



Incorporating any amendments approved at subsequent Board meetings

Minutes of Board Meeting of 12 October 2016

- Present* Provost (Dr P J Prendergast), Vice-Provost/Chief Academic Officer (Professor C Morash), Senior Lecturer/Dean of Undergraduate Studies (Professor G S Martin), Registrar (Professor P Murphy), Bursar/Director of Strategic Innovation (Professor V Campbell), Professor D Ahern, Professor S Alyn Stacey, Dr O Braiden, Mr S Collins, Professor S M Draper, Ms S Dunphy, Ms S Farrell, Dr D Fayne, Professor R Gilligan, Mr T Keohane, Professor C Laudet, Professor B M Lucey, Professor C McCabe, Mr K McNulty, Professor R Moss, Ms A Ní Lochlainn, Professor E O'Halpin, Professor D R Phelan, Professor A Seery, Professor R Timoney.
- Apologies* Mr J Keogh, Mr D Whelehan.
- In attendance* Assistant Secretary to the College (Ms V Butler).
- (ex officio)* Secretary to the College (Mr J Coman), Treasurer/Chief Financial Officer (Mr I Mathews).
- (by invitation)* Chief Operating Officer (Ms G Ruane), Vice-President for Global Relations (Professor J Hussey).

SECTION A

BD/16-17/032 Statement of Interest

The Secretary to the College advised that Professor Eunan O'Halpin had declared a potential conflict of interest in relation to Agenda item A.04. as a relative of his was Chair of the Oisín House Project Steering Group. The Bursar/Director of Strategic Innovation had confirmed that the Chair was acting in a pro-bono capacity and that Professor O'Halpin had no involvement in the project. The Secretary to the College recommended, and the Board agreed, that Professor O'Halpin should take a full part in the discussion on this item. However, it was noted that there may be occasions where a different course of action would be more appropriate and such decisions will be considered if and when they arise.

BD/16-17/033 Minutes - Meeting of 21 September 2016

The Minutes of the Board meeting of 21 September 2016 were approved and signed subject to the following amendment:

Attendance: 'Professor Darren Fayne' to be amended to 'Dr Darren Fayne'.

It was agreed that action points are to be specifically identified in future sets of minutes and that it should be endeavoured to introduce a greater degree of brevity in future Board minutes.

The Provost welcomed the Assistant Secretary, Ms Victoria Butler, who was returning from leave and thanked Ms Sandra Kavanagh for her service to the Board during that time.

BD/16-17/034 Matters Arising from the Minutes

The following matter arising was noted:

BD/16-17/007 The Bursar/Director of Strategic Innovation advised the Board that the year that should be referenced in this minute is in fact 2020 and not 2021 as had been originally recorded.

In response to a query from the Provost, the Senior Lecturer/Dean of Undergraduate Studies confirmed that an email had been issued to the academic staff in relation to student participation in the day of action on underfunding in the higher education sector, scheduled for 19 October 2016 (BD/16-17/010 refers).

Professors Draper and Gilligan joined the meeting at this point.

BD/16-17/035 Provost's Report

The Director of Public Affairs and Communication, Mr Tom Molloy, joined the meeting for this item.

The Provost provided the Board with an update on his work in the past month under the following headings:

(i) Executive Officers: Project Planning and Prioritisation

The Provost advised the Board that a planning and prioritisation exercise had been conducted by the Executive Officer Group for all strategic projects currently on the work programme, to examine the required level of human and financial capacity and then to prioritise the projects.

(ii) Campaign Cabinet

Noting that the work of the Campaign cabinet was progressing, the Provost informed the Board that a meeting with the Heads of School is to be scheduled to consider the proposed scope of the campaign. Fundraising possibilities for the following projects are also being explored:

- **Trinity Cancer Strategy**

It was noted that this item was on the agenda for discussion and that a decision regarding the progression of this strategy is required.

- **E3**

The E3 project is progressing and an analysis of student numbers across the relevant schools is to be conducted to determine the levels of resourcing that will be required to deliver the project.

- **School of Law**

The Campaign Cabinet would meet with the School as part of the assessment of the proposal.

(iii) Estates Strategy Group

The Provost advised Board members that the use and condition of College buildings as a whole was continuing to be examined by the Estates Strategy Group. A comprehensive analysis and set of findings for campus infrastructure had been compiled by an external firm for consideration by the Group.

(iv) Visit by Professor William C. Campbell

It was noted that Nobel Laureate and Trinity graduate, Professor William C. Campbell, visited the university on 30 September 2016, during which the 'William C. Campbell Lectureship in Parasite Biology' was announced. The Provost extended his thanks to Professor Campbell for visiting Trinity and for what was a very prestigious event for Trinity.

