



**Incorporating any amendments approved at subsequent Board meetings**

**Minutes of Board Meeting of 28 March 2018**

<i>Present</i>	Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor C Morash), Senior Lecturer/Dean of Undergraduate Studies (Professor G S Martin), Bursar/Director of Strategic Innovation (Professor V Campbell), Registrar (Professor P Murphy), Professor D Ahern, Dr O Braiden, Mr S Collins, Ms S Farrell, Dr D Fayne, Professor R Gilligan, Mr K Keane, Mr J Keogh, Professor C Laudet, Ms A MacPherson, Professor C McCabe, Mr D McClean, Professor R Moss, Professor E O'Halpin, Professor D R Phelan, Professor A Seery, Professor S Alyn Stacey, Professor R Timoney.
<i>Apologies</i>	Professor S M Draper, Professor B M Lucey.
<i>In attendance</i>	Assistant Secretary to the College (Ms V Butler).
<i>(ex officio)</i>	Secretary to the College (Mr J Coman), Treasurer/Chief Financial Officer (Mr I Mathews).
<i>(by invitation)</i>	Chief Operating Officer (Ms G Ruane), Vice-President for Global Relations (Professor J Hussey).

**SECTION A**

<b>BD/17-18/170</b>	<b>Statement of Interest</b> The Secretary to the College advised the Board that having previously discussed potential conflicts of interest with the student Board members in advance of the last Board meeting, there remained no potential conflicts of interest regarding item A.8 Modular Fees, Fees for Supplemental Exams and Multi-Year Student Tuition Fee Policies.
<b>BD/17-18/171</b>	<b>Minutes - Meeting of 28 February 2018</b> The minutes of the Board meeting of 28 February 2018 were approved and signed.
<b>BD/17-18/172</b>	<b>Matters Arising from the Minutes</b> The following items were raised as a matter arising as follows:  <b>(i) BD/17-18/139 Tobacco Policy Committee: Tobacco Free Zones Report</b> The Secretary to the College advised the Board that having liaised with the President of the Students' Union, it is proposed that the results of the student poll are to be brought to the next meeting of the Board.  <b>(ii) BD/17-18/143 Planning Group Report # 17 to Board</b> The Treasurer/Chief Financial Officer advised the Board that revised graphs, as had been requested at the last meeting, would be included in the next presentation of the financial forecasts to the Board.
<b>BD/17-18/173</b>	<b>Provost's Report</b> The Board received a report from the Provost under the following headings:  <b>(i) Trinity Education Project (TEP)</b> The Provost advised that a lot of progress had been made with the Trinity Education Project in the last two months. In particular, a call had been issued for proposals for Trinity Electives. This will see Schools offering modules to students from other Schools and courses and new modules being developed based on the current research themes. The work of the

Senior Lecturer/ Dean of Undergraduate Studies and the Vice-Provost/Chief Academic Officer in keeping Board informed on TEP developments was acknowledged.

**(ii) Fundraising Campaign**

The Provost provided the Board with an update on the fundraising campaign, noting that an increased proportion of his time had been assigned to campaign preparation and planning. He also advised of two recent meetings of the Provost's Council. He informed the Board that, in particular, there was a focus on trying to align funding projects with the interests of potential donors in addition to trying to increase the number of potential donors.

The Provost also advised that legal advice on the revision of the Trust Deed of Trinity Foundation is currently being provided.

**(iii) TTEC**

The Provost, noting the potential for the development of an innovation district in Dublin, advised the Board that the Chief Innovation and Enterprise Officer would provide an update on this item later in the meeting.

**(iv) International Relations**

It was noted that as part of planned meetings in the United States the Provost had attended the launch of the dual degree programme with Columbia University in New York. The Vice-President for Global Relations informed Board members that there had been a high number of applications to the programme with approximately 65 offers being made. She also advised that ways to develop additional programmes were also being explored.

In addition, the Provost advised that he and the Bursar/ Director of Strategic Innovation had attended a Board meeting of the Global Brain Health Initiative where consideration was given to the long-term mainstreaming of funding for the project.

The Provost had also had meetings in Massachusetts Institute of Technology (MIT) to discuss ways to drive innovation and he had also attended some mandatory formal engagements in the White House, Washington for St Patrick's Day.

The Provost had also noted that he had conducted some campaign based events in Hong Kong, connecting with alumni and potential donors and helping to secure funding for a new Professorship.

**(v) E3**

It was noted that an architect for the E3 project had been selected and that a further update on the project would be brought to a future meeting of the Board.

**(vi) Global Relations Strategy 3**

The Provost advised that the Global Relations Strategy 3 was under development and that it, together with the Research Excellence Strategy being developed by the Dean of Research, would be brought to Board for consideration in due course.

**(vii) Irish Research Council Laureate Awards**

Noting the recent Irish Research Council Laureate Awards, the Provost advised Board members that 13 awards had been secured by Trinity staff members and read out the names of the successful applicants as follows:

**Starting Laureate Awards:**

Sarah Doyle, School of Medicine;  
Jeremy Piggott, School of Natural Sciences;  
Francis Ludlow, School of Histories and Humanities;  
Isabella Jackson, School of Histories and Humanities;  
Stephen Power, School of Physics.

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**Consolidator Laureate Awards:**

Andrew Jackson, School of Natural Sciences;  
 Yvonne Buckley, School of Natural Sciences;  
 Mathew Campbell, School of Genetics and Microbiology;  
 Aline Vidotto, School of Physics;  
 Jan Manschot, School of Mathematics;  
 Andrei Parnachev, School of Mathematics;  
 Immo Warntjes, School of Histories and Humanities;  
 Paul Dockree, School of Psychology.

**(viii) EU Universities Networks**

It was noted that the Provost, Vice-Provost/Chief Academic Officer and the Research Development Officer were engaging in the EU Universities Networks process where consideration will be given to potential European university networks and collaborations and the future of higher education in Europe.

**(ix) Death of a former colleague**

The Provost advised the Board that he had received notification of the death of former colleague Professor Colm Kearney. The Provost, on behalf of the Board, is to convey condolences to the family.

**(x) Board membership**

With reference to the Statutes, the Secretary to the College, advised the Board that it is proposed to establish a subcommittee of the Board to conduct the process of identifying a potential nomination to replace Dr Olive Braiden as an external member of the Board. The importance of ensuring gender equality was acknowledged.

It was agreed that a sub-committee of the Board be established to conduct the process of identifying a potential external member of the Board to replace Dr Braiden. The Provost will chair this sub-committee and Professor Lucey and Ms Farrell will also be members.

In response to a queries from Board members, the Provost advised that it is timely to conduct a review of the Trust Deed for Trinity Foundation to bring the Deed up to date and to ensure readiness for the fundraising campaign. The Secretary to the College advised that there have been legislative changes and changes to codes of practice which require some revisions to be made to the Deed. It was agreed that the Director of Campaigns, Trinity Development and Alumni, would be invited to provide an update on the fundraising campaign at a future meeting of the Board.

Following comments from a Board member, the significant opportunities for Trinity to increase European engagement were acknowledged.

Responding to comments from a Board member in relation to a potential increase in administrative tasks arising from the implementation of the Trinity Education Project and the new dual degree programme with Columbia University, the Senior Lecturer/ Dean of Undergraduate Studies advised that standard module templates are being developed to assist in capturing module information in the student information systems. The Vice-President for Global Relations advised that an administrative appointment to support the activity with Columbia University would also be provided.

**Action/Decision**

**173.1** It was agreed that the Director of Campaigns, Trinity Development and Alumni, would be invited to provide an update on the fundraising campaign at a future meeting of the Board.

**173.2** It was agreed that a sub-committee of the Board be established to conduct the process of identifying a potential external member of the Board to replace Dr Braiden. The Provost will

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chair this sub-committee and Professor Lucey and Ms Farrell will also be members.

**BD/17-18/174 Consolidated Financial Statements for the year ended 30 September 2017 and associated Letters of Representation to KPMG and the Comptroller & Auditor General**

*Ms Louise Ryan, Deputy Chief Financial Officer; Ms Eimear Farrell, Management & Financial Accounting Manager, FSD; Mr Francis Sheeran, Internal Auditor, and Mr Sean O'Keefe of KPMG attended the meeting for the next two items.*

The Board noted the following documents which had been circulated for this item:

- Memorandum from the Chief Financial Officer and Deputy Chief Financial Officer dated 21 March 2018;
- Draft Consolidated Financial Statements for the year ended 30 September 2017;
- Draft Letter of Representation to the Comptroller & Auditor General re. the audit of the Consolidated Financial Statements for the year ended 30 September 2017;
- Draft Letter of Representation to KPMG re. the audit of the Consolidated Financial Statements for the year ended 30 September 2017;
- Memorandum from the Chair of the Audit Committee dated 20 March 2018;
- Presentation entitled 'Consolidated Financial Statements for the year ended 30 September 2017'.

The Provost welcomed the visitors to the meeting and noted the apologies from the Chair of the Audit Committee, Mr Oliver Cussen and the representative of the Comptroller & Auditor General's Office, Ms Niamh Kilkenny.

The Treasurer/Chief Financial Officer introduced the item noting that the Consolidated Financial Statements for the year ended 30 September 2017 had been previously considered by the Finance Committee and were recommended to the Board by the Audit Committee on 20 March 2018. He then invited the Deputy Chief Financial Officer to provide an overview of the financial statements.

Ms Ryan invited the Board's attention to the presentation which had been circulated, summarising the financial position for the year ended 30 September 2017 and drew the Board's attention to key highlights and trends and to key figures in the Balance Sheet. She noted the downward trend in State funding received in recent years and the growth in income including academic fees, commercial revenue and research income. She also provided an overview of trends in research activity, other income, operating expenditure, capital expenditure and savings made as a result of the Procurement strategy.

The Treasurer/Chief Financial Officer, noting the current uncertainty in relation to the Government's commitment to university funding, advised the Board that significant improvements had been achieved in diversifying income streams. However, he noted that it would be challenging to deliver a balanced budget by the end of the Strategic Plan (2014-2019) and concluded by highlighting the sustainability gap between the reported deficit and the target surplus and the need for careful management over the coming years to achieve a financially sustainable position.

Mr O'Keefe advised the Board that following its audit, no weaknesses in internal financial systems had been identified by KPMG. He informed the Board that it was KPMG's intention to issue a qualified audit opinion solely in relation to pension related matters as had been the case in previous years.

Professor Gilligan, on behalf of the Chair of the Audit Committee, informed the Board that the Committee had received briefings on the Financial Statements from both KPMG and the C&AG and thanked all involved for the timely and co-ordinated approach to the audits which had been conducted and concluded in a short timeframe.

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The Internal Auditor advised the Board that the Audit Committee had considered the Consolidated Financial Statements for the year ended 30 September 2017 and had reviewed them with representatives of KPMG and of the C&AG. It was noted that the Audit Committee was not aware of any issues or concerns which would preclude the Board from approving the Financial Statements and recommended the approval of the Financial Statements.

In response to queries from a Board member, the Treasurer/Chief Financial Officer informed the Board that the University had taken external advice on the audit qualification issue and that he would continue to engage with the Department of Education and Skills and the HEA on this matter. He also provided an overview of how this item was dealt with in other Irish universities. The Deputy Chief Financial Officer also provided reassurance to the Board in respect of this qualification and noted that it is to be discussed further at a sectoral level in the coming months.

Responding to several queries from Board members, the Treasurer/Chief Financial Officer provided clarification on some of the figures contained in the Financial Statements as requested and it was noted that Board would welcome continued monitoring of research activity and operating costs.

The Provost, bringing the item to a close, thanked KPMG, C&AG, the Audit Committee and those working in the Financial Services Division who had prepared the Consolidated Financial Statements.

The dissent of Professor Phelan was noted.

#### **Action/Decision**

**174.1** The Board considered and approved the memorandum from the Chair of the Audit Committee dated 20 March 2018.

**174.2** The Board considered and approved the memorandum from the Treasurer/Chief Financial Officer and the Deputy Chief Financial Officer dated 21 March 2018 and the Consolidated Financial Statements contained within.

#### **BD/17-18/175 Trinity Endowment Fund – year ended 30 September 2017**

The Board noted the following documents which had been circulated for consideration under this item:

- Draft Trinity Endowment Fund Financial Statements for the year ended 30 September 2017;
- Draft Letter of Representation to KPMG concerning the audit of Trinity Endowment Fund Financial Statements for the year ended 30 September 2017;
- Memorandum from the Chair of the Audit Committee dated 20 March 2018;
- Presentation entitled 'Trinity Endowment Fund Financial Statements for the year ended 30 September 2017'.

The Deputy Chief Financial Officer provided the Board with a summary of the performance of the Endowment Fund for the years 2013-2017, noting the impact of the prolonged low yield environment on income returns. She advised Board of the Endowment Fund's investment objectives and asset allocation for the year ended 30 September 2017 and highlighted the growth in the Endowment Fund between 1996 to 2017, detailing material new endowments received in 2017.

Mr O'Keefe advised the Board that, following an audit of the Financial Statements of the Trinity Endowment Fund, there were no issues which he wished to bring to the attention of the Board and confirmed that KPMG intends to issue an unqualified opinion on the Financial Statements for the year ended 30 September 2017.

It was noted that the Audit Committee recommended approval of the Trinity Endowment Fund Financial Statements as presented.

In response to a query from a Board member, the Treasurer/Chief Financial Officer outlined the rationale for the Investment Committee's decision to divest from bonds.

The Provost thanked all who had contributed to this item, and in particular, extended thanks on behalf of the Board to Mr O'Keefe as this is the last meeting he would be attending in his current capacity as audit partner for the Trinity Endowment Fund.

#### **Action/Decision**

**175.1** The Board considered and approved the memorandum from the Chair of the Audit Committee dated 20 March 2018.

**175.2** The Board considered and approved the Trinity Endowment Fund Financial Statements for the year ended 30 September 2017 and the Letter of Representation to KPMG concerning the audit of Trinity Endowment Fund Financial Statements for the year ended 30 September 2017.

*The Internal Auditor, Mr Francis Sheeran; Ms Louise Ryan, Deputy Chief Financial Officer; Ms Eimear Farrell, Management and Financial Accounting Manager, FSD, and Mr Sean O'Keefe of KPMG left the meeting at this point.*

#### **BD/17-18/176 Trinity Business School Update**

*Dr Gerard Lacey (Project Sponsor), Mr Mervyn Green (TBS Steering Chair), Mr Leo Harmon, (Independent Monitor) and Mr Greg Power (Head of Capital Projects & Planning) joined the meeting for this item.*

The Provost welcomed Dr Lacey, Mr Green, Mr Harmon and Mr Power to the meeting. Dr Lacey, with reference to his presentation, which had been circulated, provided the Board with an update on the project noting that the project is progressing well and that it is envisaged that the building will be water tight by the end of April 2018. He advised Board members that there had been some difficulties encountered in recent months and, in particular, challenges had arisen due to a significant turnover in staff employed on the project and in the construction sector as a whole.

Dr Lacey also provided an update on the budget for the project, noting that a recent Sectoral Employment Order (SEO) on remuneration for the Construction sector had impacted on the budget contingency and that a more detailed discussion on the project budget is scheduled for a future meeting of the Finance Committee. Mr Green advised that the Sectoral Employment Order would impact on all construction projects and noted that further consideration by the university as to how these costs should be met is required.

Dr Lacey also spoke to the project risks and informed Board members that the intensity of the project had increased as it is entering the final phases.

Mr Harmon, provided the Board with a summary of his report dated 20 March 2018, which had been circulated. Speaking to the project budget, Mr Harmon advised that while the project is presently on budget, the budget for the project is, in his opinion, somewhat tight. Costs such as contractor variations, Fire Cert issues, increased resource costs and design creep will all impact on the contingency in the current budget. He noted that the quality of the build to date had been good and it is important that this is not sacrificed in the final stages of the project. He advised that the programme of work can be achieved but that the budget will need to be carefully managed and the team will need to work well together in the final phases.

In response to comments from a Board member, Mr Green advised that the budget contingency had been intentionally set at a somewhat low level. The Treasurer/Chief Financial Officer noted that it is regrettable that the cost pressures were arising due to external factors and confirmed

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that the project budget will be considered further at a future meeting of the Finance Committee.

Following queries from a Board member, Mr Power advised that legal advice in relation to the Sectoral Employment Order had been sought and estimates of the full financial impact for the project were being prepared.

Responding to comments from a Board member, the Provost advised that a rigorous planning process was followed for this and other capital projects and Mr Green noted that those costs within the control and management of the team had been well managed to date.

**Action/Decision:**

**176.1** The Board noted and approved the report from the Programme Sponsor, Professor Gerard Lacey, dated 20 March 2018.

