Director of Estates and Facilities, advised that a new appointment is envisaged to be completed by September 2018. This Director would be tasked with drawing up an implementation plan from the recommendations from the report.

Action/Decision:

239.1 The Board noted and approved the memorandum from the Chief Operating Officer, dated 16 May 2018.

239.2 The Board noted the upcoming retirement of the Director of Estates and Facilities and that a new appointment is envisaged to be completed by September 2018.

BD/17-18/240 Confederal School of Religions, Peace Studies and Theology: Implementation Plan

The Vice-Provost/Chief Academic Officer, with reference to his memorandum dated 14 May 2018, which had been circulated, introduced this item to the Board. He noted that the proposal had been developed following an external quality review and that it and the associated implementation plan had recently been approved by the Quality Committee and the Council.

The Vice-Provost/Chief Academic Officer provided Board members with an overview of the Taskgroup recommendations that were for approval by the Board noting that it is envisaged that the School will now reflect the same organisational structure as the other schools in the University. As such, it is proposed that there will be one Head of School elected in keeping with current provisions and the establishment of the disciplines of (i) Religious Studies, and (ii) Peace Studies. A Director of Teaching and Learning (Undergraduate), a Director of Teaching and Learning (Postgraduate) and a Director of Research will also be appointed. The administrative structure is also to mirror existing practice across the University. The Vice-Provost/Chief Academic Officer advised that in the transition period a finance committee will oversee the budgetary requirements of the School and that the Bursar/Director of Strategic Innovation is considering space requirements as appropriate.

The Registrar advised the Board that any amendments required to existing legal agreements with the two Trusts are to be drafted and agreed with the Trustees.

Following comments from Board members, the Vice-Provost/Chief Academic Officer provided clarification in respect of the proposed name of the School and advised that the structure is to be reviewed in five years' time. He also confirmed that the Head of School would be invited to join the Loyola and the Irish School of Ecumenics Advisory Boards which are to remain in operation.

The Board noted and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2018 in particular the following Taskgroup recommendations:

1. The name change of the Confederal School of Religions, Peace Studies and Theology to the "School of Religion".
2. The establishment of the new School organisation structure as recommended by the Taskgroup.
3. The establishment of the disciplines of (i) Religious Studies, and (ii) Peace Studies.
4. The changes to come into effect on the 1st July 2018.

Action/Decision

240.1 The Board noted and approved the memorandum from the Vice-Provost/Chief Academic Officer, dated 14 May 2018 and the recommendations contained within.

BD/17-18/241 External Member of the Board

The Secretary to the College provided the Board with a summary of his memorandum, dated 16 May 2018, which had been circulated. He advised the Board that a sub-committee of the Board, chaired by the Provost, had recently met to consider the organisations from which a nomination for an external member of the Board is to be sought.

The Secretary to the College invited the Board's attention to the list of eight organisations which were recommended by the sub-committee. He further advised that the sub-committee had agreed to recommend a four-year term of appointment, as with the current incumbent and that each organisation would be asked to nominate up to two individuals. Once received, the sub-committee will consider the nominations and bring a recommendation to the Board for consideration.

Action/Decision

241.1 The Board noted and approved the memorandum from the Secretary to the College, dated 16 May 2018.

BD/17-18/242 Board Self-Evaluation Results

The Secretary to the College introduced this item with reference to a memorandum from the Deputy Internal Auditor, dated 11 May 2018, which had been circulated. He provided the Board with a summary of some of the positive and negative responses received. It was noted that the Secretary to the College is to prepare a response based on the findings of the self-evaluation.

The Secretary to the College advised that a number of Board members had commented on the size and composition of the Board and that it could be advantageous and timely for an internal review of the Board to be conducted. He noted that comments had been made about opportunities to further enhance the work of the Board in respect of frequency of meetings, documents brought for consideration, the separation of the role of the Chair and the work and composition of the Principal and Compliance committees.

In response to comments from Board members, it was agreed that a working group which would include some external members be established to consider some of the topics raised in the self-evaluation including Board size, composition and the frequency of meetings and that exit interviews for those Board members stepping down from Board should be introduced.

In response to comments from a Board member, the Provost noted the strong performance of the university to date even though reductions in State funding have been experienced. The relevant legislation and Code of Governance were being complied with and he noted the importance of continuing to consider if further improvements can be achieved.

Action/Decision

242.1 The Board noted the memo from the Deputy Internal Auditor, dated 11 May 2018.

242.2 It was noted that the Secretary to the College is to prepare a discussion document proposing a working group, which would include some external members, be established to consider some of the topics raised in the self-evaluation including Board size, composition and the frequency of meetings and that exit interviews for those Board members stepping down from Board should be introduced.