(v) 3rd European Universities Association Funding Forum, 5-7 October 2016

The Provost advised the Board of a speech on the issue of university funding which he had delivered at the 3rd European Universities Association Funding Forum.

The Provost then invited Mr. Tom Molloy to advise Board members of the most relevant implications for the university arising from Budget 2017. The Board noted the summary provided by the Director of Public Affairs and Communications on the implications of Budget 2017 for the College and the 3rd level educational sector as a whole with particular reference to the following:

Incorporating any amendments approved at subsequent Board meetings

- A multi-annual funding plan for the Sector;
- Postgraduate and Research Funding;
- International Education.

The Director of Public Affairs and Communications concluded by noting that the funding committed in the Budget was welcomed but that the importance of diversifying income streams to meet the needs of the Sector remained and highlighted the continued need to maintain a significant profile both with the Government and the media.

The Provost thanked Mr Molloy who left the meeting at this point.

BD/16-17/036 Revised Oisín House Development Project

The Provost welcomed the Dean of Students, Professor Kevin O’Kelly, who joined the meeting for this item, noting that while the Oisín House Development Plan had previously received Board approval (BD/15-16/060 refers), some revisions were now proposed. The Dean of Students invited the Board’s attention to his memorandum dated 4 October 2016, which had been circulated, and provided the Board with a summary of the strategy which had been adopted by the Steering Committee in response to the decision by An Bord Pleanála to overturn Dublin City Council (DCC) planning permission. He also outlined both the timing and financial implications of the proposed revisions for the project. In particular, it was noted that there would be no significant impact on user requirements as had been originally presented. The potential for generating income outside the academic year was also noted. The Dean of Students concluded with a visual representation of the revisions to the proposed new development.

In response to a query from a Board member, the Dean advised that he would make enquiries as to the likely cost to future proof the build for increased height being permitted in the future.

With reference to the circulated memorandum from the Director of Estates and Facilities, Mr Paul Mangan, and himself, dated 30 September 2016, the Dean of Students clarified that it is not envisaged that demolition will commence until full planning permission has been received.

The Provost thanked the Dean of Students, the Bursar/Director of Strategic Innovation and all of those who had worked on the project from the Financial Services Division.

Action/Decision

036.1 The Board noted and approved the Memorandum from the Dean of Students dated 4 October 2016.

036.2 The Board noted and approved the Memorandum from the Director of Estates and Facilities, Mr Paul Mangan, and Dean of Students, Professor Kevin O’Kelly (Project Sponsor) dated 30 September 2016.

The Dean of Students left the meeting at this point. Professor Phelan joined the meeting at this point.

BD/16-17/037 Trinity Cancer Strategy

The Provost welcomed the Project Sponsor and Head of School of Medicine, Professor Paul Browne. Professor Browne, with reference to his circulated memorandum of 6 October 2016, provided the Board with the rationale for developing a Trinity cancer strategy. Noting that while it is proposed that the physical infrastructure of the Cancer Institute is to be based in St James’s Hospital, all academic health partners, including those based in the Coombe and Tallaght hospitals would be involved in the implementation of the strategy under the Trinity Health Ireland framework. Professor Browne concluded his remarks by informing Board members that the next step would be to establish a Development Group to progress the strategy and prepare a business case. The Provost thanked Professor Browne and opened the item for discussion. The following points were noted:

- The strategy has been endorsed by the Board of St James’s Hospital;
- There was consultation at a national level in advance of preparing this strategy;

Incorporating any amendments approved at subsequent Board meetings

- The establishment of the proposed Institute on the St James's site will contribute to the national objective to have a comprehensive cancer centre;
- The proposed strategy will recognise the future requirements of the proposed National Childrens' Hospital at the St James's site ;
- There will be opportunities for undergraduate research in the new Cancer Institute.

The Board considered and discussed the memorandum and report from the Head of School of Medicine and Project Sponsor, Professor Paul Browne, dated 6 October 2016.

Action/Decision

- 037.1** The Board approved in principle the Trinity Cancer Strategy and agreed that the Executive Officer Group should proceed with forming a Development Group.

Professor Browne left the meeting at this point.

BD/16-17/038 Annual Equality Monitoring Report

The Equality Officer, Ms Aoife Crawford, joined the meeting for this item.

The Chair of the Equality Committee, Ms Sheila Dunphy, introduced this item and invited the Equality Officer to present a summary of the report. The Equality Officer provided the Board with some of the notable findings in relation to Trinity staff, students, recruitment and promotion procedures as captured in the Annual Equality Monitoring Report, which had been circulated.

Comments from Board members included:

- Suggestions on how to improve the visual impact of the report and communication of its findings throughout the university;
- Consideration should be given to comparing national trends to those trends experienced in Trinity for future reports;
- Comparators could be expanded to include international comparisons;
- Where possible, future reports should reflect the full suite of gender identities; and should provide information on degree outcomes, on attainment of Scholarship by Faculty, and on staff disability types
- A gender neutral approach needs to be ensured when preparing the statistics and findings;
- The importance of monitoring the data in relation to trends in the declaration of disabilities to allow the university to plan for the provision of the appropriate resources.

The report was welcomed by Board members and the Provost thanked the Equality Officer and the Equality Monitoring Advisory Group for their work on this item.

Action/Decision

- 038.1** The Board considered and noted the report from the Equality Committee dated September 2016.

- 038.2** It was agreed that details of how to undertake the Living Equality and Diversity eLearning Programme (LEAD) would be circulated to all members of the Board.

BD/16-17/039 Gender and Trinity Staff: Trends in Contracts Types

The Equality Officer remained for this item.

Ms Crawford advised the Board that this report was in response to a request of the Board in April 2016 (BD/15-16/245) and was considered by the Equality Committee at the meeting of 21 September 2016 (Equal/16-17/008). Following a presentation by the Equality Officer, in which the key findings of the report were noted, the Board considered and noted the report from the Equality Officer dated September 2016.

Incorporating any amendments approved at subsequent Board meetings

The following were approved:

Action

- 039.1** Gender-neutral information on the available options for working part-time to be accessible to all staff from a central source, such as the HR website, and in outreach activities such as the 'Your Trinity' day.
- 039.2** Content to be added to existing training for line managers and Heads of School that will equip those key leaders to manage any gendered expectations they may have re: contractual arrangements (or leave related to parenting).
- 039.3** Possible reasons for low uptake of part-time working arrangements by female academics to be investigated in a qualitative study.
- 039.4** Ongoing monitoring of the gender distribution among permanent and temporary staff, looking at both headcount and WTE data.

The Provost thanked the report working group, and the Equality Officer left the meeting at this point.

BD/16-17/040 University Council

The Board noted and approved the draft Acta of the University Council meeting of 28 September 2016.

BD/16-17/041 Any Other Urgent Business

Staff Retirements

The Board noted the members of staff who retired at the end of September 2016 and the Provost, on behalf of the College and the Board, having named each retiree individually, thanked them for their much valued service and contribution to College.

Action

- 041.1** It was agreed that the Human Resources Committee should consider the potential for optimising the College's level of engagement with retired members of staff.

Provost's Mid-Term Address

It was noted that the Provost will be giving a mid-term address on Friday 14 October 2016 in the Edmund Burke Lecture Theatre with members of Board being invited to attend.

BD/16-17/042 Revised Finance Committee Terms of Reference

The Board noted and approved the revised Finance Committee terms of reference.

It was noted that, as delegated, any decisions of the Finance Committee in relation to student charges/fees will be brought to Board for noting through the minutes of the Finance Committee. Should the Board have any specific queries or recommendations those items will revert to the Finance Committee for reconsideration.

SECTION B

BD/16-17/043 Board Business

(i) Callover

The Board noted the Board Callover from the meeting of 21 September 2016.

(ii) Outcomes

The Board noted the Board Outcomes from the meeting of 21 September 2016.

BD/16-17/044 Equality Committee

The Board noted and approved the draft Minutes of meeting of 21 September 2016 including

Incorporating any amendments approved at subsequent Board meetings

the proposal that the Director of the Trinity Centre for Gender Equality and Leadership (TCGEL) be invited to join the committee. The Chair of the Equality Committee advised the Board that at the 2nd Workplace Equality Index Awards held by GLEN (Gay and Lesbian Equality Network) in 2016, Trinity placed 5th overall and was the highest-placed public sector employer receiving the award for “Workplace Equality Index Public Sector Employer of the Year for LGBT Equality” and “Workplace Equality Index Top Ten Employer for LGBT Equality”.

BD/16-17/045 Finance Committee

The Treasurer/Chief Financial Officer drew the Board’s attention to those minutes of particular relevance to the Board.

The Board noted and approved the draft minutes of Finance Committee meeting of 19 September 2016.

BD/16-17/046 Audit Committee

With respect to minute AD/15-16/57 it was noted that the Secretary to the College is preparing a policy on externally contracted services. The Board noted and approved the draft minutes of the Audit Committee of 14 June 2016.

SECTION C

BD/16-17/047 Higher Degrees

The Board noted Higher Degrees, circulated, approved by the sub-committee of Board and Council on 28 September 2016.

BD/16-17/048 Prizes and Other Awards - Gold Medal Recommendations 2016

The Board noted and approved the Memorandum from the Senior Lecturer/Dean of Undergraduate Studies, circulated, dated 4 October 2016 (see Appendix 1 to this minute).

BD/16-17/049 Equality Committee Annual Report 2015/16

The Board noted the Report, as circulated.

BD/16-17/050 Sealings

The Board noted the sealings as attached as Appendix 2 to this Minute.

BD/16-17/051 Change of Title of School of Drama, Film and Music

The Board noted and approved the memorandum from the Dean of Arts, Humanities and Social Sciences, as circulated, dated 3 October 2016.

BD/16-17/052 Related Entity Financial Reporting

- Science Gallery International
- HEAnet
- National Digital Research Centre (NDRC)

The Board noted and approved the memorandum from the Treasurer/Chief Financial Officer, circulated, dated 5 October 2016.

SECTION D

In compliance with the Data Protection Acts this information is restricted.

Signed:

Date:

Incorporating any amendments approved at subsequent Board meetings

Appendix 1 to Minute BD/16-17/048

Gold Medals 2016

Course	Name
Engineering	Benenati, Giuseppe
Natural Science: <i>Physics and Astrophysics</i>	Cahalane, Jack Diarmuid
Engineering	Cahill, Aine (<i>Sch</i>)
TSM, Spanish and English Literature	Carroll, Bill
Mathematics	Carroll, Orlagh
Computer Science	Casey, Ross
Nursing Studies (<i>Psychiatric Nursing</i>)	Cashman, Louise
Pharmacy	Clancy, Paula
Mathematics	Clarke, Philip (<i>Sch</i>)
Pharmacy	Clarke, Rebecca
Medicine	Conlan-Trant, Rebecca Máiré
Dental Science	Cooney, Maeve
Pharmacy	Corby, Anna
Medicine	Corcoran, Róisín
Medicine	Cosgrave, Ellen Juliet
TSM, Economics and Mathematics	Cronin, Robert (<i>Sch</i>)
Medicine	Crowe, Gillian Genevieve (<i>Sch</i>)
Occupational Therapy	d/o Balakrishnan, Divya
Medicine	Daly, Killian
Theoretical Physics	Delaney, Anne Marie
Natural Sciences: <i>Genetics</i>	Dorman, Matthew
Natural Science: <i>Zoology</i>	Drennan, Regan
Dental Science	Dunne, Brian (<i>Sch</i>)
Natural Science: <i>Microbiology</i>	Dunne, Leah
Natural Sciences: <i>Chemistry</i>	Dürr, Eva-Maria (<i>Sch</i>)
Engineering	Fallon, Brian (<i>Sch</i>)
Midwifery	Feely, Emma Elizabeth
Natural Sciences: <i>Immunology</i>	Fleming, Aaron
Engineering	Foley, Conor
Natural Science: <i>Physics</i>	Gabbett, Cian (<i>Sch</i>)
Nursing Studies (<i>General Nursing</i>)	Gaynor, Leanne
Mathematics	Geary, Jack
Law and Business	Ghose, Isabel
Pharmacy	Hadzic, Dzana
Natural Science: <i>Plant Sciences</i>	Harris, Laura
Nursing Studies (<i>General Nursing</i>)	Hayes Restan, Harley
Pharmacy	Heffernan, Turlough (<i>Sch</i>)
History	Henry, Joanna
English Studies	Higgins, Isabelle
Natural Science: <i>Physics and Astrophysics</i>	Hogan, Laurence
Engineering	Hughes, Brian
Mathematics	Hughes, Conor
History and Political Science	Hunt, Liam

Human Health and Disease	Hunt, Meadhbh
Medicine	Keane, Eimear (<i>Sch</i>)
Mathematics	Keilthy, Adam (<i>Sch</i>)
Natural Sciences: <i>Chemistry</i>	Kelly, Elaine (<i>Sch</i>)
Computer Science	Kulizhskaya, Yana
Business and Computing	Lehane, Ruth
Mathematics	Levai, Benjamin
Medicine	Lochrin, Sarah Elizabeth
Engineering	Lynn, Jonathan (<i>Sch</i>)
Classics	Madela, Alexandra (<i>Sch</i>)
Dental Science	Martin, Brian
Natural Science: <i>Neuroscience</i>	Mc Mackin, Róisín (<i>Sch</i>)
Medicine	McBriar, David Samuel John
Theoretical Physics	McCarthy, Fiona (<i>Sch</i>)
Nursing Studies (<i>General Nursing</i>)	McGuinness, Shannen
TSM, English Literature and Philosophy	McHugh, Dean
TSM, Philosophy and Jewish and Islamic Civilisation	McKinley, Theo
Dental Science	McMahon, Emma Rose
Natural Science: <i>Zoology</i>	Mooney, Andrew
Ancient and Medieval History and Culture	Moore, Ralph (<i>Sch</i>)
Pharmacy	Murphy, Niamh (<i>Sch</i>)
Pharmacy	Murray, SORCHA (<i>Sch</i>)
Human Health and Disease	Mygagh, Dylan
Theoretical Physics	Nelson, James
TSM, History and Geography	Nic Lochlainn, Grainne
TSM, Economics and Mathematics	O' Houlihan, Alex
Computer Science and Language	O' Toole, Emmet
Law	O'Callaghan, Louise (<i>Sch</i>)
Natural Science: <i>Physics</i>	O'Leary, Colum (<i>Sch</i>)
Music Education	O'Sullivan, Hayley Anne
History	Platts, Calum
Medicine	Powell, Caleb
Engineering	Pretorius, Tyron
TSM, Philosophy and History of Art and Architecture	Price, Benjamin
TSM, Economics and Mathematics	Rothwell, Lauren
Radiation Therapy	Ryan, Edel
Midwifery	Ryan, Lorna
Economic and Social Studies	Sands, Kevin
Pharmacy	Scott, Daniel (<i>Sch</i>)
Computer Science	Sexton, Conor
History and Political Science	Simpson, Amelia
Natural Science: <i>Microbiology</i>	Smith, Kim
Mathematics	Stapleton Doyle, Sadhbh
Law and Business	Stenson, Alison
Mathematics	Thornton, Niall (<i>Sch</i>)
Medicine	Toale, Conor (<i>Sch</i>)

Nanoscience Physics and Chemistry of Advanced Materials	Traynor, Brian (<i>Sch</i>)
History	Tyler, James
Mathematics	Vernon, Daniel
Engineering	Walshe, Stefan
Nursing Studies (<i>Intellectual disability Nursing</i>)	Weedle, Suzanna Jane (<i>Sch</i>)
TSM, English Literature and Drama Studies	White, Eleanor
Engineering	Williams, Niall
TSM, English Literature and History	Woolfson, Rosie
Nanoscience Physics and Chemistry of Advanced Materials	Wrigley, William
Mathematics	Yavorska, Olena

Sealings

15 September 2016

**Roisin Gartland
Unit 5.4, Trinity College Enterprise Centre
Lease**

The Seal of the College was put in duplicate for Agreement for Lease between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Roisin Gartland.

15 September 2016

**Roisin Gartland
Unit 5.5, Trinity College Enterprise Centre
Lease**

The Seal of the College was put in duplicate for Agreement for Lease between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Roisin Gartland.

15 September 2016

**Mr Seamus Gill
Unit 2.1, The Tower, Trinity Technology and Enterprise Campus, Pearse Street,
Dublin 2
Lease**

The Seal of the College was put in duplicate for Agreement for Lease between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Mr Seamus Gill.

19 September 2016

**Ghala Limited
and
Brendan F Merry and Partners Limited
Deed of Novation**

The Seal of the College was put in triplicate for Deed of Novation between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Ghala Limited and Brendan F Merry and Partners Limited.

19 September 2016

**Ghala Limited
and
Image Supply Systems Limited
Deed of Novation**

The Seal of the College was put in triplicate for Deed of Novation between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Ghala Limited and Image Supply Systems Limited.

27 September 2016

**The Department of Justice and Equality
51 St Stephen's Green, Dublin 2**

Licence

The Seal of the College was put for Licence between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and The Department of Justice and Equality, 51 St Stephen's Green, Dublin 2.

27 September 2016

**Fiona Snow and Michael Mohler trading as Snow
9 St Catherine's Road, Glenageary, Co. Dublin**

Licence

The Seal of the College was put for Licence between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Fiona Snow and Michael Mohler trading as Snow, 9 St Catherine's Road, Glenageary, Co. Dublin.

27 September 2016

**Virtual Access Ireland Limited
Unit 15, Trinity Technology and Enterprise Campus, Pearse Street, Dublin 2**

Licence

The Seal of the College was put for Licence between the Provost, Fellows, Foundation Scholars, and the other members of Board, of the College of the Holy and Undivided Trinity of Queen Elizabeth near Dublin and Virtual Access Ireland Limited, Unit 15, Trinity Technology and Enterprise Campus, Pearse Street, Dublin 2.