**176.2** The Board noted and approved the report from the Independent Monitor, Mr Leo Harmon, dated 20 March 2018.

*Dr Lacey, Mr Green, Mr Harmon and Mr Power left the meeting at this point.*

**BD/17-18/177 Science Gallery Annual Review 2017**

*The Director of the Science Gallery, Ms Lynn Scarff, and Chair of the Science Gallery Board, Mr Shay Garvey, joined the meeting for this item.*

The Provost welcomed Ms Scarff and Mr Garvey to the meeting. Ms Scarff, with reference to her presentation which had been circulated, presented the Science Gallery Annual Review 2017 as circulated, to the Board, noting some of the highlights of the year. She noted that the Science Gallery was now in its tenth year of operations and while public engagement and non-formal learning experiences remained fundamental to its activities, corporate support is somewhat harder to sustain and that it is envisaged that the new strategic plan for the Science Gallery will address both the opportunities and challenges that lie ahead.

Ms Scarff also provided an update on the achievements of Science Gallery International summarised some of the exhibitions which had been toured in 2017.

In response to comments from a Board member, Mr Garvey advised the Board that the availability of space can prove limiting in discussions with corporate parties interested in collaborating with the Science Gallery.

Several Board members extended congratulations to all for their contributions to the achievements of the Science Gallery to date.

The Board recorded its thanks to Ms Scarff for her contribution to the Science Gallery and congratulated her on her new appointment as Director of the National Museum of Ireland.

**Action/Decision**

**177.1** The Board considered and approved the Science Gallery Annual Review 2017.

**177.2** The Board recorded its thanks to Ms Scarff for her contribution to the Science Gallery and congratulated her on her new appointment as Director of the National Museum of Ireland.

**BD/17-18/178 Modular Fees, Fees for Supplemental Exams and Multi-Year Student Tuition Fee Policies**

The Provost informed the Board that following discussions with the President of the Students' Union and the President of the Graduate Students' Union he had agreed that Board would seriously consider alternative proposals on supplemental exam fees, modular billing and

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Postgraduate and non-EU undergraduate fees. He advised that the following documents had been submitted as alternative proposals and were being brought to the Board with his support:

- (i) Modular billing & fees for reassessment – Memorandum from the President of the Students' Union
- (ii) Multi-year PG/Non- EU student tuition fee policies – memorandum from the President of the Graduate Students' Union and a memorandum from the Treasurer/Chief Financial Officer.

The President of the Students' Union, expressed his thanks to Board members for taking the time to consider the proposals noting the very productive dialogue which had been held between himself, the President of the Graduate Students' Union, the Vice-Provost/Chief Academic Officer and the Provost. He then provided the Board with a summary of his memorandum and the seven proposals contained within including the proposal to establish a Working Group.

In response to queries from a Board member, it was proposed that the Director of Academic Registry and a representative from the Financial Services Division would be seconded to the proposed Working Group, as required, to allow for an efficient use of time for those concerned.

Following comments from Board members, the importance of ensuring timely discussions and the benefits of introducing modular billing were acknowledged. The contributions of all those who had been engaged in discussions on the matter were also acknowledged.

Responding to a query from a Board member, the Secretary to the College advised the Board that, in keeping with the Statutes, it had been agreed to provide an opportunity for Board members, who had previously dissented from a Board decision, to present alternative proposals to the Board for consideration.

Following further comments from Board members in relation to the membership of the proposed Working Group, it was agreed that the Senior Tutor is to be invited to be a member of the Group. It was noted that, as previously discussed by the Board, further consideration is to be given to the role of the Finance Committee.

The Provost extended his thanks to the Vice-Provost/Chief Academic Officer and the Dean of Students for their engagement with the student representatives and asked the Chief Operating Officer to extend his thanks to members of College Security for their assistance during the period of student protest.

The Board noted and approved the memorandum from the President of the Students' Union, dated 23 March 2018, which had been circulated, and approved the seven proposals contained within with the modification to the membership of the proposed Working Group to include the Senior Tutor.

The President of the Graduate Students' Union then invited the Board's attention to his memorandum which had been circulated. He provided the Board with a summary of the proposals contained within.

The Provost advised the Board that the Treasurer/Chief Financial Officer had prepared a memorandum modelling the financial implications of the alternative proposals as submitted by the Student Union Presidents. The Treasurer/Chief Financial Officer provided the Board with a summary of his memorandum, dated 26 March 2018, which had been circulated. He noted the overall financial impact of the proposals as presented and advised the Board of some potential risks of adopting the proposals including a delay in the return to a balanced budget. He also noted some of the potential risks of not adopting the proposals. The Treasurer/Chief Financial Officer advised the Board that in order to meet the impact of adopting the proposals the University would need to increase income; manage costs via budget reductions or redirect

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existing expenditure and noted that the matter would be examined further in due course. The Treasurer/Chief Financial Officer advised the Board that this proposal is incompatible with the previous Board discussion to reach breakeven by 2020.

In response to comments from Board members, the Secretary to the College clarified that as provided for in the Statutes, the Board is tasked with setting fee policy and that it is the role of the Finance Committee is to determine the exact financial amounts.

The Board agreed to adopt fee certainty for postgraduate and non-EU Undergraduate students and it was recommended that the Finance Committee would make decisions in keeping with this policy.

The Board noted and approved the memorandum from the President of the Graduate Students' Union, dated 21 March 2018, which had been circulated, and approved the policy of fee certainty for Postgraduate and non-EU Undergraduate students from 2018-19 and to introduce the principle of fee certainty for these students thereafter.

#### **Action/Decision**

**178.1** The Board noted the memoranda from the Provost dated 26 March 2018.

**178.2** The Board noted and approved the memorandum from the President of the Students' Union, dated 23 March 2018, which had been circulated, and approved the seven proposals contained within with the modification to the membership of the proposed Working Group to include the Senior Tutor. Board also approved that the previous Board decision be revoked and that the University's position is returned to the *status quo*.

*The dissent of Professor Phelan to this decision was noted.*

**178.3** The Board noted and approved the memorandum from the President of the Graduate Students' Union, dated 21 March 2018, and approved the policy of fee certainty for Postgraduate and non-EU Undergraduate students from 2018-19; and to introduce the principle of fee certainty for these students thereafter.

**178.4** The Board noted the memorandum from the Treasurer/Chief Financial Officer, dated 26 March 2018.

*Professors McCabe, Moss, Phelan and Timoney left the meeting at this point.*

#### **BD/17-18/179 Audit Committee**

*This item was taken at this point in the meeting.*

Professor Gilligan, speaking on behalf of the Chair of the Audit Committee, advised Board members of the items considered by the Audit Committee at its last meeting. In particular, Professor Gilligan noted that the Secretary to the College and the Data Protection Officer had made a presentation to the Audit Committee in respect of the General Data Protection Regulation (GDPR) and it had been noted that it is a serious and sizeable task for the university to ensure compliance with the legislation.

The Secretary to the College advised the Board, that the new role of Data Protection Officer had been appointed in October 2017 and that an initial gap analysis in respect of the new legislation had been conducted. He also advised that a GDPR Working Group had been established of which he is Chair. He assured the Board that compliance with GDPR is being taken very seriously and advised that additional resources would be required to assist with the implementation plan. It was agreed that the Data Protection Officer is to be invited to present at the next meeting of the Board and to advise the Board as to the University's readiness for compliance with the General Data Protection Regulation.

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The Board noted and approved the draft minutes of the meetings 13 February 2018 and 20 March 2018. Professor Gilligan also advised that an amendment is required to item 4 on the Board Callover.

**Action/Decision**

**179.1** The Board noted and approved the draft minutes of the meetings 13 February 2018 and 20 March 2018. Professor Gilligan advised of an amendment required to item 4 on the Board Callover to change the owner to the Secretary to the College.

**179.2** It was agreed that the Data Protection Officer is to be invited to present at the next meeting of the Board and to advise the Board as to the University's readiness for compliance with the General Data Protection Regulation.

**BD/17-18/180 Update on Plans for Trinity@Grand Canal Quay**

This item was deferred.

**BD/17-18/181 Printing House Square project (Oisín House) Quarterly Report**

*Head of Capital Projects & Planning (Mr Greg Power) and interim Independent Monitor (Mr Leo Harmon) joined the meeting for this item.*

The Provost welcomed Mr Power and Mr Harmon to the meeting and noted apologies from the Dean of Students. Mr Power, with reference to the presentation from the Dean of Students, which had been circulated, provided the Board with an update on the project and associated finances. He advised Board members that the recruitment of a Clerk of Works was progressing and that an Independent Monitor is likely to be appointed in April 2018 noting that Mr Harmon will fulfil this role in the interim.

Mr Harmon invited the Board's attention to his memorandum which had been circulated, dated 28 March 2018. He summarised the key indicators he had used to prepare his report and noted that overall no significant issues had been identified and that the project is on time and within budget.

In response to queries from a Board member, Mr Power clarified that pauses to construction works have been planned to minimise potential noise disruption during the examination period.

**Action/Decision**

**181.1** The Board noted and approved the update from the Project Sponsor, the Dean of Students, and the Programme Manager, Stephen Walsh dated 21 March 2018;

**181.2** The Board noted and approved the report from the interim Independent Monitor, Mr Leo Harmon, dated 28 March 2018.

*Mr Power and Mr Harmon left the meeting at this point.*

**BD/17-18/182 Foundation Scholarship**

The Board noted and approved the report from the Senior Lecturer/Dean of Undergraduate Studies, dated 20 March 2018, and the award of Scholarship in 2018. Those proposed for Scholarship would be formally elected at a meeting of the Board on Trinity Monday, 9 April 2018.

**BD/17-18/183 University Council**

The Board noted and approved the Acta of the Council meeting of 7 March 2018.

**BD/17-18/184 Any Other Urgent Business**

There were no other items of urgent business.

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**SECTION A.2****BD/17-18/185 Revised Campus Tours Policy**

*The Head of Central Events, Ms Jillian Wilson, joined the meeting for this item.*

Ms Wilson provided the Board with a summary of the revisions to the Campus Tours Policy since it was last considered by the Board in February 2017.

Following comments from Board members, Ms Wilson clarified the proposed signage to be introduced at the entrances to the university noting that the Bursar/ Director of Strategic Innovation had been briefed on the proposals and that the proposals would be considered by the Signage Sub-Committee. The potential need for further consideration in relation to the possibility of restricting opening times to tour groups, the policing of access by tour groups and the minimisation of any rubbish was acknowledged.

In response to a query from a Board member, the Secretary to the College clarified that any future contract to be awarded to a tour provider would as at present be fully compliant with procurement processes and legal advice.

The Board considered and approved the memorandum from the Head of Central Events, Commercial Revenue Unit, dated 20 March 2018 and the Revised Campus Tours Policy as presented.

**Action/Decision**

**185.1** The Board considered and approved the memorandum from the Head of Central Events, Commercial Revenue Unit, dated 20 March 2018 and the Revised Campus Tours Policy as presented.

*Ms Wilson left the meeting at this point.*

*Professor Laudet left the meeting at this point.*

**SECTION B****BD/17-18/186 Board Business**

- (i) Callover  
The Board noted the Board Callover from the meeting of 28 February 2018.
- (ii) Outcomes  
The Board noted the Board Outcomes from the meeting of 28 February 2018.

**BD/17-18/187 Finance Committee**

The Treasurer/ Chief Financial Officer invited the Board's attention to those minutes of particular relevance to Board members. The Board noted and approved the draft minutes of the meeting of 7 March 2018.

**SECTION C****BD/17-18/188 Board Membership: Technical, Administrative & Support Staff Constituency**

The Board noted and approved the memorandum, circulated, from the Secretary to the College dated 21 March 2018. The Board recorded its appreciation to Ms S Dunphy for her contribution as a Board member and in particular, for her work as Chair of the Equality Committee.

**BD/17-18/189 Higher Degrees**

The Board noted Higher Degrees as circulated, approved by the sub-committee of Board and Council on 7 March 2018.

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**BD/17-18/190 Headship of School**

The Board noted and approved the nomination of Professor Stephanie Holt to the Headship of the School of Social Work and Social Policy for a term of three years, from July 2018 to 1 July 2021.

**BD/17-18/191 Prizes & Other Awards**

The Board noted and approved the memorandum, as circulated, from the Senior Lecturer/Dean of Undergraduate Studies dated 14 March 2018.

**BD/17-18/192 Representation – Irish Bioeconomy Foundation Company**

The Board noted and approved the memorandum from the Dean of Research, as circulated, dated 22 March 2018.

**BD/17-18/193 Related Entity Financial Reporting**

The Board noted the memorandum from the Chief Financial Officer, circulated, dated 21 March 2018.

**BD/17-18/194 Senior Academic Promotions – Online Application Form**

The Board noted the memorandum from the Director of Human Resources, circulated, dated 14 March 2018, including the updated application form.

**SECTION D**

In compliance with the Data Protection Acts this information is restricted.

Signed: .....

Date: .....