BD/17-18/243 Clinical Staff Promotions effective 2018/19

The Board approved the 2018/19 Clinical Staff Promotions round noting that this round will proceed in line with the new Review Procedure for Clinical Staff for Promotion to Clinical Professor, Clinical Associate Professor and Clinical Senior Lecturer grades as approved by Board at its meeting on 25 April 2018.

The Board also approved the memorandum from the Provost, dated 14 May 2018.

BD/17-18/244 University Council

The Board noted and approved the draft Acta of the Council meeting of 9 May 2018.

BD/17-18/245 Any Other Urgent Business

There were two items of other urgent business as follows:

(i) Representation – National Institute for Bioprocessing, Research & Training

The Board noted and approved the memorandum from the Dean of Research, dated 23 May 2018 which had been tabled, and the nomination of Professor Andrew Bowie, Associate Dean of Research, as Trinity's representative on the above Board.

(ii) All Student Email Communication

It was agreed that an email communication to all students to encourage them to exercise their right to vote would be best served being issued by the Students' Union.

SECTION A.2

BD/17-18/246 Senior Academic Promotions Procedure: Amendments to Appendix 1 on Examples of Scoring Methodology and Appendix 4 on Definitions, and Addition of Appendix 6 on Promotions Protocol for Creative Arts Practitioners.

The Vice-Provost/Chief Academic Officer provided Board members with an overview of the proposed amendments.

In response to queries from Board members, the Vice-Provost/Chief Academic Officer advised the Board that the procedure is to be reviewed regularly and that it is envisaged that Appendix 6 could be used as a model for other similar disciplines.

The Provost closed the item, noting that the proposed amendments and additional Appendix were approved and that a call for promotion will be issued in due course.

Action/Decision

246.1 The Board noted and approved the memorandum from the Director of Human Resources, dated 14 May 2018.

SECTION B

BD/17-18/247 Board Business

- (i) Callover
The Board noted the Board Callover from the meeting of 25 April 2018.
- (ii) Outcomes
The Board noted the Board Outcomes from the meeting of 25 April 2018.

BD/17-18/248 Audit Committee

The Board noted and approved the draft minutes of the meeting of 1 May 2018.

BD/17-18/249 University Safety Committee

The Board noted and approved the draft minutes of the meeting of 15 February 2018.

BD/17-18/250 Finance Committee

The Treasurer/Chief Financial Officer brought those minutes of relevance to the Board to the attention of Board members. The Board noted and approved the draft minutes of the meeting of 23 April 2018.

In response to comments from a Board member, the Secretary to the College advised that he would revisit the powers of agency which are granted to Finance Committee as contained in the Consolidated Statutes 2010.

BD/17-18/251 Quality Committee

The Board noted and approved the draft minutes of the meeting of 10 May 2018.

BD/17-18/252 Human Resources Committee

The Board noted and approved the draft minutes of the meetings of 12 April 2018 and 11 May 2018.

BD/17-18/253 Library and Information Policy Committee

The Board noted and approved the draft minutes of the meeting of 5 February 2018.

BD/17-18/254 Engagement Advisory Group

The Board noted and approved the draft minutes of the meeting of 22 February 2018.

SECTION C

BD/17-18/255 Higher Degrees

The Board noted Higher Degrees, circulated, approved by the sub-committee of Board and Council on 9 May 2018 and 22 May 2018.

BD/17-18/256 Headship of School

The Board noted and approved the nomination of Professor Jürgen Uhlich (Associate Professor) to the Headship of the School of Languages, Literatures and Cultural Studies from 2 July 2018 for a three-year term to the end of Trinity Term 2021.

BD/17-18/257 Amendment to the Calendar entry for the Nóirin Plunkett Scholarship

The Board noted and approved the memorandum from the Deputy Director, Trinity Access Programmes, circulated, dated 11 May 2018.

BD/17-18/258 Amendment to the constitution of Science Gallery International

The Board noted and approved the memorandum from the CEO of Science Gallery International, circulated, dated 15 May 2018.

BD/17-18/259 Sealings

The Board noted the sealings, as circulated.

This information is restricted due to commercial sensitivity.

BD/17-18/260 Almanack 2018-19 term dates

The Board noted the Almanack 2018-19 term dates, circulated, dated 17 May 2018.

BD/17-18/261 Related Entity Financial Reporting

The Board noted the memorandum from the Treasurer/Chief Financial Officer, circulated, dated 17 May 2018.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed:

Date: